Pre-K, Elementary and Middle School
Release of Records

Student Name _____ Today's Date _____
Student Address _____ Birth Date _____
School Leaving _____ Grade Level _____
Address_____
School Entering_____ Grade Level _____
Address_____

_____ I hereby authorize Elmhurst Community Unit School District 205 to obtain Permanent and Temporary Records concerning the above name student.

OR

_____ I hereby authorize Elmhurst Community Unit School District 205 to release Permanent and Temporary Records concerning the above name student.

I understand that I have the right to inspect, copy at a nominal charge or challenge the information in the Permanent and Temporary Records of my student.

_____ _____ _____
Parent/Guardian Name Signature of Parent/Guardian Date

District 205 shall maintain Student Permanent Records for not less than 60 years and Student Temporary Records for not less than five years after the student has transferred, graduated or otherwise withdrawn from the district.

_____ _____
Principal or Records Custodian Date

Mail Records to: (circle one below)

Conrad Fischer School
888 North Wilson
Elmhurst, IL 60126
(630)832-8601

Edison Elementary School
246 Fair
Elmhurst, IL 60126
(630)834-4272

Emerson Elementary School
400 N West
Elmhurst, IL 60126
(630)834-5562

Field Elementary School
295 Emroy
Elmhurst, IL 60126
(630)834-5313

Hawthorne Elementary School
145 Arthur
Elmhurst, IL 60126
(630)834-4541

Jackson Elementary School
925 Swain
Elmhurst, IL 60126
(630)834-4544

Jefferson Elementary School
360 E Crescent
Elmhurst, IL 60126
(630)834-6261

Lincoln Elementary School
565 Fairfield
Elmhurst, IL 60126
(630)834-4548

Bryan Middle School
111 W Butterfield
Elmhurst, IL 60126
(630)617-2350

Churchville Middle School
155 Victory Pkwy
Elmhurst, IL 60126
(630)832-8682

Sandburg Middle School
345 E St Charles
Elmhurst, IL 60126
(630)834-4534

Madison Early Childhood Center
130 W. Madison
Elmhurst, IL 60126
(630)617-2385