

**Pine Lake Preparatory
Board of Directors
Meeting Minutes**

Meeting Date: August 29, 2009

Location: PLP Upper School

Directors Present: Anne McIntosh, John Moloney, Bill Neal, Antoinette Ellison, (Cara Cassell Jones joins @ 7:05 p.m.)

Directors Absent: Chris Perri

Administrative Staff: Kate Alice Dunaway, Kari Jolly, Mark McCurry, Molly Manning, Jennifer Gnann, Chris Scholl

- Meeting called to order at 6:00 p.m. by John Moloney. John lays out protocol for meeting and introduces the board members to the audience.
- Pride moment from the Summer Scuba Camp shared by Jeff Walker. Jeff also shares a demonstration for a software teaching tool for his chemistry/physics students.
- Discussion regarding posting of regular monthly meeting minutes. John moves to post meeting minutes on the members only section of Edline, not the public website. Seconded by Bill. Discussion continues. Unanimous approval; motion carried.
- John shares information about the presentation by the creator of the VS furniture line that we are implementing at the upper school for our students. The presentation is Friday, August 14 at 11:15 in the upper school seminar room. RSVPs are requested.
- Open Session. Guests are permitted 2 minutes each to address the board.
 - No guests to speak this evening.
- Head of School report. See attached. Discussion ensues re: AYP appeal, open Academic Partner positions and budget updates. Kate Alice requests that we take a moment at the September board meeting to recognize Barbara Freund. She shares the Save the Date for the senior breakfast
- Budget update from Bill Neal. No new information pending final approval of the budget disbursements from DPI. Anne questions the status of the second loan from Peoples Bank. The loan has been secured and disbursed to PLP, but funds have not been accessed at this point. Bill shares his goal to have a quarterly asset/liability report for the board to review and discuss.
- Student/AP Performance. Jennifer shares updates from a testing standpoint and refers also to the Head of School report which has all of the information.
- Cara Cassell Jones joins the meeting
- Status of records for incoming students from Molly. Records are coming in regularly. She and Jennifer will be reviewing records as they come in to assure that we have received all required items.
- John shares information about the upcoming AP recognition celebration on 9/12/09. John moves to set aside \$50,000 for a financial bonus for the Academic Partners who have been with Pine Lake over the last 2 academic years; disbursement of the bonus will be determined by the Head of School. No second. Motion dies.
- Policy Governance Review/Discussion/Planning. Barbara Freund recently resigned her position on the board. The board members have been recruiting candidates for the open positions. We will be moving forward with posting the public notice (Anne will work with Tim Rhodes on that matter) on the website. Discussion ensues regarding school policy development. The board hopes to move forward with scheduling a Strategic Goals & Planning retreat in February 2010 wherein policy development will be discussed at length. Anne shares information being gathered for a board planning calendar under development. Kate Alice requests that she be copied with the calendar upon approval.

- Anne moves that Antoinette Ellison take over the office of the Vice-President vacated by Barbara Freund. Seconded by Bill. Unanimous approval. Motion carried.

Meeting adjourned @ 7:23 p.m.

Next Board meeting scheduled for September 23, 2009 at 6:00 p.m. at the Upper School.