

PLP BoD Board Meeting Minutes – April 16, 2014

PLP BoD Present: Michelle Adams, Tara Bain, Scott Broermann, Bob D’Amelio, Bill Farnsworth, Brian Hochman, John Timmerman

PLP BoD Absent: John Allemeier

PLP Administration Present: Gloria Miller, Andrew Mocerri and Chris Terrill

Location: PLP Upper School Seminar

I. Call to Order

At approximately 6:32 p.m. EST, meeting called to order by Vice Chair.

- II. **Conflict of Interest Reminder** per NCGS 138A-15(e). Chair reads Conflict of Interest Reminder per N.C. “In accordance with the State Government Ethics Act, 138A-15(e), it is the duty of every Board member to avoid both conflicts of interest and appearances of conflict. Does any Board member have any known conflict of interest or appearance of conflict with respect to any matters coming before the Board today? If so, please identify the conflict or appearance of conflict and refrain from any undue participation in the particular matter involved.”

Chair asks if any member has a conflict with any issues before the board this evening. None noted.

III. Public Comment

- a. No Public Comment

IV. Approval of Meeting Minutes

Vote Motion to approve open session 3/26 and executive session 3/26. Second.
Approved by unanimous vote.

V. Administrative Matters/Committee Updates

- a. Finance Report
i. Ginger and Chris T– Reviewed financials. Discussion ensued. 2014-15 Budget to be presented at May BoD meeting.
- b. Capital Improvement Report
i. Chris T – Continuing to pursue athletic field space with Mooresville, Huntersville and The Cove. Not seeing a lot of movement on these projects. Discussion ensued.
- c. Technology Update
i. Chris T – Recommendation for technology position will be reviewed in closed session.
- d. Policy Update
i. Michelle – Committee has reviewed all P&P, have made suggested changes using track changes, folder in dropbox, full BoD needs to review all portions by May 10. Full BoD will discuss at May meeting. Until now, no “final” changes have been made except for formatting (fixing page breaks, making fonts consistent and creating policy headings).
- e. Nominating Committee
i. Tara – Voting complete, quorum reached, vote validated. Congratulations to new parent elect positions and full BoD:
1. US-Bob D’Amelio
2. MS-Kurt Woolley
3. LS-Kristi Thomas

4. John Allemeier
5. Tara Bain
6. Scott Broermann
7. Bill Farnsworth
8. Brian Hochman
9. Aaron Petrosky

Note: Brian Hochman entered at 6:50 pm

- VI. Conflict of Interest Reminder** per NCGS 138A-15(e). Chair reads Conflict of Interest Reminder per N.C. "In accordance with the State Government Ethics Act, 138A-15(e), it is the duty of every Board member to avoid both conflicts of interest and appearances of conflict. Does any Board member have any known conflict of interest or appearance of conflict with respect to any matters coming before the Board today? If so, please identify the conflict or appearance of conflict and refrain from any undue participation in the particular matter involved."

Vice Chair asks if Brian Hochman has a conflict with any issues before the board this evening. None noted.

VII. School Leadership Report / Update

- a. Lower School – Highlighted creative writing seminar, Book Fair, Evening with the Arts, Grandparents Day, preparation for upcoming EOGs..
- b. Middle School – Highlighted Atlanta/DC trips (86% participation), 8th grade HS registration, Speedway/Science class partnership, new electives, PLP earned 4th place to NC art showcase, Paws in the Park..
- c. Upper School/HOS– In the future, these reports will contain more statistics and specifics of student performance and any concerns. For example, 3rd grade "Read to Succeed assessment"-10-15 PLP students expected to need summer school. AP student and dual enrollment numbers are rising.

VIII. Action Items

- a. By May 10 – Full BoD needs to read entire Policy and Procedure manual and forward agreement with suggestions or new suggestions to Michelle for May BoD meeting discussion.

IX. Motion to move into Executive Session

Vote Motion to go into executive session to discuss 143-318.11(a)(5), 143-318.11(a)(6). Second. Accepted by unanimous vote.

X. Return to Open Session

Vote Motion to resume open session and to seal meeting minutes of closed session. Second. Accepted by unanimous vote.

Vote Motion to approve Kelly Chappell for 5th grade Science teacher. Second. Accepted by unanimous vote.

Vote Motion to approve Adrian Clontz for technology position. Second. Accepted by unanimous vote.

Vote Motion to approve Susan Kesterson for Executive Administrative Assistant. Second. Accepted by unanimous vote.

Vote Motion to approve contract for \$15,000 for planning and development of (on-campus) sports field. Second. Accepted by unanimous vote.

Vote Motion to approve two (2) year contract for Chris Terrill as discussed. Second. Accepted by unanimous vote.

Vote Motion to approve declassified minutes from July 2012-December 2013. Second. Approved by unanimous vote.

Vote Motion adjourn at 9:45 pm EST. Second. Approved by unanimous vote.

Respectfully submitted,

Tara Bain
Secretary, Board of Directors