

**Minutes - Open Session
Meeting of the Board of Directors
Pine Lake Preparatory, Inc.
February 22, 2017**

Board Members Present: Mark Foley, Aaron Petrosky, Nancy Kuechler, Kurt Woolley, Sarah Phillips, Pamela Frost- Shirley

Absent: Eric Stachowski and Bill Farnsworth

Administration Present: Chris Terrill, Chris Scholl, Brant Hyatt, Andrew Mocerri, Tim Hoffman, Sherri Fletcher, Kristen Sutek, Shelly Sims

I.6:30 p.m. Call to Order and Attendance – Kurt Woolley, Chair – 6:36 p.m.

ii. Conflict of Interest Reminder per NCGS 138A-15(e) – 6:37 p.m.

In accordance with the State Government Ethics Act, 138A-15(e), it is the duty of every Board member to avoid both conflicts of interest and appearances of conflict. Does any Board member have any known conflict of interest or appearance of conflict with respect to any matters coming before the Board today? If so, please identify the conflict or appearance of conflict and refrain from any undue participation in the particular matter involved.

**** No conflict noted**

1. Presentation by Team Spork
2. Presentation by Model UN

iii. Public Comment – 6:57 p.m.

- i. No public comments

iv. Board Training – Kurt Woolley– 6:58 p.m.

- i. Discussion of the BOD May retreat date and location. May 13th

v. Approval of Meeting Minutes – Nancy Kuechler – 7:03 p.m.

- i. Nancy Kuechler moved to approve the Open Session Minutes from the January 25, 2017 BOD meeting
- ii. Sarah Phillips seconded the motion
- iii. Motion was unanimous
- iv. Nancy Kuechler moved to approve the Closed Session Minutes for the January 25, 2017 BOD meeting
- v. Sarah Phillips seconded the motion
- vi. Motion was unanimous
- vii. Sara Thomas abstained due to leaving Closed Session early and not being present for voting during Open Session

vi. Administrative Matters and Committee Updates – 7:04 p.m.

- a. Monthly Financial Report -Sherri Fletcher
- b. Capital Improvement – Crows Nest Athletic Complex – Chris Terrill and Chris Scholl – June Completion Date projected for the Crows Nest to be completed
- c. Head of Schools Report – Chris Terrill
- d. Committee Updates –
 - a. Community Outreach – Nancy Kuechler

vii. Executive Session – 7:18 p.m.

- a. Nancy Kuechler made the motion to move into Executive Session
- b. Mark Foley seconded the motion
- c. Motion was unanimous
- b. § 143318.11(a)(6) To consider the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial employment of an individual public officer or employee or prospective public officer or employee; or to hear or investigate a complaint, charge, or grievance by or against an individual public officer or employee.

viii. Resume Open Session and Motion to Seal Minutes of Closed Session – 8:46 p.m.

- i. Sarah Phillips made the motion to return to Open Session and seal the minutes
Mark Foley seconded the motion
- ii. Motion was unanimous

ix. Vote on Closed Session Items – No items were discussed that required a vote

x. Adjournment – 8:47 p.m.

xi. FYI: Upcoming Events

- i. Mark Foley made the motion to adjourn
- ii. Aaron Petrosky seconded the motion
- iii. Motion was unanimous
- a. PLP Board Meetings (*location is Upper School unless otherwise noted*):
 - i. Next Meeting – March 22, 2017