

Meeting Minutes
Meeting of the Board of Directors
Pine Lake Preparatory, Inc.
September 28 ,2016

BOD Members Present: Eric Stachowski, Aaron Petrosky, Mark Foley, Nancy Kuechler, Kurt Woolley, Sarah Phillips, Pam Frost-Shirley, Bill Farnsworth, and Sara Thomas

Administration Present: Andrew Mocerri, Chris Scholl, Chris Terrill, Shelly Sims, Brant Hyatt, Jackie Kurtz, , Sherri Fletcher, Kristen Sutek, Tim Hoffman, Amanda Dworsky and Michelle Honore'

- I. Call to Order and Attendance – Kurt Woolley, Chair - 7:16 p.m.
- II. Conflict of Interest Reminder per NCGS 138A-15(e) - 7:16 p.m.
 - i. None reported by the BOD
- III. Public Comment (10 min) - 7:16 p.m.
 - i. No public comments
- IV. College and Career Planning – Amanda Dworsky and Michelle Honore' – 7:17 p.m.
 - i. As a team they presented a plan to reach all students in the Upper School this year with individualized college entrance plans. There are different levels that they are concentrating on for each grade that guides the students through the process of college entrance. **The goal 3.3 in Focus Area 3 for the Head of Schools MICP was completed.
- V. Approval of Meeting Minutes – Nancy Kuechler - 7:54
 - a. Purpose: Vote on open session and executive session meeting minutes for 8/24/2016
 - i. Nancy Kuechler made the motion to approve the Open Session Minutes for 8/24/2016
 - ii. Sarah Phillips seconded the motion
 - iii. Motion was unanimous
 - iv. Abstention - Bill Farnsworth
 - v. Mark Foley moved to approve the Executive Meeting Session Minutes for 8/24/2016
 - vi. Mark Foley seconded the motion
 - vii. Motion was unanimous
 - viii. Abstention – Bill Farnsworth
 - ix. Nancy Kuechler made the motion to approve the redacted minutes for January 2016- May 2016
 - June minutes redaction to be discussed during closed session
 - x. Eric Stachowski seconded the motion
 - xi. Motion was unanimous
 - xii. Abstention – Mark Foley and Sara Thomas
- VI. Administrative Matters and Committee Updates - 7:59 p.m.
 - a. Monthly Financial Report
 - i. Reported by Sherri Fletcher
 - b. Academic Performance Review - Tim Hoffman, Andrew Mocerri, and Shelly Sims (10 min)
 - i. Reported EOG proficiency scores for the 2015-2016 school year in the LS and MS and AP scores for the US. The BOD requested that they see a report with a comparison of PLP vs Public schools and other Charter Schools within the area.
 - c. Head of Schools Report
Presented by Chris Terrill
 - d. Committee Updates (15 min)
 - i. Academic Excellence – presented by Mark Foley
 - ii. Policy – presented by Eric Stachowski
 - iii. Community Outreach – Presented by Nancy Kuechler
 - iv. Capital Campaign and Finance – Presented by Aaron Petrosky

- VII. Executive Session - 9:08 p.m.
 - i. Bill Farnsworth made the motion to move to Executive Session
 - ii. Sara Thomas seconded the motion
 - iii. Motion was unanimous

- VIII. Resume Open Session and Motion to Seal Minutes of Closed Session - 9:49 p.m.
 - i. Bill Farnsworth made the motion to resume Open Session and to Seal Minutes of Closed Session.
 - ii. Sarah Phillips seconded the motion
 - iii. Motion was unanimous

- IX. Vote as needed based on items in Executive Session - 9:49 p.m.
 - i. Bill Farnsworth moved to approve the June 2016 Executive Session Minutes.to be redacted
 - ii. Sara Thomas seconded the motion.
 - iii. Motion was unanimous

- X. Adjournment – 9:50 p.m.
 - i. Sarah Phillips moved to adjourn the meeting
 - ii. Pam Frost-Shirley seconded the motion,
 - iii. Motion was unanimous

- XI. FYI: Upcoming Events
 - a. PLP Board Meetings (*location is Upper School unless otherwise noted*):
 - i. Next Meeting – Wednesday, October 26, 2016 at 6:30

Respectfully submitted by Nancy Kuechler – PLP Board Secretary