



Pine Lake Preparatory Board Meeting

Open Session Minutes: April 25, 2018 at 6:30 PM (Auditorium)

Attendees: Kurt Woolley (phone), Sarah Phillips, Aaron Petrosky, Sara Thomas, Marianne Umphlett, Pamela Frost-Shirley, Mark Foley, Bill Aull, Jeremy Shook

	Agenda Item	Purpose	Who	Materials	Time
I	Open Session	Open Bridge Line Call to Order Take attendance Conflict of interest reminder*	Board Chair Secretary	N/A	6:30PM 5 mins
II	Public Comment	Input to board	Public	N/A	6:35PM 5 mins
		<i>No public comment</i>			
III	Performance by PLP Live Wires International Travel Recap	Celebrate our students successes	D. Crow and PLP Students T. Hoffman and PLP Students)	N/A	6:40PM 20 mins
IV	Previous Minutes	Vote to approve	Board Chair	Minutes from previous meeting	7:00PM 5 mins
		<i>Open and Closed approved unanimously</i> <i>Abstentions: Kurt Woolley, Jeremy Shook, Aaron Petroski, Mark Foley</i>			
V	Finances	Review monthly financials Budget Reforecast	CFO Finance Committee Chair	Dashboard & Detail	7:05PM 15 mins



VI	Executive Director Report	<p>Summer School Addition</p> <p>Head of School Report - Middle School and Upper School Only. We will do LS and EC in May.</p>	<p>T. Hoffman and L. Reuter</p> <p>J. Webb and A. Mocerri</p> <p>J. Webb and A. Mocerri</p> <p>T. Hoffman and S. Ranallo</p>	See for approval folder for all docs	7:20PM 30 mins
		<p><i>New AP pre-calculus class offering this summer at PLP. Approved unanimously.</i></p> <p><i>Reviewed focus areas for MS and US school</i></p>			
		<p><i>Approved up to \$55,000 for Paint Contract</i></p> <p><i>Approve Flooring Contract - Postponed until May</i></p>			
VII	Board Retreat Monday, May 21 @ Sabi 5PM - 8PM	Review Agenda	Secretary	See draft Agenda	7:50PM 10 mins
		<i>Review Agenda online</i>			
VIII	Closed Session	**Executive Session per 143-318.11(a)(6)	Board Session		7:55PM
VIII	Adjourn	Close Meeting	Board Chair	N/A	9:05 PM



*Conflict of Interest Reminder per NCGS 138A-15(e)

In accordance with the State Government Ethics Act, 138A-15(e), it is the duty of every Board member to avoid both conflicts of interest and appearances of conflict. Does any Board member have any known conflict of interest or appearance of conflict with respect to any matters coming before the Board today? If so, please identify the conflict or appearance of conflict and refrain from any undue participation in the particular matter involved.

**Executive Session per 143-318.11(a)(6)

To consider the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial employment of an individual public officer or employee or prospective public officer or employee; or to hear or investigate a complaint, charge, or grievance by or against an individual public officer or employee.

***Motion to seal per section 143-318.10(e)

I move that the minutes of the closed session held on (date) be withheld from public inspection in order to protect and preserve the purpose of such closed session, pursuant to section 143-318.10(e) of the Open Meetings law.