



Pine Lake Preparatory Board Meeting

Open Session Minutes: Feb 28, 2018 at 6:30 PM

Attendees: Kurt Woolley, Sarah Phillips, Aaron Petrosky, Sara Thomas, Marianne Umphlett, Pamela Frost-Shirley, Mark Foley, Bill Aull (phone), Jeremy Shook

	Agenda Item	Purpose	Who	Materials	Time
I	Open Session	Open Bridge Line Call to Order Take attendance Conflict of interest reminder*	Board Chair Secretary	N/A	6:34PM 5 mins
		<i>No conflicts noted</i>			
II	Student/Group Spotlight	New mission and robot	Team SPORK	N/A	6:35PM 15 mins
		<i>-Presented multiple outreach programs -NYU study abroad student -23 to 32 members this year -New sponsors (Lowes, Ingersoll, etc.). NOW sustainable -Being back on campus a major positive impact</i>			
III	Public Comment	Input to board	Public	N/A	6:50PM 10 mins
		<i>No public comment</i>			
IV	Previous Minutes	Vote to approve Open and Closed session Minutes	Board Chair	Minutes from previous meeting	7:00PM 5 mins



		<i>Open & closed session meeting minutes approved unanimously</i>			
V	Finances	Review monthly financials Fundraising update: Capital Campaign & Casino Night -	<i>CFO Finance Committee Chair</i>	Dashboard & Detail plus quotes	7:05PM 15 mins
		<i>Casino Night grossed ~\$12,000</i> <i>Voted for up to \$45,000 for new phone system contract. Approved unanimously.</i> <i>Voted for change of \$45,000 to operating budget. Approved unanimously.</i>			
VI	Executive Director Report	3rd Quarter ED Report	Executive Director	See for approval folder for all docs	7:25PM 35 mins
		<i>Lottery: 78 Siblings on waitlist, 3435 Non-siblings</i>			
		<i>LS, MS & US Reports provided along with EC update</i>			
VII	Strategic Planning	Instructions for Individual Review & Small group meetings	Strategic Planning Chair	See Strategic Planning folder in Dropbox for references	7:55PM 5 mins
		<i>Pre-work coming March 5th, Small group March</i>			



		<i>12-16, Session April 14 & 15</i>			
VIII	Policy	Vote to approve Tobacco, Drug and Alcohol Policy revision recommendation	Operational Governance Chair	TBD	8:00PM 10 mins
		<i>Voted to approve changes to policies. Passed unanimously</i>			
IX	Closed Session	To consider the qualifications...#6	Board Chair	See "Executive Session" folder	8:10PM 20 mins
X	Open Session	<i>Voted to approve Anthony P as full time/hourly bus driver. Passed unanimously.</i>			8:30PM 10 mins
		<i>Sarah P left meeting at 8:31PM</i>			
		<i>Kurt W resigning as Board Chair, but will remain on board. Voted to appoint Sarah Phillips as new board chair through remainder of term. Passed unanimously.</i>			
		<i>Sara Thomas and Marianne Umphlett left meeting at 8:40PM</i>			
VIII	Board Nominations & Retreat	Reviewed outcomes of appointed Interviews Elections	Nominations Committee Chair	TBD	8:40PM 10 mins
		<i>Voted to appoint Sarah Phillips, Sara Thomas</i>			



		<i>and Emily Fowler to 2018-2019 school board</i>			
XI	Housekeeping	Next meeting March 28, 2017	Secretary	N/A	8:40PM
XII	Adjourn	Close Meeting	Board Chair	N/A	8:44 PM

***Conflict of Interest Reminder per NCGS 138A-15(e)**

In accordance with the State Government Ethics Act, 138A-15(e), it is the duty of every Board member to avoid both conflicts of interest and appearances of conflict. Does any Board member have any known conflict of interest or appearance of conflict with respect to any matters coming before the Board today? If so, please identify the conflict or appearance of conflict and refrain from any undue participation in the particular matter involved.

****Executive Session per 143-318.11(a)(6)**

(a) Permitted Purposes. - It is the policy of this State that closed sessions shall be held only when required to permit a public body to act in the public interest as permitted in this section. A public body may hold a closed session and exclude the public only when a closed session is required:

(1) To prevent the disclosure of information that is privileged or confidential pursuant to the law of this State or of the United States, or not considered a public record within the meaning of Chapter 132 of the General Statutes.

(2) To prevent the premature disclosure of an honorary degree, scholarship, prize, or similar award.

(3) To consult with an attorney employed or retained by the public body in order to preserve the attorney-client privilege between the attorney and the public body, which privilege is hereby acknowledged. General policy matters may not be discussed in a closed session and nothing herein shall be construed to permit a public body to close a meeting that otherwise would be open merely because an attorney employed or retained by the public body is a participant. The public body may consider and give instructions to an attorney concerning the handling or settlement of a claim, judicial action, mediation, arbitration, or administrative procedure. If the public body has approved or considered a settlement, other than a malpractice settlement by or on behalf of a hospital, in closed session, the terms of that settlement shall be reported to the public body and entered into its minutes as soon as possible within a reasonable time after the settlement is concluded.

(4) To discuss matters relating to the location or expansion of industries or other businesses in the area served by the public body, including agreement on a tentative list of economic development incentives that may be offered by the public body in negotiations, or to discuss matters relating to military installation closure or realignment. Any action approving the signing



of an economic development contract or commitment, or the action authorizing the payment of economic development expenditures, shall be taken in an open session.

(5) To establish, or to instruct the public body's staff or negotiating agents concerning the position to be taken by or on behalf of the public body in negotiating (i) the price and other material terms of a contract or proposed contract for the acquisition of real property by purchase, option, exchange, or lease; or (ii) the amount of compensation and other material terms of an employment contract or proposed employment contract.

(6) To consider the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial employment of an individual public officer or employee or prospective public officer or employee; or to hear or investigate a complaint, charge, or grievance by or against an individual public officer or employee. General personnel policy issues may not be considered in a closed session. A public body may not consider the qualifications, competence, performance, character, fitness, appointment, or removal of a member of the public body or another body and may not consider or fill a vacancy among its own membership except in an open meeting. Final action making an appointment or discharge or removal by a public body having final authority for the appointment or discharge or removal shall be taken in an open meeting.

(7) To plan, conduct, or hear reports concerning investigations of alleged criminal misconduct.

(8) To formulate plans by a local board of education relating to emergency response to incidents of school violence or to formulate and adopt the school safety components of school improvement plans by a local board of education or a school improvement team.

(9) To discuss and take action regarding plans to protect public safety as it relates to existing or potential terrorist activity and to receive briefings by staff members, legal counsel, or law enforcement or emergency service officials concerning actions taken or to be taken to respond to such activity.

(10) To view a recording released pursuant to G.S. 132-1.4A.

***Motion to seal per section 143-318.10(e)

I move that the minutes of the closed session held on (date) be withheld from public inspection in order to protect and preserve the purpose of such closed session, pursuant to section 143-318.10(e) of the Open Meetings law.