



Pine Lake Preparatory Board Meeting

Open Session Minutes: December 20, 2017 at 6:30 PM

Attendees: Kurt Woolley, Sarah Phillips, Aaron Petrosky, Jeremy Shook, Bill Aull, Marianne Umphlett. Pamela Frost Shirley

Absent: Sara Thomas, Mark Foley

	Agenda Item	Purpose	Who	Materials	Time
I	Open Session	Open Bridge Line Call to Order Take attendance Conflict of interest reminder*	Board Chair Secretary	N/A	6:30PM 5 mins
		<i>No conflicts noted</i>			
II	Public Comment	Input to board	Public	N/A	6:35PM 10 mins
		<i>No public comment</i>			
III	Previous Minutes	Vote to approve	Board Chair	Minutes from previous meeting	6:45PM 5 mins
		<i>Motion approved; Kurt Woolley and Pamela Frost-Shirley abstained</i>			
IV	Finances	Review monthly financials Fundraising update: Annual Fund starts Oct 10th	CFO Finance Committee Chair	Dashboard & Detail	6:50PM 10 mins
		<i>Discussion of fundraising plans. S&P bond rating affirmed at BB+.</i>			
V	Executive Director Report	Quarterly Report	Executive Director	See for approval folder for all docs	7:00PM 15 mins



		<p><i>Principals reviewed the highlights of the quarterly report (see meeting materials). Request that at next quarterly report we spend time on EC progress to goals.</i></p> <p><i>Board reviewed ACT Test Prep Plan for 2017-18 School Year.</i></p> <p><i>Coffee chats with parents have gone well.</i></p>			
VI	Executive Session**	To consider the qualifications...	Board Chair	See "for approval" folder	7:15PM 15 mins
VII	Resume Open Session	Motion to Seal Minutes of Closed Session *** and vote as needed	Board Chair	N/A	7:30PM 2min
		<i>Voted to seal the minutes of the closed session. Voted to approve second quarter MICP payment as discussed.</i>			
VIII	Housekeeping	Next meeting Jan 24, 2018	Secretary	N/A	7:32PM 3mins



		Determine / Meeting/State of School Address			
IX	Adjourn	Close Meeting	Board Chair	N/A	7:35PM

***Conflict of Interest Reminder per NCGS 138A-15(e)**

In accordance with the State Government Ethics Act, 138A-15(e), it is the duty of every Board member to avoid both conflicts of interest and appearances of conflict. Does any Board member have any known conflict of interest or appearance of conflict with respect to any matters coming before the Board today? If so, please identify the conflict or appearance of conflict and refrain from any undue participation in the particular matter involved.

****Executive Session per 143-318.11(a)(6)**

To consider the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial employment of an individual public officer or employee or prospective public officer or employee; or to hear or investigate a complaint, charge, or grievance by or against an individual public officer or employee.

*****Motion to seal per section 143-318.10(e)**

I move that the minutes of the closed session held on (date) be withheld from public inspection in order to protect and preserve the purpose of such closed session, pursuant to section 143-318.10(e) of the Open Meetings law.