



Pine Lake Preparatory Board Meeting

Open Session Minutes: Nov 29, 2017 at 6:30 PM

Attendees: Sarah Phillips, Aaron Petrosky, Sara Thomas, Jeremy Shook, Bill Aull, Mark Foley, Marianne Umphlett

Absent: Kurt Woolley, Pamela Frost-Shirley

	Agenda Item	Purpose	Who	Materials	Time
I	Open Session	Open Bridge Line Call to Order Take attendance Conflict of interest reminder*	Board Vice Chair Secretary	N/A	6:30PM 5 mins
		<i>No conflicts noted</i>			
II	Public Comment	Input to board	Public	N/A	6:35PM 10 mins
		<i>No public comment</i>			
III	Previous Minutes	Vote to approve open and closed minutes from Oct 25th, 2017	Board Chair	Minutes from previous meeting	6:45PM 5 mins
		<i>Approved unanimously</i>			
IV	Finances	Review monthly financials	CFO Finance Committee Chair	Dashboard & Detail	6:50PM 10 mins
V	Executive Director Report	Staff Development Plan <i>*PD was the #3 priority for resource investments in parent survey</i> <i>*Secretary suggested to ED that we look at</i>	Executive Director	See for approval folder for all docs	7:00PM 30 mins



		<p><i>comparison data to ensure we have adequate funding for Professional Development 2018-2019. Finance is aware and will consider during the budget process.</i></p> <p><i>* Vice Chair suggested looking holistically at recruiting and how professional development and other benefits impact this effort.</i></p> <p><i>*Professional development satisfaction will be assessed in teacher survey</i></p> <p>New legislation</p> <p><i>* Potential legislative changes impacting the utilizing tax exempt bonds outline provided in drop box</i></p> <p><i>* Lake Norman area Charter schools are considering supporting a lobbyist versus supporting the National Charter School Alliance</i></p> <p>Parent Survey</p> <p><i>*Available for your review (feedback requested by</i></p>			
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		<i>Fri, Dec 8th on amount of detail provided)</i>			
VI	Executive Session**	To consider the qualifications... Approve Exec Session Minutes	Board Chair	See "for approval" folder	7:24PM 10 mins
VII	Resume Open Session	Motion to Seal Minutes of Closed Session *** and vote as needed.	Board Chair	N/A	7:35PM 2min
		<i>Voted unanimously to approve hire of EC Aid replacement</i>			
VIII	Housekeeping	Next meeting Dec 20, 2017 <i>*Executive Director delivers academic excellence plan</i> <i>*Executive Director delivers second quarterly review</i> <i>*Exec Dir Eval Committee provides feedback on Q2</i> <i>*Board decides on whether to release payment for MICP</i>	Secretary	N/A	7:37PM 3 mins
VIII	Adjourn	Vote to Close Meeting	Board Chair	N/A	7:40PM

*Conflict of Interest Reminder per NCGS 138A-15(e)

In accordance with the State Government Ethics Act, 138A-15(e), it is the duty of every Board member to avoid both conflicts of interest and appearances of conflict. Does any Board



member have any known conflict of interest or appearance of conflict with respect to any matters coming before the Board today? If so, please identify the conflict or appearance of conflict and refrain from any undue participation in the particular matter involved.

**Executive Session per 143-318.11(a)(6)

To consider the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial employment of an individual public officer or employee or prospective public officer or employee; or to hear or investigate a complaint, charge, or grievance by or against an individual public officer or employee.

***Motion to seal per section 143-318.10(e)

I move that the minutes of the closed session held on (date) be withheld from public inspection in order to protect and preserve the purpose of such closed session, pursuant to section 143-318.10(e) of the Open Meetings law.