



**Pine Lake Preparatory Board Meeting**

**Open Session Agenda: January 24, 2018 at 6:30 PM**

**Attendees: Sarah Phillips (presiding), Kurt Woolley, Aaron Petrosky, Sara Thomas, Marianne Umphlett, Pamela Frost-Shirley, Mark Foley**

**Absent: Bill Aull, Jeremy Shook**

	<b>Agenda Item</b>	<b>Purpose</b>	<b>Who</b>	<b>Materials</b>	<b>Time</b>
I	Open Session	Open Bridge Line Call to Order Take attendance Conflict of interest reminder*	Board Chair Secretary	N/A	6:32PM 5 mins
II	Public Comment	Input to board	Public	N/A	6:35PM 10 mins
		<i>No public comment</i>			
III	Previous Minutes	Vote to approve Open and Closed session Minutes from Dec 20 and Jan 16 Special Board meeting	Board Chair	Minutes from previous meeting	6:45PM 5 mins
		<i>Dec 20: Mark Foley and Sara Thomas abstained, all others in favor</i>  <i>Jan 16: Mark Foley and Kurt Woolley abstain, all others in favor</i>			
IV	Finances	Review monthly financials  Fundraising update: Capital Campaign & Casino Night	CFO Finance Committee Chair	Dashboard & Detail	6:50PM 10 mins
		<i>Target for Casino Night is \$11,000</i>			



		<i>DP incentive Bonus: DPI sent grades 4 8 bonuses based on growth score as well as AP teachers for grades.</i>			
		<i>Finance committee will be meeting to do resource mapping to strategic plan in next two weeks.</i>			
V	Executive Director Report	<p>Monthly Report</p> <ul style="list-style-type: none"> <li>- EC Update</li> <li>- Hiring Process overview</li> <li>- Misc.</li> </ul>	Executive Director	See for approval folder for all docs	7:00PM 20 mins
		<i>EC Update: Updates presented from 2nd quarter. Plan for formal proposal in coming months. Idea suggested to have collective vocational option for Charters. Kurt suggested partnering with traditional public vocational options. Current #EC is 170. Near national average.</i>	Luke Ruggieri	See Dec Executive Director Report	
VI	Strategic Planning	Update board on accomplishments and next steps with focus on Strategic planning session with full board participation	Strategic Planning Chair	See Strategic Planning folder in Dropbox for references	7:20PM 10 mins
		<i>Board will participate in research analysis, small group sessions and strategic planning session. Sara to send calendar invites for prep.</i>			



VII	Board Nominations	Review schedule of upcoming activities and assign sub committee members	Nominations Committee Chair	TBD	7:30PM 10 mins
		<i>Dates may shift in schedule for nominations due to snow days</i>  <i>Discussed impacts of board changes</i>			
VIII	Policy	Tobacco, Drug and Alcohol Policy revision recommendation	Operational Governance Chair	TBD	7:40PM 10 mins
		<i>Update to policy was reviewed.</i>  <i>1. Pitch to Board for potential modifications (January).</i>  <i>2. Post for public comment (January/February).</i>  <i>3. Board vote to approve (February).</i>			
IX	Closed Session	To consider the qualifications... Approve Exec Session Minutes	Board Chair	N/A	7:46PM 10 mins
X	Housekeeping	<i>Next meeting Feb 28, 2017</i> <i>-3rd Quarter ED Report</i> <i>-Academic Excellence Plan</i> <i>-Board Nominations</i>  <i>Casino Night Support</i>  <i>Board Retreat date</i>	Secretary	N/A	8:25PM 3mins
XI	Adjourn	Close Meeting	Board Chair	N/A	8:05PM



\*Conflict of Interest Reminder per NCGS 138A-15(e)

In accordance with the State Government Ethics Act, 138A-15(e), it is the duty of every Board member to avoid both conflicts of interest and appearances of conflict. Does any Board member have any known conflict of interest or appearance of conflict with respect to any matters coming before the Board today? If so, please identify the conflict or appearance of conflict and refrain from any undue participation in the particular matter involved.

\*\*Executive Session per 143-318.11

**b. §143-318.11(a)**

(7) To plan, conduct, or hear reports concerning investigations of alleged criminal misconduct.

\*\*\*Motion to seal per section 143-318.10(e)

I move that the minutes of the closed session held on (date) be withheld from public inspection in order to protect and preserve the purpose of such closed session, pursuant to section 143-318.10(e) of the Open Meetings law.