

5340	Athletics Coaching Code of Conduct
Approval Date:	May 2013
Category:	Personnel
Governance Accountability:	Leadership
Audience:	Employees, Volunteers

Coaches Name _____

Sport: _____

Coaches exert a profound impact on our youth; Therefore, Pine Lake Preparatory sets high expectations for them. As such, they are responsible for executing coaching as a professional.

Coaching Responsibilities/Expectations:

- Acts as a role model, displaying leadership and respect for athletes, parents, and community members.
- Fosters Pine Lake Spirit by promoting other sports and co-curricular ideas.
- Provides technical expertise in coaching the assigned athletic activity.
- Works with the athletic director to evaluate program needs.
- Organizes team tryouts. Maintains the integrity of the selection process. All students who do not make the team should receive a personal call!
- Organizes and carries out a practice schedule. Coordinates activities with the school calendar. Gives the athletic director a copy of all student communications.
- Maintains accurate records and submits game reports to the Athletic Director within 24 hours of each match.
- Respects personal privacy. Maintains the confidentiality of privileged information.
- Coaches must attend the annual NCHSAA Coaching Clinics for designated sports.
- Avoids public criticism of training/coaching methods used by other individuals.
- Assumes responsibility for the development of off-season activities (e.g., summer training, etc.).
- Teaches precautions and procedures to help students prevent injuries. Ensures that medical forms are complete. Promptly documents all injuries that require medical attention.
- Evaluates individual and team performance. Prepares statistics. Develops and refines game strategies.
- Secures personnel needed to complete home matches. (i.e. ticket takers)

- Provides guidance, communicates high expectations, and shows an active interest in student progress. Promotes academic success as an important priority for all students.
- Helps with supervision responsibilities related to the preparation of athletic fields and practice areas.
- Assigns and keeps track of athletic equipment as well as keeps equipment inventory for the season.
- Ensures that students keep facilities clean.
- Obtains permission to be away when duties conflict with other assigned duties. Includes but not limited to staff meetings, car line duty and other work related responsibilities.
- Takes precautions to ensure staff/student safety. Does not leave students Unsupervised and waits to leave until all students have left.
- Performs other specific job-related duties as directed.
- Communicates via e-mail ALL match results within 24 hours to both Tim Rhodes and the athletic director.