

1230	Privacy Policy
Approval Date:	April 2013
Category:	Foundations and Basic Commitments
Governance Accountability:	Leadership
Audience:	Employees, Families

Pine Lake Preparatory is committed to honoring the privacy of its supporters at all times. We will not sell, trade or share your personal information with anyone else, nor will we send mailings on behalf of other organizations.

Pine Lake Preparatory collects and maintains personal information that is specifically and knowingly provided to us by individuals or their companies. We will only share personally identifiable information with a third party if (i) we are required to by law (ii) it is necessary for completing an authorized operation, for instance to process a credit card transaction, or (iii) if the person submitting the information asks that it be shared.

Our web server automatically recognizes each visitor's domain name, but does not automatically collect personally identifiable information. We do not take responsibility for the contents or privacy practices of any web site other than our own.

To prevent unauthorized access, maintain data accuracy and ensure the correct use of information, we maintain physical, electronic and administrative safeguards to protect the information we collect online. We have taken standard industry precautions to protect you from the loss, misuse or alteration of information you provide to us. We are committed to ensuring that all donation transactions to Pine Lake Preparatory are safe and secure to the fullest extent possible.

Parents, guardians and others who obtain contact information (i.e. e-mail addresses, phone numbers, etc.) by way of their volunteering at Pine Lake Preparatory or otherwise through their status as a parent/guardian of a Pine Lake Preparatory student should not disclose and/or utilize that information for any non-school related purpose.