

**GROTON BOARD OF EDUCATION  
SPECIAL MEETING MINUTES  
AD HOC SUPERINTENDENT'S 360° EVALUATION COMMITTEE  
TUESDAY, OCTOBER 13, 2015  
5:00 P.M.  
CENTRAL OFFICE, ROOM 5**

**Members Present:** Andrea Ackerman, Katrina Fitzgerald, Mary Kelly, Kim Watson

**Also Present:** Mike Graner

The meeting was called to order by 5:00 p.m.

1. Review Timeline – The next meeting is scheduled for Monday, October 26, 2015, at 5:00 p.m. at the Town Hall Annex in conference room 3. The goal is to complete the survey questions and distribute the survey to the principals, Special Education Director, and GEA Executive Committee by the first week in November.
2. Develop 360° Evaluation – The committee reviewed four examples of 360 evaluation surveys and discussed the merits of each. The following questions were proposed to be included in the survey:
  - a) How effective are the bi-weekly principals' meetings and administrative council meetings in promoting instructional improvement?  
 Not Effective     Somewhat Effective     Effective     Extremely Effective
  - b) How effective is the professional development program being conducted in Groton Public Schools?  
 Not Effective     Somewhat Effective     Effective     Extremely Effective
  - c) Is the Superintendent collaborative in the decision-making process?  
 Not Effective     Somewhat Effective     Effective     Extremely Effective
  - d) Does the Superintendent exhibit respect for others in his/her daily interactions?  
 Not Effective     Somewhat Effective     Effective     Extremely Effective

The meeting adjourned at 6:00 p.m.