EPC Executive Committee Meeting

November 16, 2018
9:00 a.m. - 9:35 a.m.

In Attendance:
Michelle O’Malley, President
Kristin Wyatt, Treasurer
Kathy Hotchkies, Secretary
Maya Subramanian, co-Volunteer Coordinator
Franziska Eckerlin, co-Volunteer Coordinator
Jia Li, Community Coordinator, Pre-elementary
David Charter, Community Coordinator, Lower Elementary
Monica Maling, Invited Guest
Karen Yeh, Invited Guest
Shuang Li, Invited Guest
Anica Harris, Invited Guest

1) Review minutes from October
2) Family Game Night recap
   a) Setup was easy
   b) Snack leftovers: 20 apple slices (buy two less 8-packs next year) and less than one pack of Madeleine’s and chips
   c) Consider different vendor since Uncle’s did not bring enough games and not very responsive to our needs
   d) Have games with high turnover (15-20 minutes to complete play), classics that everyone knows how to play (ex. Uno), games that are easy to add a player mid-game (ex. Illusion was easy enough for this), floor games (ex. Giant Jenga or ones that can be played on a carpet square)
   e) Have Sign Up Genius slot for parent or student to host a table with a game brought from home, something they know well and can explain as people play
   f) Consult Mr. K for list of games to request
   g) Consider Spring Game Night next school year so you can play outdoor games too?
3) Gala Planning
   a) Saturday, February 9, 2019 at the W Hotel in Bellevue
   b) 40th Anniversary, 70s disco theme
   c) Registration opens Saturday, December 8
   d) Next meeting is right after today’s EPC Executive Meeting
   e) Also meeting on Friday, November 30 at 9:30 a.m. at the W Hotel
4) First Thursday Coffee
   a) Thursday, December 6 in Casa I
   b) Dr. Smith and Kris Gaskins available for casual Q & A
   c) Coffee cart
   d) Maya to supply food by 8:00 a.m.
   e) Coffee cart to be used for all First Thursday Coffees this year with staff invited
5) Grandparent’s/Grandfriend’s Day
   a) Tuesday, November 20 from arrival until 11:30 a.m.
   b) Monica supplying food at Main Building
c) David, Jia and Shuang to help during photo sessions 9:00 – 11:30 a.m.

6) **EPC Newsletter**
   a) **to be distributed Tuesday, December 4**
   b) Monica and Kathy to create
   c) Will include 1st Thursday Coffee, Family Game Night Thank You, Gala Volunteering/Procurement, Learning Event blurb, Sno-King Save the Date
   d) Kathy to get Learning Event piece from Andrea

7) **Treasurer’s Report**
   a) $6,500 budget
   b) $640.06 spent on Welcome Picnic
   c) $294.97 spent on September Learning Event: Volunteer Kick-Off
   d) $94.57 spent on Family Game Night
   e) Remaining Balance = $5,470.40

8) **2019-2020 EPC Executive Committee Search**
   a) Let Anica, Michelle or Andrea know if you are would like a role or know someone who would be good to ask
   b) Andrea Doan will be President, all other roles open
   c) Franziska interested in Treasurer
   d) Jia interested in Secretary, Volunteer Coordinator or staying on as Community Coordinator for Pre-Elementary

   *Next EPC Executive Meeting is Friday, December 14 at 9:00 a.m. in Casa 207*