

USE OF FACILITIES APPLICATION

Barre Town Middle and Elementary School -
70 Websterville Road -
Barre, VT 05641 -
(802) 476-6617 ext. 6307 -

Waiver of fees must be included and noted when the application is submitted. The school administrator shall act on all applications and waiver of fee requests. Waiver of fee requests will only be considered for school related activities and for non-profit organizations.

****Payments must be made to Barre Town School District, prior to event.***

Room	Fee	\$
Conference Room	\$30.00/per occasion	
Gymnasium	\$50.00/per occasion	
Multipurpose Room - ½	\$30.00/per occasion	
Multipurpose Room - whole	\$50.00/per hour	
Dining Room	\$30.00/per occasion	
Classroom	\$30.00/per occasion	
Equipment:		
VCR/DVD/Television	\$10.00/per occasion	

Excluded from use of school buildings or grounds are activities or actions which:

- are intended to overthrow the government by force, violence or other unlawful means
- involve games of chance, lotteries or gambling;
- involve the possession and/or consumption of alcoholic beverages; or include the sale of liquor, tobacco or other products presumed to be health hazards;
- promote any commercial product or results in private profit or commercial gain unless - sponsored by an approved organization as a fund-raising event; -
- would overtax the facilities, grounds, personnel.

Name/Group: _____

Date(s): _____

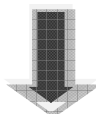
Time: _____

Person Responsible: _____

Address: _____

Telephone Number: _____ Email: _____

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Describe activities for which facilities will be used:

Who will be involved in these activities:

Are you requesting equipment from the school? (Equipment may result in additional fee. Tables/Chairs will not require a fee.) If you are in need of tables/chairs, please note how many of each.:

Please describe any activities, circumstances, or requirements not covered above:

Note:

- Cancellations required 48 hours in advance.
- All equipment and materials must be put back as they were found.
- Smoking and distribution or consumption of alcohol are prohibited within the building and on school grounds, both during school and non-school hours.
- Tables are not to be moved or used without prior permission. We will then prepare the tables for you.
- When school is cancelled, all evening activities are cancelled.

Signature of Person Responsible: _____ **Date:** _____

APPROVED:

Building Principal -

Date