

Barre Town Supervisory District Policy Manual

TITLE: Field Trips and Excursions CODE: IHOA

Field trips are intended to allow students experiences that provide them with insight, information, or knowledge that cannot be adequately developed through regular classroom instruction.

All field trips require the approval of the principal. Out of state field trips, and/or overnight field trips require Board approval. Accompanying the request for approval must be information specifying those students who are participating and the basis for their participation. In addition, the report must state specific reference to the curriculum, the source of payment for the field trip, the method of transportation, as well as commencement and termination times, dates, number of school personnel to attend, number of additional chaperones, method of financing the adult participation, and any other pertinent information. Such requests will be submitted in a timely fashion. Parents and guardians must sign permission slips in advance of the event. Those individuals responsible for the field trip will / must submit a list of participants to the school nurse and a principal in a timely fashion so that provisions for any special medical problems and/or precautions can be provided.

Field trip costs over and above those normally budgeted for by the School District will be paid for by the student's parents directly and/or through fundraising activities. Scholarships will exist for any student who desires to attend but is unable to pay the individual cost of travel and accommodations.

Date Adopted: 11/7/83

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Revisited: 2/1/06

Legal Reference(s): 16 VSA §1071 (a) (d) (e)

Cross-References: