

Barre Town Supervisory District Policy Manual

**TITLE: Illness/Accident Responsibilities of School Nurses    CODE: JLCF**

Illness of Pupils and Personnel

Standard

School nurses are authorized to review the causes of illness of pupils and personnel and to make recommendations for the protection and general welfare of the school population.

Procedures

1. School nurses will be notified by Principals, teachers, or Guidance Counselors when a pupil or employee is, might be, or has been absent from school for at least five consecutive days.
2. The nurse will review the cause of illness and make recommendations regarding the students' continued absences or return to school.
3. The nurse will report his/her recommendations to the Principal or Guidance Counselor for implementation.

Accident Reports

Standard

It will be the responsibility of the school nurse to file a report for each accident occurring in a school or on school grounds under his/her jurisdiction.

Procedures

1. The Principal will prepare and distribute to nurses, teachers and other involved personnel, copies of the Accident Report form.
2. The Principal will:
  - a. notify the Superintendent and School Board if it is likely that an insurance liability is involved.
  - b. analyze the forms to ascertain the patterns of accidents and where possible to alleviate causes of accidents.
  - c. notify the Superintendent and School Board in cases of serious injury or death.

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Legal Reference(s):

Cross References:

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