

Barre Town Supervisory District Policy Manual

**TITLE: Staff Ethics/Conflict of Interest    CODE: GBEA**

Standard

No elected officials, appointed persons, or employees of the school district will enter into or promote any transactions or business which are in conflict with the goals and daily operations of the school or with their responsibilities as defined in their job descriptions.

Staff Ethics/Conflict of Interest

Employees of the school district will not engage in any activity that conflicts, or raises a reasonable question of conflict, with their responsibilities in the school system. More specifically, employees will not:

1. Use institutional privileges for private gain.
2. Solicit or receive compensation, other than that allowed by law, for performance of his/her duties. This precludes, among other things, acceptance of any gratuities, gifts, or favors that might impair or appear to impair professional judgment; and any personal dealings with any individual or entity with whom he/she, on behalf of the board, has any direct or indirect contact for purposes of obtaining from such individual or entity, noncompetitive contracts, services, or materials.
3. Knowingly authorize or employ the authority or influence of his/her office to secure authorization of any public contract in which he/she, a member of his/her family, or any of his/her business associates has an interest.
4. Offer any favor, service, or thing of value to obtain special advantage.
5. Permit commercial exploitation of his/her professional position.
6. Engage in selling any of the following merchandise or services for personal profit to students or parents in the attendance area served by the schools in which they work: instructional supplies and equipment; reference books; educational tours.
7. Furnish lists of students or parents to anyone selling such materials or services.

Employees will use time granted for leave, planning and workshops for the purpose for which it is intended. In order that there be no conflict of interest in the supervision and evaluation of employees, at no time may any administrator directly responsible for the supervision and/or evaluation of any employee be directly related to him or her.

It is hereby the policy of the board that no employee of the district will compromise confidential information. The policy affects all employees of the district who come in contact with confidential information, regardless of whether they have or have not the status of confidential employees.

(FERPA language will be added to Confidentiality policy GBJA to replace this information)

Date Adopted:

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Legal Reference(s):

Cross References:

Date Distributed: