

GROTON BOARD OF EDUCATION
SPECIAL MEETING MINUTES

AD HOC BOARD OPERATIONS COMMITTEE
AUGUST 29, 2016 @ 10:30 A.M.
CENTRAL OFFICE, ROOM 11

Members Present: Kim Shepardson Watson, Jay Weitlauf, Katrina Fitzgerald,
Rosemary Robertson

1. Call to Order - Chairman Shepardson Watson called the meeting to order at 11:06 a.m.
2. Discuss Charge/Structure of the Ad Hoc Committee - It was decided that the purpose was not to change the mission or vision of the Board but to take a look at where the meeting efficiencies are; does the current meeting/committee structure make the most sense. The committee decided that it was the big picture that people wanted to look at and think about.
 - The committee discussed how information was disseminated - can most things go electronically or do some members still want all their information in paper format. Also, is there a centralized repository for all minutes and agendas. The committee discussed a program called BaseCamp and whether it would meet the Board's needs. The committee also wondered if PowerSchool would be a viable option and if there would be FOI issues if these types of programs were used.
 - Kim shared the structure of the Town Council and wondered if two C.O.W. and two Regular meetings per month would be helpful; especially if the curriculum becomes a council with Board participation and input. Policy would still need to be a separate entity in that there is so much to discuss. This might help the redundant conversations that happen and allow for more Board participation in all aspects of the Board.
 - The committee wondered how to help more members to read the minutes of the meeting so that questions can be more directed and focused.
 - The committee looked at the referral process; it was felt more information about how other Boards address this was important.
3. Discuss Next Steps
 - Kim will speak with Dr. Graner about inviting Dennis Colclough (IT Director) to the next Ad Hoc meeting to discuss a centralized repository for the Board.
 - Kim will contact the Town Manager's office and the Board Secretary to discuss minute taking and how to get them more informative and read.
 - Kim will find out how the Town Council handles the referral process and will also contact CABA to see if they had an idea about how other Boards throughout the state handle the referrals.
4. Identify Date of Next Meeting - Kim will ask Joyce Medling to poll the Ad Hoc Committee for a future meeting date.

The meeting adjourned at 12:05 p.m.