

Barre Town Supervisory District Policy Manual

TITLE: Access to Building CODE: ECAB

Keys and Security Access Code

It is the intent of the Barre Town School Board that the disbursement of keys and the security access codes should be restricted to the administration and authorized personnel. Other staff members may use the keys subject to the discretion of the school administration. The principal will establish a system for controlling distribution of keys and security access codes.

A current list of personnel authorized to access the security system will be maintained by the administration. The list will be updated periodically and kept in sync with the security company's list. The security access codes will be changed annually and/or when an authorized person becomes unauthorized.

Date Adopted: 11/7/83

1st Reading: 11/15/00

Date Revised: 12/6/00

Date Effective:

Legal Reference(s):

Cross References:

Date Distributed: