

Washington DC 2019: **Trip ID 163468**

September 2018- May 2019

Dear Western Parents and Students:

This letter is to inform you about our *Western Middle School Field Trip Subsidy Fund*, a program designated for fellow WMS families and students in need, supported and funded by our school and community. Please note that this financial aid is separate from any World Strides funding.

Funds are limited; therefore, they are intended for those families in need of financial assistance only. **Only families with a current free and reduced lunch status will qualify for these funds.** Requests should be made using the attached Field Trip Subsidy form and will be processed on a first-come-first-served basis. Western will not be able to pay for the full cost of the trip. **Forms should be returned to the WMS main office no later than October 31th, 2018.** Working together with parent(s), a school-based committee will determine the total familial contribution at which point the family can arrange to set up an installment plan through World Strides as needed. Please ignore any emails from World Strides regarding late fees.

If you need to check on your free and reduced lunch status or to pick up a Free and Reduced Lunch application, please feel to stop by the WMS Main Office.

Thank you, in advance, for the support that you are able to provide.

Sincerely,

Gordon Beinstein
(Principal)

Suzanne Coyne
(Assistant Principal)

Tyler Mecozzi
(Trip Coordinators)

**Western Middle School
Field Trip Subsidy Fund**

Request Form:

Student Name: _____ Grade: 8

Field Trip name: Washington DC Field Trip date: May 20, 2019 to May 23, 2019

Total cost of the trip: \$ 889

Amount *Requested: \$ _____ (Cannot be the full amount)

**Parent/Guardian will contacted by November 6th regarding the amount requested and available funding from WMS.*

Contact Information:

Parent/Guardian Name: _____

Email: _____

- Phone Number #1: () - _____ - _____ Home / Work / Cell

Best Time To Call: Morning / Mid-day / Afternoon / Early Evening

- Phone Number #2: () - _____ - _____ Home / Work / Cell

Best Time To Call: Morning / Mid-day / Afternoon / Early Evening

Parent/Guardian signature: _____

For Office Use Only:

Date Submitted: _____ Date Contacted: _____

Date Approved: _____ Amount Approved: \$ _____

