

ONTEORA CENTRAL SCHOOL DISTRICT

BOARD OF EDUCATION
BOICEVILLE, NEW YORK 12412

MINUTES

REGULAR MEETING
7:00 P.M.
Tuesday, February 15, 2005
Woodstock Elementary School

CALL TO ORDER

Trustee D'Orazio called the REGULAR MEETING to order at approximately 7:02 p.m.

PLEDGE OF ALLEGIANCE

PRESENT

Trustees D'Orazio, Hochman, Eisenberg, Flournoy, Rosenfeld, Patterson.

ALSO PRESENT

Superintendent of Schools, Justine Winters; Assistant Superintendent, Deborah Fox; School Business Administrator, Victoria Garone; Director of Pupil Personnel Services, Barbara Boyce; Student Representative, Joel Spinac; District Clerk, Jeanne Shultis, and approximately 70 visitors.

OATH OF OFFICE

Anne-Marie Johansson could not be present to be sworn in tonight due to the passing of her mother. Trustee D'Orazio expressed condolences on behalf of the Board to Anne-Marie for her loss.

Trustee D'Orazio expressed condolences on behalf of the Board to Lev Flournoy and his family for their loss of Mrs. Flournoy's mother.

APPROVAL OF MINUTES

Trustee Eisenberg moved to approve the minutes of the following meetings:

- Regular Meeting – January 25, 2005
- Regular Meeting - February 1, 2005
- Special Meeting – February 3, 2005

Trustee Hochman seconded the Motion.

6 Yes 0 No

CARRIED

WELCOME TO WOODSTOCK ELEMENTARY SCHOOL

- Woodstock Elementary School Principal Bobbi Schnell announced that the white buckets on the trees outside the school are for the 4th grade maple syrup project that teacher Kelly Downs has coordinated. The students identified and tapped the trees, collected and boiled the syrup, and will eat the finished product.

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- Principal Schnell announced that the Buddy System at Woodstock School has students from the upper grades working with lower grade students on reading and writing projects, some of which are on display in the building.
- Principal Schnell introduced music teachers Harvey Boyer and Erica Blum, who, in turn, acknowledged the students who were selected for All County Chorus, Band and Orchestra. There were an unprecedented number of students selected this year.
 - Orchestra – these sixth grade students are participating in a High School ensemble
 - Amelia Biasiny
 - Jeanette Hancock-Huddle
 - Chorus
 - Morgan Burgess
 - Amelia Biasiny
 - Riggs Androma
 - Alexandria Weir
 - Stormie Dutcher
 - Rigdzin Drolma
 - Andrea Martin
 - Band – the largest number of students representing the band in many years
 - Andrea Martin
 - Leila Whitebird
 - Ariana Tashjian
 - Stormie Dutcher
 - Zachary Doyle – First Chair - Saxophone
 - Miles Blue Spruce
 - Katie Martucci
 - Louis Palmerini
 - Jake Weissman
 - Nigel Caprotti
 - Reilly Hayes
 - Bobby Lovaglio
 - Troy Newton – First Chair Percussion
 - Joda Hoffman
 - Hunter Panek – Grade 4

Students who were present shook hands with the Board Members.

DISTRICT NEWS

Trustee D’Orazio read a letter from Frank C. Tietjen, Jr., Chairman, Troop 66, Boy Scouts of America, announcing that James Panza, Onteora Senior, son of Kevin and Marcia Panza, Woodstock School Nurse, has achieved the rank of Eagle Scout. In honor of his achievement, there will be an Eagle Scout Court of Honor on Sunday, June 5, 2005, at 2 o’clock in the afternoon, at the Backstage Studio Productions, Kingston, New York. A congratulatory letter will be sent.

News from Superintendent Winters:

- Onteora’s gymnast, Sarah Thompson, qualified for State Championships in All Around. We are extremely proud of her accomplishments.
- Our Boys and Girls Ski teams have won the Orange County Interscholastic Athletic League Championship and will be going to Sectionals at Belleayre. We commend them and wish them the very best.

REGULAR MEETING

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- Regarding the memo sent home with students called "Trauma in Children" about the Hudson Valley Mall incident this weekend – the Mall’s general manager, Scot Germain, who is also a parent of students in the District, called to thank us for our prompt response. Superintendent Winters commended our staff that put this together, particularly Rich Morris who suggested that this memo go home. She is always impressed by the caliber of our professional staff in crisis situations.
- The PTA Council, which had existed for years and then had been inactive for a period of time, will begin to function again with a meeting scheduled for Monday, March 14, 2005, 7:00 p.m. at the High School. They are looking forward to a number of initiatives including something to do with nutrition and wellness. We will coordinate that group’s work with some that the Communication Committee is doing in the area of parent and constituent committees.
- We received good news about Advanced Placement Scholars. This is a very rigorous scholastic program for our high school students. Six seniors from Onteora High School have earned the designation of Advanced Placement Scholar by the College Board in recognition of their exceptional achievement on the college level Advanced Placement Program exams. The College Board recognizes several levels of achievement based on student performance on these exams. They took exams in May of 2004 after completing challenging college level courses at their High School. Three students qualified for the AP Scholar with Honor award by earning an average grade of at least 3.25 on all AP exams taken and grades of 3 or higher on 4 or more of these exams:

Cassandra Bailey	Ross Beckman	Elizabeth Jobson
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Three students distinguished themselves by qualifying for the AP Scholar Award by completing three or more AP exams with grades of 3 or higher:

Crystal Germond	Jennifer Ugolino	Allyson Pickard
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We commend these students for their achievement.

**REPORT FROM 2004-2005
STUDENT BOARD REPRESENTATIVE**

Student Representative Joel Spinac reported that there are problems at the High School with loose floor tiles and potholes in the student parking lot.

STUDENT COMMENT

- Melissa Greener, 5th grade student at Woodstock School, spoke about crowded conditions there.
- Jake Weissman, 6th grade student at Woodstock School, spoke about the positive experiences students have had at Woodstock Elementary School this year.

PUBLIC COMMENT

No public comment was made at this time.

REPORTS/PRESENTATIONS

- Future of the District Commission Recommendations to the Board of Education – Joseph DeCaro, Chairman, and Gayle Kavanagh, Assistant Chair:
 - Members of the Commission were introduced
 - The list of recommendations was handed out to all Trustees

1.	ELEMENTARY SCHOOLS	The Commission recommends to the Board of Education, that current elementary enrollment projections and research conducted by the Commission indicate that three (3) elementary schools will meet the needs of the District.
2.	REDISTRICTING	The Commission recommends to the Board of Education that a redistricting of the elementary attendance areas be undertaken for implementation in September 2005.
3.	MIDDLE SCHOOL	The Commission recommends to the Board of Education that based on presentations and research reviewed by the Commission as well as consultation with the District’s administration that a Middle School Program in a separate facility be established.
4.	ARCHITECTURAL REVIEW	The Commission recommends that the Board of Education retain an architect to conduct a thorough review of all Onteora facilities and recommend the best use of our facilities in light of the aforementioned recommendations 1, 2, and 3.

Superintendent Winters thanks the Commission members for working so diligently for 23 meetings in order to produce the recommendations presented tonight.

In regard to Recommendation Number One, Superintendent Winters said that the projection is that three buildings will be sufficient to house the current population. However, it is believed that there could be a better balance of class sizes.

The Redistricting Committee does not have a final recommendation until the Board gives them direction to proceed, but Superintendent Winters mentioned that they are looking at adding approximately forty students to Phoenicia. The Committee has been driving all the bus routes. Questions from the Public Specific to the Commission’s Recommendations:

Trustee D’Orazio requested that a presentation by the Middle School Steering Committee be scheduled immediately.

Board members expressed disappointment that the Commission’s recommendations lacked a recommended use for the West Hurley campus.

Trustee D’Orazio asked that Victoria Garone and Justine Winters have at least a couple of presentations from consulting firms.

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Trustee D’Orazio moved to accept the four recommendations made by the Commission.
Discussion. In Number #4, change "Architect" to "Consulting Firm".

Trustee Hochman seconded the Motion.

6 Yes 0 No

CARRIED

Trustee D’Orazio asked for questions from the public on the Commission’s Recommendations.

- Arlene Weissman, Woodstock School parent, asked for the projected enrollment figures for Kindergarten, Grade 1 and Grade 2 without redistricting. She also asked if Bennett students would be redistricted or would it only be Woodstock.
- Mary Ann Shepard, from Bennett Elementary School, spoke in support of the Middle School concept as presented last week by Gayle Kavanagh, but questioned moving students around multiple years in a row.
- Darlene Griffin asked if variances will be taken into consideration when redistricting, especially children who have been on a variance for several years. She also asked if the number of children leaving the District or going to other schools has been taken into consideration.
- Kathleen Wilber, a new resident of Woodstock, expressed her disappointment with the successive changes and her feeling that if redistricting is done it should be done across the board and the lines for the three schools should be drawn evenly.
- Rita Vanacore, a member of the Commission, spoke as a member of the school district, saying that it is her personal point that only three elementary schools are needed, but due to an imbalance of the students throughout the District, redistricting has to happen.

Trustee D’Orazio called for a five-minute break at approximately 8:27 p.m.

- Budget Presentations – Instruction – Victoria Garone
 - Victoria Garone thanked the sheer number of people who provided input and took the time to walk her through their budgets.
 - Instructional Initiatives
 - Staff Development Initiatives
 - Additional Instructional Initiatives
 - Equipment Requests
 - Staffing Assumptions
 - Line Item Detail – Instructional Administration and Improvement
 - Line Item Detail – Teaching

Deborah Fox, Assistant Superintendent for Curriculum and Instruction, thanked Victoria and the Administrative Cabinet for their work over the last few weeks to put together their budgets.

Trustee D’Orazio asked how the approach to budget requests for all the departments was made this year. Victoria Garone responded that the whole Central Administration team went to faculty meetings in each building to let staff members know that we are looking for a

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conservative budget request. Teachers and administrators were advised that new instructional initiatives should be included in the budget process. Then we asked the administrators to review the budgets thoroughly before sending them on to us. Then we reviewed them as well. Then the final budgets were compiled.

Trustee Hochman asked if there is a State formula, like the one for Buildings and Grounds staff, for the clerical staff at the High School. Victoria Garone responded that she is not aware of any formula, but could do a local survey. Trustee Patterson questioned the need for an additional clerical at the high school based on current enrollment figures.

Trustee Flournoy brought up the concept from over a year ago of a community center with areas for adults, teens, and seniors that seems to have been dropped.

Robin Sears responded that it is being actively planned for and work is underway.

DISCUSSION AND POSSIBLE ACTION

Large Parcel Legislation

Discussion on change of wording for Resolution passed on December 21, 2004, requesting Legislators support in changing the Large Parcel Legislation. Trustees and Superintendent Winters will contact the legislators about this again. The Board agreed to not change the wording of the original resolution.

Student Representative Joel Spinac left at approximately 9:28 p.m.

**MOTION TO INCREASE APPROPRIATION
IN ACCORDANCE WITH THE EMERGENCY
RESOLUTION OF SEPTEMBER 21, 2004**

Trustee D’Orazio moved to increase the appropriation by \$25,175.00 in accordance with the emergency resolution of September 21, 2004 and the revenue will be coming from the unappropriated fund balance.

Trustee Hochman seconded the Motion.

Discussion.

6 Yes 0 No

CARRIED

**MOTION TO APPROVE SENIOR
CITIZEN AND DISABLED TAX
EXEMPTION NEW LAW INCOME
LEVEL FOR 2005 TAX YEAR**

Trustee Hochman moved to approve the following **RESOLUTION**:

- **BE IT RESOLVED**, that the Board of Education of the Onteora Central School District approve the senior citizen and disabled tax exemption new law income level effective for the 2005 tax year.

WHEREAS, the Board of Education has previously adopted the provisions of Sections 459-c of the Real Property Law (providing for a partial exemption from taxation on residential property owned by qualified, disabled persons) and Section 467 of the Real Property Tax Law (providing for a partial exemption from taxation on

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residential property owned by qualified persons at least 65 years of age), to the maximum extent provided by those respective statutes; and

WHEREAS, Sections 459-c and 467 of the Real Property Tax Law have been amended, respectively, by Chapters 201 and 202 of the 2002 Laws of the State of New York, to raise the maximum income limits for persons qualifying for said partial exemptions from \$21,500 to \$24,000;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education does hereby establish the maximum income limit for the partial real property tax exemptions for qualified persons with disabilities and for qualified persons at least 65 years of age to be \$24,000 in accordance with the amendments to Sections 459-c and 467 of the Real Property Tax Law.

Trustee D’Orazio seconded the Motion

6 Yes 0 No

CARRIED

MOTION TO APPROVE CONFIDENTIAL/MANAGERIAL SALARIES FOR THE 2004-2005 SCHOOL YEAR

Trustee Eisenberg moved to approve the following **RESOLUTION**:

BE IT HEREBY RESOLVED by the Onteora Board of Education that the annual salary for the 2004-2005 school year for the employees in the titles listed below, shall be as specified herein.

CONFIDENTIAL STAFF

<u>Name</u>	<u>Title</u>	<u>Contract Salary</u>
Bourke, Teresa	Account Clerk/Typist (Secretary to School Business Administrator)	\$40,500.00
Crispell, Louise	Account Clerk/Typist (Accounts Payable)	\$36,750.00
Hommel, Gail	Account Clerk/Typist (Personnel)	\$29,750.00
Jordan, Kathleen	Senior Account Clerk (Payroll)	\$47,750.00
May, Patricia	Typist (Secretary to Director of Pupil Personnel Services)	\$44,250.00
Shultis, Brigid	Typist (Secretary to Assistant Superintendent for Curriculum and Instruction)	\$39,750.00
Shultis, Jeanne	Secretary to Superintendent	\$39,450.00
Stoutenburgh, Donna	Typist (Part Time) (Office of the Assistant Superintendent for Curriculum and Instruction)	\$13.61/hour
Thornton, William	Treasurer	\$52,000.00
Tinti-Harkin, Margaret	School Program Secretary (PPS)	\$35,200.00
Winchell, Leatrice	Typist (Receptionist-Business Office)	\$44,250.00

MANAGERIAL STAFF

<u>Name</u>	<u>Title</u>	<u>Contract Salary</u>
Ecklund, Gary	School Lunch Manager	\$62,000.00
Giambrone, Peter	Head Custodian	\$64,400.00
Grehl, Michael	Transportation Supervisor	\$56,250.00
O’Neill, James	Building Maintenance Leader	\$64,400.00

Trustee D’Orazio seconded the Motion.

6 Yes 0 No

CARRIED

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**MOTION TO APPROVE CONFIDENTIAL/
MANAGERIAL BENEFITS**

Trustee Eisenberg moved to approve the following RESOLUTION:

BE IT HEREBY RESOLVED by the Onteora Board of Education that the employees holding the titles listed in Attachment A shall be eligible for the benefits listed. Said list shall be attached to the minutes and placed on file with the Clerk of the Board. These benefits may be modified prospectively.

Trustee D’Orazio seconded the Motion.

6 Yes 0 No

CARRIED

**MOTION TO APPROVE THE
2004-2005 LEGISLATIVE PROGRAM
FOR ULSTER COUNTY SCHOOL
BOARDS ASSOCIATION**

Trustee Eisenberg moved to approve the following RESOLUTION:

BE IT RESOLVED, that the Board of Education of the Onteora Central School District adopt the 2004-2005 Legislative Program of the Ulster County School Boards Association.

Specifically, we support:

- Phasing out reliance on local property tax to provide a “sound basic education” statewide in favor of a broader statewide taxing system including income tax.
- Achieving a timely plan to implement the recent Court of Appeals decision requiring all school districts to provide a sound basic education to all children in the State.
- Implement the Legislature’s Rules Reform. School districts, among other entities, suffer due to consistent budget delays and partisan conflict.
- Revision of the Contingency Budget Law to exclude increases in Special Education, energy expenses, and health costs for staff and retirees from the formula.
- Restoration of BOCES Aid.
- Wicks Law Reform.
- Full funding of mandates.
- Legislation that provides full funding and supports legal reforms (including Triborough Amendment Reform) for the State’s public schools to eliminate the need to fund Charter School initiatives.

Trustee Flourney seconded the Motion

6 Yes 0 No

CARRIED

**LEAVE OF ABSENCE:
INSTRUCTIONAL SCHEDULE Q #02/05**

Trustee Eisenberg moved to approve the following request(s) for **LEAVE OF ABSENCE (Instructional)** for the period indicated:

NAME	CURRENT POSITION	EFFECTIVE DATE FROM – TO	REASON
Michelle Martin	Reading Teacher – WD	3/12/05 – 4/15/05	Parental Leave – Unpaid; Family Medical Leave

Trustee D’Orazio seconded the Motion.

6 Yes 0 No

CARRIED

APPOINTMENT(S):
INSTRUCTIONAL SCHEDULE N #02/05

G. EXTRA DUTY STIPENDS

Trustee Eisenberg moved to approve the following **INSTRUCTIONAL APPOINTMENTS:**

G. EXTRA DUTY STIPENDS

NAME	POSITION	AMOUNT
Battista, Lynn	A.I.S./Instructor (After School) – Pro-rated for 5 sessions	\$647.08
Cayea, Krista	Musical – Vocal Coach	\$900.00
Fisher, Jeffrey	SAT Prep (After School) – Math	\$1,553.00
Frandino, Megan	A.I.S./Instructor (After School) – Pro-rated for 5 sessions	\$647.08
Girzone, Jeannine	A.I.S./Regents Prep (After School): Math B Regents Review Class – Revise amount – sessions reduced	\$309.44
Robertson, Jessica	A.I.S./Regents Prep (After School): Math B Regents Review Class – Revise amount – sessions reduced	\$309.44
Rose, Jean	Musical – Director	\$3,086.00
Rushkoski, Sharon	Musical – Coordinator	\$396.00

Trustee D’Orazio seconded the Motion.

6 Yes 0 No

CARRIED

LEAVE OF ABSENCE:
NON-INSTRUCTIONAL SCHEDULE QQ #02/05

Trustee Eisenberg moved to approve the following request(s) for LEAVE OF ABSENCE (Non-Instructional) for the period indicated:

NAME	CURRENT POSITION	EFFECTIVE DATE FROM – TO	REASON
Robert Boland	Custodial Worker – HS	2/1/05 – 2/9/05	Extend Medical Leave – Paid; FMLA
Robert Boland	Custodial Worker – HS	2/10/05 – 2/21/05	Extend Medical Leave – Unpaid; FMLA
Hazel DeLong	Food Service Helper – HS	9/20/04 – 10/20/04 & 11/29/04 – 12/2/04	Medical Leave – Paid; FMLA
Hazel DeLong	Food Service Helper – HS	12/3/04 – 2/6/05	Medical Leave – Unpaid; FMLA
Vera Klein	Teaching Assistant – BN	1/3/05 – 2/28/05	Medical Leave – Paid; FMLA
Isa Warren	Teaching Assistant – WD	2/12/05 – 2/18/05	Extend Family Medical Leave – Paid; FMLA

Trustee D’Orazio seconded the Motion.

6 Yes 0 No

CARRIED

APPOINTMENT(S):
FINAL SED CLEARANCE

Trustee Eisenberg moved to approve the following notification:
Notification that the applicant named below has filed their fingerprints with the
New York State Education Department and has been cleared for employment:

Christine Sickler	Substitute Teacher
Kenneth Tietjen	Coach

Trustee D’Orazio seconded the Motion.

6 Yes 0 No

CARRIED

**COMMITTEE ON CSE AND
CPSE RECOMMENDATIONS,
SCHEDULE U 02/05 A-01**

Trustee Eisenberg moved to approve the Committee on Special Education (CSE) and
Committee on Pre-School Special Education (CPSE) Recommendations, Schedule U
O2/05 A-01, Confidential, as reviewed by Trustee Eisenberg.

Trustee D’Orazio seconded the Motion.

6 Yes 0 No

CARRIED

Business Reports

Trustee Eisenberg moved to accept the following BUSINESS REPORTS:

- WARRANTS – Schedule J - #01/05

Trustee D’Orazio seconded the Motion.

6 Yes 0 No

CARRIED

BOARD MEMBERS REQUEST FOR INFORMATION

- Trustee Hochman requested that Victoria Garone research not applying late fees for school taxes for people on active duty in the military
- Trustee Patterson requested that there not be a budget presentation at the March 1, 2005 Board meeting, since there was not one listed on the presentation schedule.

PUBLIC COMMENT

No public comments were made at this time.

EXECUTIVE SESSION

Trustee Eisenberg moved to enter into EXECUTIVE SESSION at approximately 9:50 p.m.
to discuss the employment history of a particular person.

Trustee D’Orazio seconded the Motion.

6 Yes 0 No

CARRIED

REGULAR MEETING

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Superintendent of Schools, Justine Winters; Assistant Superintendent, Deborah Fox; High School Principal, Barbara Ruben; Bennett Elementary Principal, Laurie Cassel; Phoenicia Elementary Principal, Linda Sella; Middle School Principal, Gayle Kavanagh; and High School Assistant Principal, Gabriel Buono participated in the Executive Session.

RETURN TO REGULAR SESSION

Trustee Eisenberg moved to return to REGULAR SESSION at approximately 10:52 p.m.

Trustee Hochman seconded the Motion.

6 Yes 0 No

CARRIED

ADJOURNMENT

Trustee D'Orazio moved to adjourn at approximately 10:54 p.m.

Trustee Patterson seconded the Motion.

6 Yes 0 No

CARRIED

Recorded by: _____
Justine C. Winters
Clerk Pro Tem

Recorded by: _____
Jeanne Shultis
District Clerk

ATTACHMENT A

TITLES:

<p>Account Clerk/Typist (Personnel)</p> <p>Account Clerk/Typist (Secretary to School Business Administrator)</p> <p>Account Clerk/Typist (Accounts Payable)</p> <p>Senior Account Clerk (Payroll)</p> <p>Treasurer</p> <p>School Program Secretary (PPS)</p> <p style="text-align: center;">Secretary to Superintendent</p>	<p>Typist (Secretary to Assistant Superintendent for Curriculum and Instruction)</p> <p>Typist (Secretary to Director of Pupil Personnel Services)</p> <p>Typist (Receptionist-Business Office)</p> <p>Building Maintenance Leader</p> <p>School Lunch Manager</p> <p>Transportation Supervisor</p> <p>Head Custodian</p>
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BENEFITS:

Longevity-At Completion of Years	15 years	\$1940
	17 years	\$1000
	20 years	\$ 482
	25 years	\$ 482
	30 years	\$ 461

Work Day/Week: When school is in session, 7.5 hours per day excluding lunch. When school is not in session, 7 hours per day excluding lunch.

Snow Days Employees will not be expected to report to work when school is closed due to inclement weather.

Sick Leave 18 days per year for personal and/or family illness – maximum accumulation 220 days

Personal Days Two days per year, unused days rolled over to sick days

Bereavement Days 5 days for each member of the immediate family; 3 days per year for non-immediate family members

Vacation Days	After one full year of service and up to five years (in Confidential/Managerial)	15 days per year
	After five years of service (prorated after 5 th year anniversary)	20 days per year
	After ten years of service (prorated after 10 th year anniversary)	25 days per year
	Vacation Reserve -	20 maximum above eligibility for current year

Health and Dental Coverage 100% District Contributions
 Members of Ontario Teachers Association Benefit Trust

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Disability Coverage

District will contribute \$250 per year per person

Retirement Incentive (added in 2000)

Retirement Incentive and Sick Day Buy-Out for employees with 20 years of service in the District and a minimum of 10 years in a confidential/managerial position who retire in accordance with the eligibility requirements of ERS. 1% of that year contract salary times number of years of District credited service (credited service in an appointed position.)

Health Insurance in Retirement

Employees hired on or before 10/20/03 must complete five (5) years of service with the District and meet the retirement eligibilities of ERS in order to be eligible for retiree health insurance. Any employee hired subsequent to 10/20/03 must complete fifteen (15) cumulative years of service with the District and meet the eligibility requirements of ERS in order to be eligible to receive retiree health insurance.

Health insurance premium payments for retirees shall be 100% for individuals and 50% of the difference between the individual and family premium costs. Retiree family coverage shall be 60% for employees retiring after February 15, 2005.

Payment for Unused Sick Leave Upon Retirement

0-75 days	\$0.00 per day
76-100 days	\$43.00 per day
101-125 days	\$58.00 per day
126-175 days	\$78.00 per day
176-200 days	\$103.00 per day
201-220 days	\$106.00 per day