

ONTEORA CENTRAL SCHOOL DISTRICT

BOARD OF EDUCATION
BOICEVILLE, NEW YORK 12412

MINUTES

REGULAR MEETING

7:00 P.M.

Wednesday, November 3, 2004
Bennett Elementary School

CALL TO ORDER

President Marino D'Orazio called REGULAR MEETING to order at approximately 7:02 p.m.

PRESENT

Trustees Marino D'Orazio, Tom Rosato, Neil Eisenberg, Lev Flournoy, Kathleen Hochman, David Patterson, Herb Rosenfeld

ALSO PRESENT

Superintendent of Schools, Justine C. Winters; Assistant Superintendent, Deborah L. Fox; Interim School Business Manager, Donald Gottlieb; Director of Pupil Personnel Services, Barbara Boyce; Alternate Student Representative, Dean McGee; District Clerk, Jeanne Shultis, and approximately 65 visitors.

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES

Trustee Hochman moved to approve Minutes of the following:

Regular Meeting – October 5, 2004

Regular Meeting – October 19, 2004

Trustee Rosenfeld seconded the Motion.

7 Yes 0 No

CARRIED

WELCOME TO BENNETT ELEMENTARY SCHOOL

- Bennett Elementary School Principal, Laurie Cassel, presented Board members with the October Newsletter from Mrs. Hellenschmidt's First Grade, and the Color Poems booklet created by Mrs. Sorbellini's Kindergarteners as part of their writing program. A PowerPoint presentation highlighted Color Poems by Jake, Brianna, and Samantha.

DISTRICT NEWS

- Ann Gentilin and Earla Van Kleeck announced that November 18, 2004 is SRP Recognition Day.

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- Superintendent Winters reported that Superintendent's Conference Day was very successful and productive. She commended Assistant Superintendent, Deborah Fox, for all the work she did in organizing it. Future events will be based on the feedback provided by staff that attended Tuesday's programs. The PowerPoint presentation given on the morning of Superintendent's Conference Day was playing prior to the beginning of tonight's meeting. Entitled, "Onteora Moments 2004", it is a wonderful compilation of photos from every building accompanied by the music of the Bennett Jazz Ensemble (Grades 5 and 6, directed by Ms. Marianne Jachimiak.
- Trustee D'Orazio reminded everyone that the next meetings of the District Commission will be:
 - November 16, 2004, at 5:30 p.m. at the Phoenicia Elementary School
 - November 30, 2004, at 7:00 p.m. at the MS/HS Cafeteria
- Trustee D'Orazio announced that there would be a Special Board Meeting on Monday, November 29, 2004, 7:00 p.m., at the High School. There will be presentations on Special Education by Trustee Hochman as well as a presentation by James Drohan, one of our school attorneys.
- DECA has sent invitations to their Initiation and Installation of Officers on Tuesday, November 8, 2004.
- Trustee Rosato read a Freeman article about Eric Michaels-Ober, the first Student Representative on the Board, who was elected Student Body President at Carnegie Mellon University in Pittsburgh. During a recent rally on campus Eric introduced the Democratic Presidential candidate, John Kerry. The next day he had breakfast with Condoleezza Rice, President Bush's National Security Advisor. Eric is a senior majoring in public policy and ethics. Trustee Rosato feels that Eric's experience and education at Onteora has played an important role in his success.
- Trustee D'Orazio commented that football season ended last Saturday and he commended all students who participated on the team and their coaches. There is a lot of spirit.
- This was the last night for Interim School Business Administrator, Don Gottlieb,. Superintendent Winters and the Board thanked him for all he has done, for being an invaluable addition to the Board and wished him well.

REPORT FROM 2004-2005 STUDENT BOARD REPRESENTATIVE

- Alternate Student Representative, Dean McGee, spoke about the very successful Presidential Debate held at the High School and thanked the school for the opportunity. As President of the Student Affairs Council he brought to the attention of the Board two areas of student discontent:
 - Silent Study Halls – the Council will be writing a letter requesting alternatives
 - Unsatisfactory maintenance and lack of supplies for restrooms

STUDENT COMMENT

No Student Comments were made at this time.

PUBLIC COMMENT

Cindy O'Connor expressed her concerns regarding insurance coverage for Onteora students while on school buses.

**MOTION TO APPROVE CONTRACT WITH
KATHERINE V. SWITZER**

Trustee Patterson moved to approve the following RESOLUTION:

BE IT RESOLVED, that the Onteora Board of Education authorizes the Independent Contractor Retainer between the Onteora Central School District (approved by High School Principal, Barbara Ruben) and **Katherine V. Switzer**, effective November 12, 2004, in an amount not to exceed \$1200.00, to perform duties as a Guest Speaker at a MS/HS Assembly, and authorizes the Superintendent of Schools to sign such agreement.

Trustee D'Orazio seconded the Motion

7 Yes 0 No

CARRIED

**MOTION TO APPROVE CONTRACT
WITH EUGENIA CALOGERO**

Trustee Patterson moved to approve the following RESOLUTION:

BE IT RESOLVED, that the Onteora Board of Education authorizes the Independent Contractor Retainer between the Onteora Central School District (approved by Director of Gifted and Talented, Joyceanne Wlodarczyk) and **Eugenia Calogero** for the period covering 11/04/04 to 06/01/05 to a maximum of \$400, as a Mentor in Fashion Design, and authorizes the Superintendent of Schools to sign such agreement.

Trustee D'Orazio seconded the Motion

7 Yes 0 No

CARRIED

**MOTION TO APPROVE CONTRACT
WITH WILLIAM A. COLE**

Trustee Patterson moved to approve the following RESOLUTION:

BE IT RESOLVED, that the Onteora Board of Education authorizes the Independent Contractor Retainer between the Onteora Central School District (approved by Director of Gifted and Talented, Joyceanne Wlodarczyk) and **William A. Cole** for the period covering 11/04/04 to 06/01/05 at no charge, as a Mentor in Orthodontics, and authorizes the Superintendent of Schools to sign such agreement.

Trustee D'Orazio seconded the Motion

7 Yes 0 No

CARRIED

**MOTION TO APPROVE CONTRACT
WITH AARON HURWITZ**

Trustee Patterson moved to approve the following RESOLUTION:

BE IT RESOLVED, that the Onteora Board of Education authorizes the Independent Contractor Retainer between the Onteora Central School District (approved by Director of Gifted and Talented, Joyceanne Wlodarczyk) and **Aaron Hurwitz** for the period covering 11/04/04 to 06/01/05 to a maximum of \$400.00, as a Mentor in Music Recording, and authorizes the Superintendent of Schools to sign such agreement.

Trustee D'Orazio seconded the Motion

7 Yes 0 No

CARRIED

**MOTION TO APPROVE CONTRACT
WITH RICHARD J. MCSPIRIT**

Trustee Patterson moved to approve the following RESOLUTION:

BE IT RESOLVED, that the Onteora Board of Education authorizes the Independent Contractor Retainer between the Onteora Central School District (approved by Director of Gifted and Talented, Joyceanne Wlodarczyk) and **Richard J. McSpirit** for the period covering 11/04/04 to 06/01/05 to a maximum of \$400.00, as a Mentor - Farrier, and authorizes the Superintendent of Schools to sign such agreement.

Trustee D'Orazio seconded the Motion

7 Yes 0 No

CARRIED

**MOTION TO APPROVE CONTRACT
WITH WILLIAM J. WARNES**

Trustee Patterson moved to approve the following RESOLUTION:

BE IT RESOLVED, that the Onteora Board of Education authorizes the Independent Contractor Retainer between the Onteora Central School District (approved by Director of Gifted and Talented, Joyceanne Wlodarczyk) and **William J. Warnes** for the period covering 11/04/04 to 06/01/05 to a maximum of \$200.00, as a Mentor in the Culinary Arts, and authorizes the Superintendent of Schools to sign such agreement.

Trustee D'Orazio seconded the Motion

7 Yes 0 No

CARRIED

**MOTION TO APPROVE CONTRACT
WITH CATSKILL WATERSHED CORPORATION
TO ACCEPT GRANT FOR BENNETT SCHOOL**

Trustee Patterson moved to approve the contract between the Onteora Central School District and the **Catskill Watershed Corporation** to accept a public education program grant for the Bennett Elementary School in the amount of \$3,250.00 and authorizes the Superintendent to sign such an agreement.

Trustee D'Orazio seconded the Motion

7 Yes 0 No

CARRIED

**MOTION TO APPOINT
VICTORIA GARONE**

Trustee Patterson moved to approve the following RESOLUTION:

BE IT HEREBY RESOLVED, that the Onteora Central School District officially appoints, **Victoria Garone, School Business Administrator**, as the Purchasing Agent, Residency Officer, Records Access Officer, and Records Management Officer, effective November 8, 2004.

Trustee D'Orazio seconded the Motion

7 Yes 0 No

CARRIED

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MOTION TO AUTHORIZE
SUPERINTENDENT WINTERS
TO CERTIFY PAYROLL

Trustee Patterson moved to approve the following RESOLUTION:

BE IT HEREBY RESOLVED, that the Onteora Central School District officially authorizes **Justine C. Winters, Superintendent of Schools**, to certify the payroll effective September 1, 2004.

Trustee D'Orazio seconded the Motion

7 Yes 0 No

CARRIED

MOTION TO ACCEPT
2004-2005 ANNUAL VISUAL
INSPECTION REPORTS

Trustee Patterson moved to accept the 2004-2005 Annual Visual Inspection Reports for the Onteora Central School District.

Trustee D'Orazio seconded the Motion

7 Yes 0 No

CARRIED

CORRECTIONS

Trustee Patterson moved to correct the following INSTRUCTIONAL APPOINTMENTS for Extra Duty Stipends, which were approved at the August 19, 2004, meeting of the Board of Education, but were listed on the agenda with incorrect amounts:

Name	Stipend	<u>Incorrect Amount</u>	<u>Corrected Amount</u>
Caputo, Bridget	SAC Co-Advisor – MS	\$799	\$779
Cook, Debra	SAC Co-Advisor – HS	\$799	\$779
Kosarek, Cheryl	SAC Co-Advisor – MS	\$799	\$779

Trustee D'Orazio seconded the Motion

7 Yes 0 No

CARRIED

Trustee Patterson moved to correct the following INSTRUCTIONAL APPOINTMENTS for Extra Duty Stipends, which were approved at the October 5, 2004, meeting of the Board of Education, but which were listed on the agenda with the incorrect amounts:

Name	Stipend	<u>Incorrect Amount</u>	<u>Corrected Amount</u>
Connolly, Denise	Liaison-P.P.S.	<u>\$1635</u>	<u>\$1326</u>
Doyle, William	Freshman Class Advisor – HS	<u>\$632</u>	<u>\$682</u>

Trustee D'Orazio seconded the Motion

7 Yes 0 No

CARRIED

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THEREFORE, BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board hereby appoints the following non-instructional employees on an emergency conditional

D. PER DIEM SUBSTITUTE

<u>NAME</u>	<u>CERTIFICATION</u>	<u>SALARY</u>
Schola Choi	Uncertified Substitute Teacher	\$70/day

BE IT FURTHER RESOLVED, that such emergency conditional appointments shall become conditional appointments upon receipt of State Clearance from SED.

Trustee D'Orazio seconded the Motion

7 Yes 0 No

CARRIED

MOTION TO APPROVE**INSTRUCTIONAL APPOINTMENTS**

Trustee Patterson moved to approve the following INSTRUCTIONAL APPOINTMENTS:

D. PER DIEM SUBSTITUTE

<u>NAME</u>	<u>CERTIFICATION</u>	<u>SALARY</u>
Joan Viskocil	Certified Substitute Teacher	\$85/day
*Sarah York	Certified Substitute Teacher	\$85/day

*pending completion of pre-employment processing

G. EXTRA DUTY STIPENDS

<u>NAME</u>	<u>POSITION</u>	<u>AMOUNT</u>
Burkhardt, Patrick	SADD Co-Advisor	\$649.00
Chaikin, Francine	Elementary Resource (ELA) – PH	\$1,635.00
Deak, Elizabeth	School Newspaper – HS	\$992.00
Kaindl-Richer, Margit	Liaison – Foreign Language – HS	\$2,652.00
Koehn, Andrew	Marching Band Color Guard Inst.	\$1,520.00
Krembs, Mary	Marching Band Drill Instructor	\$1,520.00
Laks, David	Elementary Resource Co-Advisor (Multi-Media) - PH	\$817.50
LaMonda, Carol	Eighth Grade Advisor	\$682.00
Melvin, Jr., William	PPS Coordinator – MS	\$3,183.00
Melvin, Jr., William	CSE Coordinator – MS	\$7,879.00
Mulford, Lori	PPS Coordinator – HS	\$3,183.00
Mulford, Lori	CSE Coordinator – HS	\$7,879.00
Murphy, Steven	Marching Band Advisor	\$3,832.00
Murphy, Steven	Jazz Ensemble Director	\$1,157.00
Patschke, Steven	Elementary Resource Co-Advisor (Multi-Media) – PH	\$817.50
Pennacchio, Maureen	Dept Chair – Guidance	\$5,528.00
Pennacchio, Maureen	Dept Chair – Guidance \$53 Per Counselor (4)	\$212.00
Placencia, Dion	Marching Band Percussion Instructor	\$1,520.00
Sears, Robin	SAVI Club Co-Advisor	\$932.00
Wolfrom, Jane	G/T Advisor – PH	\$1,833.00

Trustee D'Orazio seconded the Motion

7 Yes 0 No

CARRIED

MOTION TO APPROVE**NON-INSTRUCTIONAL APPOINTMENTS,****SCHEDULE NN#11/04**

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- A. PROBATIONARY APPOINTMENT**
- D. SUBSTITUTE**
- E. REGULAR SUBSTITUTE**
- F. TRANSFER**

Trustee Patterson moved to approve the following
 NON-INSTRUCTIONAL APPOINTMENTS:

NAME	POSITION/SCHOOL	FROM - TO	REMARKS	
<u>A. PROBATIONARY APPOINTMENT</u>				
Lorraine Beaudette	Teaching Assistant – HS	11/4/04 – 11/4/07	Step 1	Replace B. Glick (resignation)
<u>D. SUBSTITUTE</u>				
	NAME	POSITION	RATE OF PAY	
	Joseph Thomas	Non-Teaching Substitute	\$7.50 per hour	
<u>E. REGULAR SUBSTITUTE</u>				
Monica Gaebel	Long-Term Substitute Teaching Assistant – HS	11/4/04 – 6/30/05	Step 1	Replace C. Matteson (leave)

APPOINTMENT(S): **FINAL SED CLEARANCE**

Notification that the applicant named below has filed their fingerprints with the
 New York State Education Department and has been cleared for employment:

Adelia Hunter	Substitute
Eric Loheide	Substitute
Kay Lustberg-Goldbeck	Gifted & Talented Advisor
Barbara May-Terpening	Teaching Assistant
John Morelli	Custodial Worker

Trustee D’Orazio seconded the motion.
 7 Yes 0 No

CARRIED

BUSINESS AND FINANCE

**MOTION TO AWARD PURCHASE
 OF SURPLUS EQUIPMENT TO
 HIGHEST BIDDERS**

Trustee Patterson moved to award the purchase of surplus equipment to the highest bidders listed
 on Schedule D.

Trustee D’Orazio seconded the Motion
 7 Yes 0 No

CARRIED

**MOTION TO APPROVE TAX
 CERTIORARI RESERVE BE CLOSED**

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Trustee Patterson moved to approve that the Tax Certiorari Reserve for the 2000-01 school year with a balance of \$331,000.31 be closed in accordance with law (maximum time period of four (4) years).

Trustee D'Orazio seconded the Motion

7 Yes 0 No

CARRIED

**MOTION TO APPROVE TAX CERTIORARI
RESERVE BE ESTABLISHED**

Trustee Patterson moved to approve that the Tax Certiorari Reserve be established in the amount of \$410,676.27, to safeguard the district when and if claims from 2003-2004 for assessment reduction petitions are resolved and tax refunds are required.

Trustee D'Orazio seconded the Motion

7 Yes 0 No

CARRIED

Business Reports

**MOTION TO ACCEPT FINANCIAL
WARRANT REPORT – SEPTEMBER 2004**

Trustee Patterson moved to accept the following BUSINESS REPORTS:

- FINANCIAL WARRANT REPORT – September 2004

Trustee D'Orazio seconded the Motion

7 Yes 0 No

CARRIED

REPORTS

- Assistant Superintendent, Deborah Fox, reported on Academic Intervention Services, Part III, describing Differentiation as it applies to classroom instruction.
 - Reading Teachers Michele Roszko and Francine Chaikin, both of Phoenicia Elementary School, reported on AIS services as they are applied to Grades K-6. The following District reading teachers were also present:
 - Andrew Vail
 - Michelle Martin
 - Veronica Cahill
 - Melanie Feldman

At the next Board meeting, Ms. Fox will report on nursing services and attendance monitoring.

Trustee D'Orazio announced a five-minute break at approximately 8:07 p.m.

- Trustee D'Orazio reported on the Large Parcel Legislation. During the past weeks, Superintendent Winters, Trustee D'Orazio, and other Board members have met with

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Assemblyman Cahill and Senator Bonacic to discuss the possibility of them sponsoring an amendment to this bill so that the School Board is removed from the process. David Little, from NYSSBA, is willing to assist with this effort.

- Trustee Patterson reported on the Communications Committee. The first meeting will be held on Wednesday, November 10, 2004, at the MS/HS, at 7:00 p.m. This may be a lengthy meeting since a goal setting session is planned. Student Representative McGee was requested to recruit some students to be on the Committee. Backpack flyers went home with all Elementary students on Wednesday, November 3, 2004. Members from the local business community are needed.

DISCUSSION AND POSSIBLE ACTION

- District Telephone System
Dissatisfaction with the present system was expressed, notably when callers get repeated busy signals, especially when calling the Superintendent's office and the High School.
Trustee Hochman noted that not being to reach the school in a family emergency situation makes it a Health and Safety issue.

BUSINESS AND FINANCE

NON-INSTRUCTION

Trustee D'Orazio moved that the Board of Education approve the following RESOLUTION:
BE IT RESOLVED, that the Onteora Board of Education authorizes the **CREATION** of a full-time Teaching Assistant position for the Special Education program, as prescribed by CSE recommendation for a 1:1 Teaching Assistant

Trustee Eisenberg seconded the Motion.

7 Yes 0 No

CARRIED

OLD BUSINESS

BUSINESS & FINANCE

Trustee Patterson moved that the Board of Education reject the bid received by the Onteora Central School District from **Barber Marketing, INC.** (dba BMI Supply) for the Head Block Beam Reconstruction Project at the High School at the bid amount of \$176,240.00 and re-bid the project. Trustee Flournoy seconded the Motion.

Discussion.

7 Yes 0 No

CARRIED

BOARD MEMBERS REQUEST FOR INFORMATION

- Trustee Patterson requested information about Board training on how to read the financial reports.
- Trustee Patterson requested a copy of the roof report prior to putting the new roofs on.

PUBLIC COMMENT

- Lori Klein commented on the INDIE program and smoking at the MS/HS.

EXECUTIVE SESSION

Trustee Rosato moved to enter into Executive Session at approximately 9:25 p.m. to discuss employment history of a particular person.

Trustee D'Orazio seconded the Motion.

7 Yes 0 No

CARRIED

RETURN TO REGULAR SESSION

Trustee D'Orazio moved to return to REGULAR SESSION at approximately 10:10 p.m.

Trustee Patterson seconded the motion.

7 Yes 0 No

CARRIED

ADJOURNMENT

Trustee Flournoy moved to adjourn at approximately 10:12 p.m.

Trustee Hochman seconded the Motion.

7 Yes 0 No

CARRIED

Recorded by: _____

Justine C. Winters

Clerk Pro Tem

Recorded by: _____

Jeanne Shultis

District Clerk