

# ONTEORA CENTRAL SCHOOL DISTRICT

BOARD OF EDUCATION  
BOICEVILLE, NEW YORK 12412

## *MINUTES*

REGULAR MEETING  
7:00 P.M.  
Tuesday, October 5, 2004  
Onteora Middle-Senior High School

### **CALL TO ORDER**

President Marino D'Orazio called REGULAR MEETING to order at approximately 7:03 p.m.

### **PRESENT**

Trustees Marino D'Orazio, Neil Eisenberg, Kathleen Hochman, David Patterson, Thomas Rosato, Herb Rosenfeld

### **ALSO PRESENT**

Superintendent of Schools, Justine C. Winters; Assistant Superintendent, Deborah L. Fox; District Clerk, Jeanne Shultis, and approximately 20 visitors.

### **NOT PRESENT**

Trustee Flournoy

### **ALSO NOT PRESENT**

Director of Pupil Personnel Services, Barbara Boyce; Interim Business Administrator, Donald Gottlieb; Student Representative, Jessie Cosme

### **PLEDGE OF ALLEGIANCE**

### **APPROVAL OF MINUTES**

Trustee Eisenberg moved to approve Minutes of the following:

Regular Meeting – July 26, 2004

Regular Meeting – September 21, 2004

Trustee Rosato seconded the Motion.

6 Yes 0 No

***CARRIED***

**WELCOME TO MIDDLE-SENIOR HIGH SCHOOL**

Middle School Principal Gayle Kavanagh welcomed everyone and spoke briefly about events:

- Project Make A Difference
- Open House tomorrow night at 6:30 – 8:30 p.m. for the Middle School only
- Diversity Day is coming up and a half day of Parent Conferences
- After School Program has begun
- Steering Committee has been formed
- Gayle Kavanagh will be attending the Middle Level State Meeting in Albany

**DISTRICT NEWS**

- Superintendent Winters introduced Jeanne Shultis, the new District Clerk and Secretary to the Superintendent.
- Homecoming was wonderful and full of spirit.
- Highway Supervisors met with Betty Hughes to make preparations for winter weather
- 5 Board Members and Superintendent Winters will be attending the Ulster County School Boards Meeting at BOCES and a special session with David Little for NYSSBA re Large Parcel Legislation – looking to change that legislation
- Laurie Cassel was not present – she was at Ashokan with her 5<sup>th</sup> grade
- Trustee D’Orazio commended Superintendent Winters for the way in which she participates in all of our school district activities. Everyone is very appreciative and praises her for that and many other things. Trustee D’Orazio thanks her as well on behalf of the Board.
- Trustee D’Orazio read a letter from Cindy O’Connor about the very successful homecoming weekend and remembering Kevin.

**REPORT FROM 2004-2005 STUDENT BOARD REPRESENTATIVE**

No report was given at this time.

**STUDENT COMMENT**

No Student Comments were made at this time.

**PUBLIC COMMENT**

- Trish Heller spoke about Girls Soccer

**MOTION TO APPROVE CONTRACT  
WITH BETSY SINSAPAUGH AS ELEMENTARY  
PREVENTION SPECIALIST AT BENNETT**

Trustee Hochman moved to approve the following RESOLUTION:

BE IT RESOLVED, that the Onteora Board of Education authorizes the Independent Contractor Retainer between Onteora Central School District (approved by Bennett Elementary Principal Laurie Cassel) and **Betsy Sinsapaugh** for the period covering 10/06/04 to 11/16/04 at a rate of \$278.33 per day to a maximum of \$1,670.00, to perform services as an Elementary Prevention Specialist, and authorizes the Superintendent of Schools to sign such agreement.

Trustee D’Orazio seconded the Motion.

6 Yes 0 No

**CARRIED**

**REGULAR MEETING**

**Tuesday, October 5, 2004**

**Onteora Middle-Senior High School**

**MOTION TO APPROVE CONTRACT WITH  
BETSY SINSAPAUGH AS ELEMENTARY PREVENTION  
SPECIALIST AT WOODSTOCK**

Trustee Hochman moved to approve the following RESOLUTION:

BE IT RESOLVED, that the Onteora Board of Education authorizes the Independent Contractor Retainer between Onteora Central School District (approved by Woodstock Elementary Principal Bobbi Schnell) and **Betsy Sinsapaugh** for the period covering 02/11/05 to 04/07/05 in an amount not to exceed \$2,475.00, to perform services as an Elementary Prevention Specialist, and authorizes the Superintendent of Schools to sign such agreement.

Trustee D'Orazio seconded the Motion.

6 Yes 0 No

**CARRIED**

**MOTION TO APPROVE CONTRACT  
WITH PATRICK WADDEN**

Trustee Hochman moved to approve the following RESOLUTION:

BE IT RESOLVED, that the Onteora Board of Education authorizes the Independent Contractor Retainer between Onteora Central School District (approved by Woodstock Elementary Principal Bobbi Schnell) and **Patrick Wadden** for the period covering 10/08/04 to 12/04/04 in an amount not to exceed \$4,400.00 to perform services as an Artist in Residence, and authorizes the Superintendent of Schools to sign such agreement. This expense is covered in full by the Catskill Watershed Grant approved by the Board of Education on July 12, 2004.

Trustee D'Orazio seconded the Motion.

6 Yes 0 No

**CARRIED**

**MOTION TO APPROVE CONTRACT  
WITH THERESA M. YONDER, M.D.**

Trustee Hochman moved to approve the following RESOLUTION:

BE IT RESOLVED, that the Onteora Board of Education authorizes the Independent Contractor Retainer between Onteora Central School District (approved by Director of Pupil Personnel Barbara Boyce) and **Theresa M. Yonder, M.D.** for the period covering 10/06/04 to 06/30/05 at a rate of \$200.00 per hour to a maximum of \$1,200.00, to perform services as a Psychiatrist, and authorizes the Superintendent of Schools to sign such agreement.

Trustee D'Orazio seconded the Motion.

6 Yes 0 No

**CARRIED**

**MOTION TO APPROVE CSE/CPSE  
RECOMMENDATIONS**

Trustee Hochman moved to approve Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations, Schedule U, #09/04, Confidential, as reviewed by Trustee Eisenberg.

Trustee D'Orazio seconded the Motion.

6 Yes 0 No

**CARRIED**

**INSTRUCTION**

Trustee Hochman moved to approve the following **INSTRUCTIONAL APPOINTMENTS**,  
 Schedule N #10/04:

<b>NAME</b>	<b>POSITION</b>	<b>EFFECTIVE DATE</b>	<b>REMARKS</b>
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**E. REGULAR SUBSTITUTE**

Patricia McNelis	Long-Term Substitute Special Education Teacher	10/05/04 – 06/30/05	M. McHugh Medical Leave
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Trustee D’Orazio seconded the Motion.

6 Yes 0 No

**CARRIED**

Trustee Hochman moved to approve the following **INSTRUCTIONAL APPOINTMENTS**,  
 Schedule N#10/04:

**G. EXTRA DUTY STIPENDS**

<b>NAME</b>	<b>POSITION</b>	<b>AMOUNT</b>
Barthel, Sue	Elementary Resource (Science) - WD	\$1,635
Brown, Ken	Science Olympiad Asst Coach – MS	\$1,061
Carle, Kathleen	G/T Advisor – BN	\$1,833
Clinton, Lynn	Elementary Resource (AV) – BN	\$1,635
Connolly, Denise	Liaison – P.P.S.	\$1,635
Dickinson, Rosalind	Elementary Resource (Science) – BN	\$1,635
Doyle, William	Freshman Class Advisor– HS	\$ 682
Doyle, William	Soccer JV (Girls)	\$2,767
*Goldbeck, Kay	G/T Advisor – HS	\$1,833
Knoche, Stephen	Diversity Club/Amnesty International	\$ 518
Margolis, JoAnn	G/T Advisor – WD	\$1,833
Nguyen, Jamie	Sophomore Class Advisor – HS	\$ 682
Paetow, Rowena	Chamber Ensemble Dir.	\$1,415
Pennacchio, Maureen	Dept Chairs – Guidance	\$5,528
Pennacchio, Maureen	Dept Chairs–Guidance \$53/counselor (4)	\$ 212
Ryan, Matthew	Elementary Resource (AV) – WD	\$1,635
Schaffer, Brian	Peer Mediation	\$2,271
Schaffer, Brian	STEP Advisor	\$1,914
VanBaren, Kate	Science Olympiad Coach – MS	\$1,485

\*pending completion of pre-employment processing

Discussion. *Instructional Appointments, Schedule N#10/04, G. Extra Duty Stipends, are to be approved with the exception of the 2 extra duty stipends for Maureen Pennacchio which were tabled.*

Trustee D’Orazio seconded the Motion.

6 Yes 0 No

**CARRIED**

**REGULAR MEETING**  
**Tuesday, October 5, 2004**  
**Onteora Middle-Senior High School**

Trustee Hochman moved to approve the following **INSTRUCTIONAL APPOINTMENTS**, Schedule N #10/04:

**WHEREAS**, the following employees have been fingerprinted, the fingerprints have been submitted to the New York State Education Department (SED) for processing and the District has not received clearance for such employees as of the date of this meeting:

**THEREFORE, BE IT RESOLVED**, that, upon the recommendation of the Superintendent of Schools, the Board hereby appoints the following instructional employees on an emergency conditional basis:

<b>NAME</b>	<b>CERTIFICATION</b>	<b>SALARY</b>
<b>D. PER DIEM</b>		
<b>SUBSTITUTE(S)</b>		
Douglas Koop	Uncertified	\$70/day
Ethan Moore	Uncertified	\$70/day

**BE IT FURTHER RESOLVED**, that such emergency conditional appointments shall become conditional appointments upon receipt of State Clearance from SED.

**APPOINTMENT(S): FINAL SED CLEARANCE**

Notification that the applicant named below has filed their fingerprints with the New York State Education Department and has been cleared for employment:

- Beth Andrasak                      Math Teacher
- Julie Jairam (Maille)            Reading Teacher
- Eric Pezzello                      Physical Education Teacher
- Melissa Shultis                  Substitute Teacher

Trustee D’Orazio seconded the Motion.

6 Yes 0 No

**CARRIED**

**NON-INSTRUCTION**

Trustee Hochman moved to approve the following **NON-INSTRUCTIONAL APPOINTMENTS**, Schedule NN #10/04:

<b>NAME</b>	<b>POSITION/SCHOOL</b>	<b>EFFECTIV E DATE</b>	<b>GRADE/STEP</b>	<b>REMARKS</b>
<b><u>A. PROBATIONARY APPOINTMENT</u></b>				
John Morelli	Custodial Worker	10/06/04 – 04/06/05	Step 1	Replace F. Wood Resignation
<b>NAME</b>	<b>POSITION</b>	<b>SALARY</b>		
*Lorraine Beaudette	Non-Teaching Substitute	\$7.50/hour		

\*pending completion of pre-employment processing

Trustee D’Orazio seconded the Motion.

6 Yes 0 No

**CARRIED**

**REGULAR MEETING**  
**Tuesday, October 5, 2004**  
**Onteora Middle-Senior High School**

Trustee Hochman moved to approve the following **NON-INSTRUCTIONAL APPOINTMENTS**,  
 Schedule NN #10/04:

<b>NAME</b>	<b>POSITION/SCHOOL</b>	<b>EFFECTIVE DATE</b>	<b>GRADE/STEP</b>	<b>REMARKS</b>
<b><u>A. SALARY CHANGE</u></b>				
Gary Wisniewski	10-month Bus Driver	09/02/2004	Step 2	Per previous service

<b>NAME</b>	<b>POSITION</b>	<b>SALARY</b>
<b><u>D. SUBSTITUTE</u></b>		
Donna Burkhardt	Food Service Substitute	\$7.50/hour

Trustee D’Orazio seconded the Motion.  
 6 Yes 0 No  
**CARRIED**

Trustee Hochman moved to approve the following **NON-INSTRUCTIONAL APPOINTMENTS**,  
 Schedule OO #10/04:

<b>NAME</b>	<b>POSITION/SCHOOL</b>	<b>EFFECTIVE DATE</b>	<b>REMARKS</b>
John Revelant	Custodial Worker	October 31, 2004	Retirement

Trustee D’Orazio seconded the Motion.  
 6 Yes 0 No  
**CARRIED**

Trustee Hochman moved to approve the following request(s) for **LEAVE OF ABSENCE** (Non-Instructional) for the period indicated, Schedule QQ #10/04:

<b>NAME</b>	<b>CURRENT POSITION</b>	<b>EFFECTIVE DATE FROM – TO</b>	<b>REASON</b>
Carol Carboni	Teaching Assistant – BN	4/21/05 – 5/6/05	Leave Without Pay

Trustee D’Orazio seconded the Motion.  
 6 Yes 0 No  
**CARRIED**

Trustee Hochman moved to accept the following **NON-INSTRUCTIONAL RESIGNATION(S)**:

<b>NAME</b>	<b>POSITION</b>	<b>EFFECTIVE DATE</b>	<b>REMARKS</b>
Brigid Shultis	Typist (P.P.S.)	10/05/2004	To accept position as Typist (Secretary to Ass’t Superintendent)

Trustee D’Orazio seconded the Motion.  
 6 Yes 0 No  
**CARRIED**

**REGULAR MEETING**  
**Tuesday, October 5, 2004**  
**Onteora Middle-Senior High School**

Trustee Hochman moved to approve the following **NON-INSTRUCTIONAL APPOINTMENTS:**

**A. APPOINTMENT**

<b><u>NAME</u></b>	<b><u>POSITION</u></b>	<b><u>EFFECTIVE DATE</u></b>	<b><u>SALARY</u></b>	<b><u>REMARKS</u></b>
Brigid Shultis	Typist (Secretary to the Assistant Superintendent)	10/06/2004	\$45,000 prorated for 10/6/04 – 6/30/05	Replace J. Shultis Transfer

Trustee D’Orazio seconded the Motion.

6 Yes 0 No

***CARRIED***

**BUSINESS AND FINANCE**

Trustee Hochman moved to approve the agreement between the Onteora Central School District and Dutchess County BOCES to participate in the E-Rate Consortium for the procurement of services for the 2005/2006 school year and authorizes the Superintendent to sign this agreement, certification, the Telecommunication Service Letter of Authorization, and the Limited Power of Attorney Form.

Trustee D’Orazio seconded the Motion.

6 Yes 0 No

***CARRIED***

**Gifts and Donations/ Budget Amendment**

Trustee Hochman moved to acknowledge the awarding of the grant that they had authorized applying for in July and amends the budget to reflect that grant as follows:

Catskill Watershed Corporation

Revenue Code A2705

Donations

\$4,400.00

Expenditure Code A2110.431.07

Supplemental Contractual – Woodstock

\$4,400.00

Trustee D’Orazio seconded the Motion.

6 Yes 0 No

***CARRIED***

**Business Reports**

Trustee Hochman moved to accept the following BUSINESS REPORTS:

- FINANCIAL MANAGEMENT REPORT – August 2004
- WARRANTS – Schedule J - #08/04  
09/04

Trustee D’Orazio seconded the Motion.

6 Yes 0 No

***CARRIED***

**REPORTS**

- Ric Campbell, Director of Bard College's Master of Arts in Teaching Program, with the assistance of Donna Elberg, Coordinator for Public School Initiatives, reported on the progress of this program at Onteora.
- Trustee D'Orazio reported on the progress of the Commission on Long Term Facilities Use
- Assistant Superintendent Deborah Fox gave an overview of Academic Intervention Services
- Assistant Superintendent Deborah Fox presented the Local Assistance Plans for the Board's adoption.

Trustee Eisenberg moved to approve the adoption of the Local Assistance Plans as presented.

Trustee Rosato seconded the Motion.

6 Yes 0 No

***CARRIED***

**DISCUSSION AND POSSIBLE ACTION**

- Creation of a District Wide Communications Committee

Trustee Patterson presented his plan for the creation of a District wide Communications Committee.

Discussion.

Trustee D'Orazio moved to approve the creation of a District wide Communication Committee.

Trustee Rosato seconded the Motion.

6 Yes 0 No

***CARRIED***

- Appointment of a Voting Delegate for 2004 NYSSBA Annual Meeting on 10/23/2004

Trustee Eisenberg nominated Trustee Flournoy.

Trustee D'Orazio seconded the nomination.

6 Yes 0 No

***CARRIED with the proviso that he is not here to accept.***

- Trustee Rosenfeld moved to approve the 2004 Proposed Bylaw Amendments and Resolutions for the Annual Business Meeting.

Trustee Rosato seconded the Motion.

6 Yes 0 No

***CARRIED***

Discussion.

Trustee Hochman moved that the Onteora delegate support numbers 12 and 13 of the 2004 Proposed Bylaw Amendments and Resolutions for the Annual Business Meeting.

Trustee Rosato seconded the Motion.

6 Yes 0 No

***CARRIED***

**OLD BUSINESS**

The scheduling of the Board Retreat was set for Wednesday, November 17, 2004, at 6:00 p.m. at Trustee Hochman's home.



**REGULAR MEETING**

**Tuesday, October 5, 2004**

**Onteora Middle-Senior High School**

**BOARD MEMBERS REQUEST FOR INFORMATION**

- Trustee Hochman requested that the School Attorneys be requested to train the Board about parents' rights and responsibilities and the Board's obligation. She volunteered to train the Board, at no charge, on the Special Education Laws.
- Trustee Rosenfeld requested that the Board attend a play that is germane to Board concerns - "Public Comment". He will e-mail information to all Board members.
- Trustee Patterson requested information on the search for an Athletic Director.
- Trustee Patterson requested information on the procedure for payment of Extra Duty Stipends.
- Trustee Hochman requested information on the duties of the Athletic Director position.
- Trustee D'Orazio requested that a letter be written about the effect of the regulations regarding State testing on students with disabilities.

**ADJOURNMENT**

Trustee Rosato moved to adjourn at approximately 9:09 p.m.

Trustee Eisenberg seconded the Motion.

6 Yes 0 No

***CARRIED***

Recorded by: \_\_\_\_\_

Jeanne Shultis  
District Clerk