

# ONTEORA CENTRAL SCHOOL DISTRICT

BOARD OF EDUCATION  
BOICEVILLE, NEW YORK

## *MINUTES*

**REGULAR MEETING**  
**Tuesday, September 7, 2004**  
**Bennett Elementary School**  
**7:00 p.m.**

### **CALL TO ORDER**

Board President, Marino D'Orazio, called the REGULAR MEETING to order at approximately 7:00 p.m.

### **MOMENT OF SILENCE**

A moment of silence was observed in memory of victims who were massacred at School # One in Beslan, Russia.

### **PRESENT**

Trustees Marino D'Orazio, Thomas Rosato, Neil Eisenberg, Lev Flournoy, Kathleen Hochman, David Patterson, Herb Rosenfeld

### **ALSO PRESENT**

Superintendent of Schools, Justine Winters; Assistant Superintendent, Deborah Fox; Director of Pupil Personnel, Barbara Boyce; Clerk Pro Tem, Theresa Santonja; approximately 25 visitors.

### **NOT PRESENT**

Jessie Cosme, Student Representative

### **PLEDGE OF ALLEGIANCE**

### **DISTRICT NEWS**

- Superintendent Winters reported positive school openings. She personally observed the opening at the Woodstock Elementary School where there was much excitement and enthusiasm. All were thanked for a successful beginning.
- Transportation Supervisor, Betty Hughes and Head Driver, Carol Bush, were introduced.
- New York State Assemblyman, Kevin Cahill, has written a request to the Speaker of the Assembly, Sheldon Silver, requesting additional funding for the Onteora school lunch program.
- President D'Orazio thanked Superintendent Winters for her welcome to staff approach and is confident as we advance in to a new era in the school district.

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- Future-of-the-District Commission has been established to study carefully the current and future use of all District Buildings and Grounds. Interested community members wishing to serve are asked to contact the Board Clerk by September 15, 2004. The Committee meets monthly.
- Principal, Laurie Cassel, gave a digital presentation on the first day of school at Bennett Elementary School.

**REPORT FROM 2004-2005 STUDENT BOARD REPRESENTATIVE**

No Student Board Representative report was made at this time.

**STUDENT COMMENT**

No Student Comment was made at this time.

**PUBLIC COMMENT**

- Parent, Cindy O'Connor, sees a positive change in the school district.

**REPORTS**

**Athletic Department**

- Interim Athletic Director, Joseph DiGiovanni, thanked the Board for their vote of confidence. Athletic programs are in good shape. The coaches are working on teams with low numbers. Thanks to the Town of Olive for permitting the Girls Soccer Team to use their fields.

**TECHNOLOGY PLAN ACKNOWLEDGED BY BOARD OF EDUCATION**

- Educational Technology Plan Embracing the 21<sup>st</sup> Century presented by Deborah Fox, Assistant Superintendent, and Kathy Conklin, Technology Coordinator, was acknowledged by the Board of Education. The plan covers the current implementation of technology and the efforts toward a needs assessment and future goals. (*Discussion*)

**PERSONNEL**

**INSTRUCTIONAL**

**Motion to appoint Victoria Garone, as School Business Manager**

Trustee Rosato moved to approve the following INSTRUCTIONAL APPOINTMENT:

WHEREAS, the following employee has been fingerprinted, the fingerprints have been submitted to the New York State Education Department (SED) for processing and the District has not received clearance for such employee as of the date of this meeting:

THEREFORE, BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board hereby appoints the following employee on an emergency basis:

BE IT HEREBY RESOLVED, that **Victoria Garone**, is hereby appointed to a provisional Civil Service appointment as a School Business Manager starting on 11/08/04. The annual salary for the 2004-2005 school year will be \$87,000.00 pro-rated effective 11/08/04 through 06/30/05.

BE IT FURTHER RESOLVED, that such emergency conditional appointment shall become a conditional appointment upon receipt of State Clearance from SED.

Trustee D'Orazio seconded the motion.

7 Yes 0 No

**CARRIED**

**Motion to approve Cara Rosato as a Substitute Teacher**

Trustee Hochman moved to approve the following INSTRUCTIONAL APPOINTMENT:

WHEREAS, the following employee has been fingerprinted, the fingerprints have been submitted to the New York State Education Department (SED) for processing and the District has not received clearance for such employee as of the date of this meeting:

THEREFORE, BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board hereby appoints the following employee on an emergency basis:

**PER DIEM SUBSTITUTE**

- **Cara Rosato** Substitute Uncertified \$70.00

BE IT FURTHER RESOLVED, that such emergency conditional appointment shall become a conditional appointment upon receipt of State Clearance from SED.

Trustee D'Orazio seconded the motion.

6 Yes 1 Abstain

**CARRIED**

**NON-INSTRUCTION**

**Motion to approve Cara Rosato as a Teacher Aide**

Trustee Hoffman moved to approve the following NON-INSTRUCTIONAL APPOINTMENT,

WHEREAS, the following employee has been fingerprinted, the fingerprints have been submitted to the New York State Education Department (SED) for processing and the District has not received clearance for such employee as of the date of this meeting;

THEREFORE, BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board hereby appoints the following instructional employee on an emergency basis:

**SUBSTITUTE**

- **Cara Rosato** Teacher Aide \$7.50/hour

BE IT FURTHER RESOLVED, that such emergency conditional appointment shall become conditional appointment upon receipt of State Clearance from SED.

Trustee D'Orazio seconded the motion.

6 Yes 1 Abstain

**CARRIED**

**OLD BUSINESS**

**Motion to accept lease of vehicles submitted by Ramp Transportation**

Trustee Eisenberg moved to accept the proposal submitted by Ramp Transportation for the leasing of two (2) used vehicles to be used for the transportation of handicapped children for the 2004-2005 school

year at a total cost not to exceed \$2,963.13/month. (Note: the Proposal submitted by Ramp Transportation complies with the RFP – Request for Proposal – that was prepared by the district.)  
(Discussion on need and leasing.)

Trustee Hochman seconded the motion.

7 Yes 0 No

**CARRIED**

### **BOARD MEMBERS REQUEST FOR INFORMATION**

- Maintenance Leader, James O'Neill, reported that the District will discontinue the use of the High School stage until the headblock beam for the stage rigging can be reinforced or replaced. Jeff Packard of Klepper Han and Hyatt, is producing design documents for corrective work. The architects, Dodge Chamberlin Luzine Weber Associates, anticipate providing the school district with a set of bid documents. This came to light after a recent failure of a roof in the Washingtonville Central School District. As a result, the State Education Department sent out a structural advisory to all school districts. (Discussion)

### **PUBLIC COMMENT**

There was no public comment at this time.

### **PERSONNEL**

#### **Motion to appoint Donald E. Gottlieb, Interim Purchasing Agent, Residency Officer, Records Access Officer, and Records Management Officer**

Trustee Hochman moved to approve the following RESOLUTION:

BE IT HEREBY RESOLVED, that because of the resignation of Charles Snyder, School Business Administrator, the Onteora Central School District officially appoints, **Donald E. Gottlieb** as the Interim Purchasing Agent, Residency Officer, Records Access Officer, and Records Management Officer, effective immediately.

Trustee D'Orazio seconded the motion.

7 Yes 0 No

**CARRIED**

#### **Motion to approve contract with Lighthouse International, Rosemary Duda, Director**

Trustee Hochman moved to approve the following RESOLUTION:

BE IT RESOLVED, that the Onteora Board of Education authorizes the Independent Contractor Retainer between the Onteora Central School District (approved by Director of Pupil Personnel Barbara Boyce) and **Lighthouse International, Rosemary Duda, CSW-R, Director**, for the period covering 09/08/04 to 06/30/05 at a rate of \$100.00 per hour, to a maximum of \$2,000.00, to perform duties as an Orientation and Mobility Evaluator, and authorizes the Superintendent of Schools to sign such agreement.

Trustee D'Orazio seconded the motion.

7 Yes 0 No

**CARRIED**

**Motion to approve contract with Gateway Community Industries, Inc.**

Trustee Hochman moved to approve the following RESOLUTION:

BE IT RESOLVED, that the Onteora Board of Education authorizes the Independent Contractor Retainer between the Onteora Central School District (approved by Director of Pupil Personnel Barbara Boyce) and **Gateway Community Industries, Inc.**, for the period covering 09/04/04 to 06/24/05 at a rate of \$50.00 a half day, \$100.00 a full day, \$500 per evaluation to a maximum of \$29,000.00, to perform duties as VESID evaluations and to provide transitional services including vocational training and counseling services, and authorizes the Superintendent of Schools to sign such agreement.

Trustee D'Orazio seconded the motion.

7 Yes 0 No

**CARRIED**

**Motion to approve contract with A Vision in Motion**

Trustee Hochman moved to approve the following RESOLUTION:

BE IT RESOLVED, that the Onteora Board of Education authorizes the Independent Contractor Retainer between the Onteora Central School District (approved by Principal of the Middle School, Gayle Kavanagh) and **A Vision in Motion**, for the period covering 09/17/04 to 06/30/05 for two performances at a maximum of \$1,696.00 to perform duties related to Assembly Presentations (Part of: "Project" Make a Difference), and authorizes the Superintendent of Schools to sign such agreement.

Trustee D'Orazio seconded the motion.

7 Yes 0 No

**CARRIED**

Trustee Hochman moved to approve the following request of INSTRUCTIONAL LEAVE OF ABSENCE, Schedule Q #09/04:

- **Melissa McHugh** Sp Ed Tchr – BN 11/22/04-06/30/05 Medical Leave- Unpaid:  
Family Medical Leave

Trustee D'Orazio seconded the motion.

7 Yes 0 No

**CARRIED**

Trustee Hochman moved to approve the following INSTRUCTIONAL APPOINTMENTS, Schedule N 309/04:

**PROBATIONARY**

- **Mary Elizabeth Sanchez** For. Lang (French) Tchr. 09/01/04-08/31/04 10M+6 Salary  
Correction

**EXTRA DUTY STIPENDS**

- **Linda Cavallaro** Track-Cross Country Assistant \$1,180.
- **\*Stavros Kariolis** Soccer – 7/8 Grade Girls \$1,533.
- **Betsy Wise** Track – Cross Country Assistant \$1,180 Rescind Previous Appoint.

\*Pending Completion of pre-employment processing.

Trustee D'Orazio seconded the motion.

7 Yes 0 No

**CARRIED**

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Trustee Hochman moved to approve the following INSTRUCTIONAL APPOINTMENTS, Schedule N, #09/04:

**APPOINTMENT**

- **Elisa Parness** Elem. Tchr. 09/02/04 Recall from PEL-Vacancy created when N. Holmquist resigned from Elem. Tchr. Position to accept Special Ed position.

**REGULAR SUBSTITUTE**

- **Kelly Downs** Elem Tchr. 09/02/04-06/30/05 H. Partridge leave (E. Parness now appointed to To permanent position)

Trustee D'Orazio seconded the motion.

7 Yes 0 No

**CARRIED**

Trustee Hochman moved to approve the following INSTRUCTIONAL APPOINTMENT, Schedule N # 09/04

WHEREAS, the following employee has been fingerprinted, and the fingerprints have been submitted to the New York State Education Department (SED) for processing and the District has not received clearance for such employee as of the date of this meeting:

THEREFORE, BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board hereby appoints the following instructional employee on a emergency basis:

**PER DIEM SUBSTITUTE**

- **Melissa Shultis** \*09/08/04 Certified Substitute Teacher \$85.00  
\*Drug screening to follow

BE IT FURTHER RESOLVED, that such emergency conditional appointment shall become a conditional appointment upon receipt of State Clearance from SED.

Trustee D'Orazio seconded the motion.

7 Yes 0 No

**CARRIED**

Trustee Hochman moved to accept the following NON-INSTRUCTIONAL RESIGNATIONS, Schedule OO #09/04:

- **Stacy Bermo** Teaching Assistant August 26, 2004 Personal
- **Donna Burkhardt** Part-Time Food Service August 18, 2004 Personal  
Worker – Bennett
- **Elizabeth Ryan** Teaching Assist. Wood. September 2, 2004 Personal

Trustee D'Orazio seconded the motion.

7 Yes 0 No

**CARRIED**

Trustee Hochman moved to approve the following requests of NON-INSTRUCTION LEAVE OF ABSENCE, Schedule QQ #09/04 for the period indicated:

- **Christina Burns** Tch Assist.– PH 09/02/04-06/30/05 Medical-Unpaid;  
Family Med. Leave
- **Sina Gale** Food. Serv Help–PH 09/02/04-09/30/04 Medical-Unpaid;  
Family Med. Leave
- **Elizabeth Holland Kern** Teach. Asst.-PH \*9/02/04-11/29/04 (Intermittent-2 days  
Per week leave is Expected) Medical-Paid; Family

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- **Elizabeth Holland Kern** Teach. Asst.-PH \*11/30/04-12/31/04 Medical-Unpaid;  
Family Med. Leave
  - **Susan Hyde** Teach. Asst.-MS 09/02/04-09/28/04 Medical Paid:  
Family Med. Leave
  - **Susan Hyde** Teach. Asst.-MS 09/29/04-10/05/04 Medical Unpaid;  
Family Med. Leave
- \*Dates are approximate

Trustee D'Orazio seconded the motion.

7 Yes 0 No

**CARRIED**

Trustee Hochman moved to approve NON-INSTRUCTIONAL APPOINTMENTS, Schedule NN #09/04:

**APPOINTMENT**

- **Christine Downs** Cook-HS 09/04 Recall from PEL-Replace I. Kuhne resignation

**PART-TIME**

- **Mary Cook** Part-Time Food Serv.Helper-BN 09/02/04 Step 1 Replace D. Burkhardt resignation
- **June Ann Hoag** Part-Time Bus Attendant 09/08/04 Step 1 \$7.50 per hour

**SUBSTITUTE**

- **Donna VanKleeck** Food Service Helper 09/02/04 \$7.50 per hr.

**REGULAR SUBSTITUTE**

- **Michael York** Long-Term Substitute 09/08/04-03/02/05 Step 1 P. Hawver medical leave (end date is approximate).

Trustee D'Orazio seconded the motion.

7 Yes 0 No

**CARRIED**

Trustee Hochman moved to accept FINAL SED FINGERPRINT CLEARANCE. Notification has been received that the applicant named below has filed his fingerprints with the New York State Education and has been cleared for employment.

- **Patrick Burkhardt** Physical Education Teacher

Trustee D'Orazio seconded the motion.

7 Yes 0 No

**CARRIED**

**INSTRUCTION**

**Motion to approve CSE and CPSE, Schedule U, #08/04**

Trustee Hochman moved to approve the Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations, Schedule U, #09/04, Confidential, as reviewed by Trustee Hochman.

Trustee D'Orazio seconded the motion.

7 Yes 0 No

**CARRIED**

Recorded by \_\_\_\_\_  
 Theresa Santonja  
 Clerk Pro Tem

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**EXECUTIVE SESSION**

Trustee Hochman moved to enter into EXECUTIVE SESSION to discuss the employment history of a particular person.

Trustee Rosato seconded the motion. (Time: approximately 8:05 p.m.)

7 Yes 0 No

***CARRIED***

Trustee Flournoy moved to adjourn out of EXECUTIVE SESSION.

Trustee Hochman seconded the motion. (Time: approximately 8:55 p.m.)

7 Yes 0 No

***CARRIED***

**ADJOURNMENT**

Trustee Eisenberg moved to ADJOURN.

Trustee Hochman seconded the motion. (Time: approximately 8:56 p.m.)

7 Yes 0 No

***CARRIED***

Recorded by: \_\_\_\_\_

Justine C. Winters

Clerk Pro Tem