## BARRE CITY SCHOOL DISTRICT POLICY MANUAL

CODE: BF 1<sup>st</sup> Reading: 1/10/2000, 12/13/2010 2<sup>nd</sup> /Reading: 2/14/2000, 1/10/11 3<sup>rd</sup> /Final Reading 3/13/2000

## SCHOOL BOARD WORK SESSIONS AND RETREATS

- 1.0 School board work sessions and retreats shall be posted the same as a regular meeting including the preparation of an agenda mailed or sent electronically to all members of the Board and the media serving the school district specifying the date, time, place, and purpose of the meeting.
- 2.0 School board work sessions and retreats shall be held within the Barre City limits.
- 3.0 Catering services for these meetings shall be provided by vendors who operate within Washington County\_limits.
- 4.0 A recording secretary shall be appointed by the Board chair and shall record the minutes of the meeting. The minutes of the committee become official when the committee chair approves them.