ONTEORA CENTRAL SCHOOL DISTRICT

BOARD OF EDUCATION
BOICEVILLE, NEW YORK 12412

M I N U T E S

REGULAR MEETING
Tuesday, June 6, 2006
Phoenicia Elementary School
6:00 p.m.

CALL TO ORDER Trustee Patterson called the **REGULAR MEETING** to order at approximately 6:01 p.m.

TOBACCO POLICY STATEMENT was waived

PLEDGE OF ALLEGIANCE

PRESENT Trustees Patterson, Rosenfeld, Flournoy, D'Orazio, Bernholz, O'Connor

NOT PRESENT Trustee Vanacore

ALSO PRESENT District Clerk, Jeanne Shultis and approximately 2 visitors.

NOT ALSO PRESENT Interim Superintendent, John G. Jordan; Assistant Superintendent, Deborah Fox; School Business Administrator, Victoria McLaren; Student Representative, Louis Jargow

MOTION TO ENTER EXECUTIVE SESSION Trustee Patterson moved to enter into EXECUTIVE SESSION at Approximately 6:03 p.m. to discuss the employment of a particular person.
Trustee Bernholz seconded the Motion.
Trustee Elect Resnick attended the Executive Session.
6 Yes 0 No
CARRIED

Trustee Vanacore arrived at approximately 6:09 p.m.

MOTION TO RETURN TO REGULAR SESSION Trustee Patterson moved to return to REGULAR SESSION at approximately 6:52 p.m.
Trustee Flournoy seconded the Motion.
7 Yes 0 No
CARRIED

TOBACCO POLICY STATEMENT

PRESENT Trustees Patterson, Vanacore, Rosenfeld, Flournoy, D'Orazio, Bernholz, O'Connor

ALSO PRESENT Interim Superintendent, John G. Jordan; Assistant Superintendent, Deborah Fox; School Business Administrator, Victoria McLaren; District Clerk, Jeanne Shultis and approximately 25 visitors.

NOT ALSO PRESENT Student Representative, Louis Jargow

Trustee Patterson welcomed Interim Superintendent John Jordan.

TOBACCO POLICY STATEMENT

APPROVAL OF MINUTES

Trustee Bernholz moved to approve the following RESOLUTION:

- **BE IT HEREBY RESOLVED** by the Board of Education of the Onteora Central School District that the minutes of the:
  - Regular Meeting held on May 2, 2006
  - Special Meeting held on May 3, 2006
  - Special Meeting held on May 8, 2006
  - Special Meeting held on May 16, 2006
  - Special Meeting held on May 25, 2006, and the
  - Special Meeting held on May 30, 2006

  are hereby approved as submitted.

Trustee O'Connor seconded the Motion.
Discussion. Trustee O'Connor requested that the minutes for the May 2 meeting be corrected to reflect that the Audit Committee report was given by Trustee Bernholz, not Trustee O'Connor.
7 Yes 0 No
CARRIED

WELCOME TO PHOENICIA ELEMENTARY SCHOOL

Phoenicia Elementary School Principal Linda Sella welcomed everyone to Phoenicia Elementary School and announced that they are celebrating the completion of a living network – the wall mural in the main lobby which represents who we are and where we are – our special place in the community at large and our commitment to our environmental curriculum and our ecological work across all the grade levels. We contacted Aaron Bennett, the Director of Education at the Catskill Center and a former Phoenicia student, and he was interested in expanding the stream watch program, which is District wide and has been in the District for ten plus years. It seemed a perfect fit: a project based learning experience to include ELA standards, MST standards, social studies standards and even the arts. We researched the funding and received from the Department of Environmental Protection through the Catskill Center a $2,000 contribution towards the cost of the artist and supplies. Hence came Carol Field, from Stone Ridge, who was contracted to take on this very special project. Participants, including some of the young artists present were acknowledged and commended.

Trout cookies baked by Mrs. Johnson's Kindergarten class were presented to the Board members and administrators thanking them for their support.

MOTION TO APPROVE CONTRACT WITH CATSKILL WATERSHED CORPORATION

Trustee Patterson moved to approve the following RESOLUTION:
BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approve the contract between the Onteora Central School District and the Catskill Watershed Corporation to accept a public education program grant for the Phoenicia Elementary School in the amount of $2,000.00 for the 2006-2007 school year and authorizes the Superintendent to sign such an agreement.
Trustee Bernholz seconded the Motion.
7 Yes 0 No
CARRIED

DISTRICT NEWS

Superintendent Jordan thanked everyone on the Board for their confidence in his ability to fill in as Interim. It has been a very busy start, but that's good. He announced that:

- He and Trustee Vanacore attended the Ulster County School Boards Association Annual Dinner where they were given a certificate for Trustee Flournoy who could not be there. The certificate was presented to Trustee Flournoy.
- Robin Sears had visited with Eliot Spitzer and our school is part of a pilot program called Students Against Violence Initiative (SAVI) as one of 16 schools participating. Hopefully we will be able to continue to do this and continue to get good publicity as a result of this.
- Our High School technology teacher, Lou Chartrand, was given a SolidWorks Student Education grant for the development of curriculum in the science, technology, engineering and math(STEM) to share with his colleagues, our district and our students. Each of these teachers is given time and expenses to be able to put together this curriculum. Each participant puts together a section of it and then they share it so they have a total curriculum. So that is quite an honor.
- 2003 Onteora Valedictorian Joe Goldbeck was honored at MIT with an award for Outstanding Academic Student in the Bachelors of computer science field and, in addition, will be doing a fellowship in Europe. He can be proud of that.
- Linda Schultz, elementary art teacher at both Woodstock and Phoenicia was selected to participate in a small group of only sixteen selected artists from the United States in a brush-painting workshop in China . That is quite an honor. She spent time there in a program that was featured on TV and in the news there. She is already incorporating some of the things she learned in her classes. We should certainly commend her for that.
- Gale Van Baaren special ed teacher at Bennett was recently announced as teacher of the year at Sam's Club through a letter written by the grandfather of one of her students explaining how well this young man had adjusted and progressed as a result of her guidance. She received a plaque, a t-shirt and a $100 gift card to Sam's Club and the school receives a $1000 donation and she will go on to the national competition where the first prize is $25,000 to the school district. We commend her for her award and wish her the best in the national competition.
- We received a thank you from the American Legion Town of Olive for the Marching Band's participation in the Memorial Day Parade. I also had the opportunity to view the first of my personal St. Patrick's Day parade in NYC this year. My wife and I were able to watch and be proud of the band as it came by during that parade.

Trustee D'Orazio announced that another Onteora graduate who happens to be his daughter, Giovanna just graduated summa cum laude from law school in Albany. She was on Law Review, had an article published in the Law Review and is working at the Appellate Division in August. That is all because of an Onteora education.

REPORT FROM 2005-2006 STUDENT BOARD REPRESENTATIVE

No Student Board Representative report was given at this time.

STUDENT COMMENT

No student comments were made at this time.

PUBLIC COMMENT

- Kimberly Huppert spoke about her concerns regarding communication issues with teachers at the High School where her son attends.

REPORTS/ PRESENTATIONS

- Audit Committee Report – Trustee Bernholz reported that the committee met on May 25th and on the agenda was the approval of the April minutes, Monica Kim, our Internal Claims Auditor, gave a presentation on a seminar she attended, The Government in Public Schools Audit Conference. She updated us on the accounting requirements and changes in the industry. She suggested that the District should develop a whistle blower program to allow for anonymous fraud tips. The Committee reviewed the Audit Committee Charter Guidance from the State Education Department website which was edited to reflect Onteora Central School District and the adoption should take place at the June 20th Board meeting. The committee also discussed the Internal Auditor's job description and decided that the current Board policy is sufficient and that the first duties of the Internal Auditor would be to write a detailed job description and to do a risk assessment.

- Communications Committee – Assistant Superintendent Deborah Fox reported that they will meet again on June 19. At the last meeting they discussed the possibility of exploring a District calendar as part of our website. They are working with Ulster BOCES Communications Committee, Holly Brooker, on ways that we can make that happen. We expect our calendar for next year will be printed at BOCES instead of a private print shop. We are in the process of compiling the dates and information for that now. They are also working on a brochure for the District for parents that move into the District with information on academic programs, community profile, etc. The next newsletter will be our back to school issue.

- Facilities Committee – Trustee Patterson reported that the committee met Tuesday, June 6, and one approximately a month ago where information was presented by both the architect and the construction manager which was very conceptual and rough. They will come back with recommendations from that committee with things to revise. At some point the committee will be recommending to the Board which of the plans will be explored in more detail and depth. The committee will meet again the end of this month. The next meeting is scheduled for June 27.

- Policy Committee – Trustee O'Connor reported that the committee has been meeting every two weeks and has a first reading on a number of policies on tonight's agenda: Meals and Refreshments Policy, Use of the District Credit Card, and Travel Reimbursement Policy and the Wellness Policy. They are working on Drugs and Alcohol and Substance Abuse and also Distribution of Materials or Information by Students and Recruitment of Students During School Hours. That will cover the military recruitment. We will be working on that over the summer so it should be in place by September.

- Technology Committee – Trustee Vanacore reported that at the last meeting they went over what was allowed in the school budget and prioritized what equipment would be needed for each school, how we would allocate those priorities. We also talked about installing new servers in the schools and are researching a possible 3-year plan for purchase of equipment.

STUDENT COMMENT

Catherine Hernandez spoke against using the alcohol sensor at the Senior Prom.

DISCUSSION AND POSSIBLE ACTION

MOTION TO ACCEPT 2006-2007 PUBLIC SCHOOL FIRE AND SAFETY INSPECTION REPORTS AND SUMMARIES

Trustee Bernholz moved to accept the following RESOLUTION:

- **BE IT HEREBY RESOLVED** by the Board of Education of the Onteora Central School District upon recommendation by the Superintendent that the 2006-2007 Public School Fire Safety Inspection Reports and Summaries from Dr. Michael O'Rourke (BOCES Safety Compliance Officer) for the Onteora Central School District be accepted.

Trustee D'Orazio seconded the Motion.
Discussion.
7 Yes 0 No
CARRIED

MOTION TO APPROVE APPOINTMENT FOR BUDGETARY TRANSFERS

Trustee Patterson moved to approve the following RESOLUTION:
BE IT HEREBY RESOLVED upon recommendation by the School Business Administrator that the Onteora Central School District Board of Education approve the following appointment:
Authorizations:
A. Budgetary Transfers:
John G. Jordan, Interim Superintendent of Schools -$0-
for the 2005-2006 school year.
Trustee Bernholz seconded the Motion.
7 Yes 0 NO
CARRIED

POLICY

FIRST READING

- District Owned Cellular Phones Policy (with accompanying Regulation)
- Meals and Refreshments Policy

- Use of the District Credit Card
- Travel Reimbursement Policy
- Wellness Policy

PERSONNEL

LEAVE OF ABSENCE: INSTRUCTIONAL

Trustee O'Connor moved to approve the following RESOLUTION:
BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District hereby approve the following INSTRUCTIONAL LEAVES OF ABSENCE:

EMPLOYEE NUMBER	EFFECTIVE DATE FROM – TO	REASON
#1398	5/25/06 – 6/9/06	Medical – Paid; Family Medical Leave

Trustee D'Orazio seconded the Motion.
7 Yes 0 No
CARRIED

APPOINTMENTS: INSTRUCTIONAL

Trustee O'Connor moved to approve the following RESOLUTION:
BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District hereby approve the following INSTRUCTIONAL APPOINTMENTS:

PER DIEM SUBSTITUTES

NAME	CERTIFICATION	SALARY
Greenberg, Jill	Certified Substitute Teacher	$95/day
Stucki-Tillinghast, Suzanne	Certified Substitute Teacher	$95/day

Trustee D'Orazio seconded the Motion.
7 Yes 0 No
CARRIED

RESIGNATIONS: INSTRUCTIONAL

Trustee O'Connor moved to approve the following RESOLUTION:
BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District hereby approve the following INSTRUCTIONAL RESIGNATIONS:

NAME	POSITION/ SCHOOL	EFFECTIVE DATE	REMARKS
Jachimiak, Marianne	Music Teacher – BN & WD	6/30/06	Personal

Trustee D'Orazio seconded the Motion.
7 Yes 0 No
CARRIED

LEAVE OF ABSENCE: NON-INSTRUCTIONAL

Trustee O'Connor moved to approve the following RESOLUTION:
BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District hereby approve the following NON-INSTRUCTIONAL LEAVES OF ABSENCE:

EMPLOYEE NUMBER	EFFECTIVE DATE FROM – TO	REASON
#1254	4/3/06 – 5/25/06	Medical – Paid; Family Medical Leave
#2861	5/8/06 – 6/30/06	Medical – Paid; Family Medical Leave
#2795	5/3/06 – 6/13/06	Medical – Paid; Family Medical Leave
#1492	4/25/06 – 5/9/06	Medical – Paid; Family Medical Leave
#1960	4/17/06 – 5/21/06	Medical – Paid; Family Medical Leave
#2691	4/21/06 – 5/8/06* (Revise return date)	Medical – Paid; Family Medical Leave

Trustee D'Orazio seconded the Motion.
7 Yes 0 No
CARRIED

APPOINTMENTS: NON-INSTRUCTIONAL

Trustee O'Connor moved to approve the following RESOLUTION:
BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District hereby approve the following NON-INSTRUCTIONAL APPOINTMENTS:

PROBATIONARY APPOINTMENT

NAME	POSITION/ SCHOOL	EFFECTIVE DATE	SALARY /STEP	REMARKS
Hommel, Gail	Senior Account Clerk/Typist – CA	7/31/06 – 1/31/06	$39,000	Replace K. Jordan (retirement)
Williams Jr., James	10-month School Bus Driver	4/24/06 – 12/24/06	2	Revise appointment date

PART-TIME APPOINTMENT

NAME	POSITION/ SCHOOL	EFFECTIVE DATE	STEP	REMARKS
Curtis, Leslie	Part-Time Bus Attendant	4/18/06	1	Revise start date
Rossman, Dana	Part-Time Bus Attendant	4/19/06	1	Revise start date

TEMPORARY APPOINTMENT

NAME	POSITION/ SCHOOL	EFFECTIVE DATE	REMARKS
Markle III, Donald	Summer Custodial Substitute	6/26/06	Rescind appointment
So, King	Summer Custodial Substitute	6/26/06	Rescind appointment

PER DIEM SUBSTITUTES

NAME	CERTIFICATION	SALARY
Stucki-Tillinghast, Suzanne	Non-Teaching Substitute	$9/hr
Walters, Danielle	Non-Teaching Substitute	$9/hr

Trustee D'Orazio seconded the Motion.
7 Yes 0 No
CARRIED

RESIGNATIONS: NON-INSTRUCTIONAL

Trustee O'Connor moved to approve the following RESOLUTION:
BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District hereby approve the following NON-INSTRUCTIONAL RESIGNATIONS:

NAME	POSITION/SCHOOL	EFFECTIVE DATE	REMARKS
Higley, Marilyn	Food Service Helper	6/26/06	Retirement
Williams Jr., James	10-month School Bus Driver	5/16/06	Personal

Trustee D'Orazio seconded the Motion.
7 Yes 0 No
CARRIED

MOTION TO APPROVE THE AMENDED BOARD OF REGISTRATION FOR THE ANNUAL MEETING AND ELECTION

Trustee O'Connor moved to approve the following RESOLUTION:
BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District hereby approve the following AMENDED BOARD OF REGISTRATION FOR THE ANNUAL MEETING AND ELECTION HELD ON MAY 16, 2006:

AMENDED
2006 BOARD OF REGISTRATION

REGISTRATION
May 9, 2006
2:00 - 8:00 P.M.

VOTING
May 16, 2006
2:00 - 9:00 P.M.

Angelo Russo, Chief Machine Inspector and Dennis Fisher, Machine Inspector

SHANDAKEN/LEXINGTON
Hope Gilsinger, Chief Inspector
Mary Lane

OLIVE/MARBLETOWN
Amanda Winne, Chief Inspector
Tonya Rothman

Delores Harvey
Rosalie M. Boland
Finola Ryan, Inspector
Margery Scow , Inspector
Aldo Valentini, Machine Custodian
Dennis Fisher, Machine Inspector
Angelo Russo, Chief Machine Inspector

Margaret Jones
Carmen Ajce
Yolanda Ingram
Sandra Friedel
Leona Weber
Jenna Miller
Eulane Osterhoudt, Inspector
Grace Guendel, Inspector
Dennis Fisher, Machine Inspector
Angelo Russo, Chief Machine Inspector/ Custodian

WOODSTOCK
Karen Shultis, Chief Inspector
Gail Bonestell
Priscilla Koehn
Donna R. Petersen
Alice Rice
Elizabeth Hopper
Jason Shultis, Inspector
Janet Shultis, Inspector
Marlin Klinger, Machine Custodian
Dennis Fisher, Machine Inspector
Angelo Russo, Chief Machine Inspector

HURLEY
Joan Freer, Chief Inspector
Marie E. Van DeBogart
Tracy Oakes
Wilhelmina Hoppe
Ann Filipone
Douglas Freer
Maria Oakley
William Cragan, Inspector
Lottie Cease, Inspector
Dennis Fisher, Machine Inspector/Custodian
Angelo Russo, Chief Machine Inspector

Discussion.
Trustee D'Orazio seconded the Motion.
7 Yes 0 No
CARRIED

MOTION TO APPROVE CONFIDENTIAL/ MANAGERIAL SALARY INCREASE

Trustee O'Connor moved to approve the following RESOLUTION:
BE IT HEREBY RESOLVED by the Onteora Board of Education that the employees holding the titles listed below as of July 1, 2006, shall receive an annual salary increase of $1,750 effective July 1, 2006 through June 30, 2007.

CONFIDENTIAL STAFF

Name	**Title**
Crispell, Louise	Account Clerk/Typist
Hommel, Gail	Account Clerk/Typist
Jordan, Kathleen	Senior Account Clerk
Shultis, Brigid	Typist
Shultis, Jeanne	Secretary to Superintendent
Snyder, Teresa	Account Clerk/Typist
Thornton, William	Treasurer
Tinti-Harkin, Margaret	School Program Secretary
Winchell, Leatrice	Typist

MANAGERIAL STAFF

Name	Title
Downs, Christine	School Lunch Manager
Giambrone, Peter	Head Custodian
O'Neill, James	Building Maintenance Leader

Trustee D'Orazio seconded the Motion.
7 Yes 0 No
CARRIED

INSTRUCTION

MOTION TO APPROVE THE CSE/CPSE RECOMMENDATIONS, SCHEDULE U, #06/06 A-060606

Trustee O'Connor moved to approve the following RESOLUTION:
BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District hereby approve the Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations, Schedule U, #06/06,A-060606, Confidential, as reviewed by Trustee O'Connor.
Trustee D'Orazio seconded the Motion.
Discussion.
7 Yes 0 No
CARRIED

BUSINESS AND FINANCE

BUSINESS REPORTS

MOTION TO APPROVE BUSINESS REPORTS

Trustee O'Connor moved to approve the following RESOLUTION:
BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District has reviewed and hereby approves the FINANCIAL MANAGEMENT REPORTS for March 2006 and April 2006, and the following WARRANT:

- WARRANTS – Schedule J - # 04/06
- WARRANTS – Schedule J - # 05/06

Trustee D'Orazio seconded the Motion.
7 Yes 0 No
CARRIED

DONATIONS

Trustee O'Connor moved to accept the following donation(s) to the Onteora Central School District with sincere thanks and appreciation for these generous donations to be used by students and staff in the District:

- A donation from the Middle School PTSO for the Middle School of 5 DVD players valued at an approximate total of $165.00.

Trustee D'Orazio seconded the Motion.
7 Yes 0 No
CARRIED

OLD BUSINESS

Trustee Vanacore requested more information and clarification regarding the

Facilities Committee Report presented by Trustee Patterson earlier tonight.

Trustee D'Orazio spoke about the process being followed for the future plans for the District.

Trustee Flournoy requested that the District Clerk provide the resolution and/or wording of the request made of KSQ Architects regarding their charge by the Board.

Trustee Bernholz spoke about the expectations for the sandwich program in September – 2:30-4:30 p.m. and the Board's commitment to staffing that.

NEW BUSINESS

Trustee Vanacore requested that a Status Report be added to the agenda for the next meeting as an item for discussion.

BOARD MEMBERS REQUEST FOR INFORMATION

Trustee Vanacore requested a meeting over the summer to address all the District contracts and their financial liabilities.

Trustee Rosenfeld requested that a day be set to start to work on an agenda for a Retreat to be held shortly after the reorganization meeting. Trustee Patterson requested that Board members provide their calendars days for the month of August.

Trustee Rosenfeld requested a status report on the Woodstock Elementary School mural. Superintendent Jordan reported his findings and recommended that the mural be completed and dedicated and that a natural screen of evergreens be planted so that students can look at it every day. Trustee Rosenfeld asked for a resolution to be on the agenda for the next meeting.

Trustee Vanacore requested suggestions for the NYSSBA proposed by-laws and resolutions for submission by the deadline for the annual meeting.

Trustee O'Connor requested information about the contract for the school doctor and to find out what would have to be done to put out a bid on that.

Trustee O'Connor requested more information about the effect on the budget for Special Education of the CSE/CPSE recommendations Schedule U, #06/06 A060606.

MOTION TO APPROVE THE INSTALLATION OF A NATURAL SCREEN FOR THE WOODSTOCK ELEMENTARY SCHOOL MURAL

Trustee Patterson moved that the Superintendent do what is necessary from a natural standpoint to provide an evergreen or treescape or bush screen to protect the eyesight of the neighbor and to not install a hardscape fence or anything like that that would meet with the approval of the neighbor…so that it can be completed before the students are gone.
Trustee Rosenfeld seconded the Motion.
Discussion.
Trustee Patterson amended his motion to read " not to exceed $2,000 for shrubbery and installation by the District.
7 Yes 0 No
CARRIED

PUBLIC COMMENT

No public comments were made at this time.

MOTION TO ENTER INTO EXECUTIVE SESSION

Trustee Patterson moved to enter into EXECUTIVE SESSION at approximately 8:27 p.m. to discuss the employment of a particular person.
Trustee Bernholz seconded the Motion.
Trustee Elect Resnick attended the Executive Session.
7 Yes 0 No
CARRIED

MOTION TO RETURN TO REGULAR SESSION

Trustee Patterson moved to return to REGULAR SESSION at approximately 9:47 p.m.
Trustee Rosenfeld seconded the Motion.
7 Yes 0 No
CARRIED

MOTION TO ADJOURN

Trustee Patterson moved to adjourn at approximately9:50 p.m.
Trustee Rosenfeld seconded the Motion.
7 Yes 0 No
CARRIED

Recorded by: _____
David Patterson
Clerk Pro Tem

Recorded by: _____
Jeanne Shultis
District Clerk