

# ONTEORA CENTRAL SCHOOL DISTRICT

BOARD OF EDUCATION  
BOICEVILLE, NEW YORK 12412

## *MINUTES*

REGULAR MEETING  
Tuesday, January 10, 2006  
Bennett Elementary School  
7:00 p.m.

**CALL TO ORDER** Trustee Patterson called the **REGULAR MEETING** to order at approximately 7:01 p.m.

### TOBACCO POLICY STATEMENT

### PLEDGE OF ALLEGIANCE

**PRESENT** Trustees Patterson, Vanacore, Flournoy, Bernholz, O'Connor

**NOT PRESENT** Trustees D'Orazio, Rosenfeld

**ALSO PRESENT** Superintendent, Justine Winters; Assistant Superintendent, Deborah Fox; School Business Administrator, Victoria McLaren; District Clerk, Jeanne Shultis; and approximately 22 visitors

### APPROVAL OF MINUTES

Trustee O'Connor moved to approve the following RESOLUTION:

**BE IT HEREBY RESOLVED** by the Board of Education of the Onteora Central School District that the minutes of the Regular Meeting of the Board of Education held on December 20, 2005, are hereby approved as submitted.

Trustee Patterson seconded the Motion.

5 Yes 0 No

**CARRIED**

### WELCOME TO BENNETT ELEMENTARY SCHOOL

Bennett Elementary School Principal Laurie Cassel welcomed everyone to Bennett School in the New Year. She had some special guests to help her: some Kindergarteners with their teachers. Kindergarten at the Bennett School has a new Technology program. Bennett Kindergarten teachers and students have found resources to enable us to have a Kindergarten Laptop Program. They have resources for 46 laptops (made of laminated paper and file folders) and for providing the Board with laptops, as well. She introduced her special guests, Bailey Kretschmer, Cassidy Lohrer and Zachary Chartrand, who presented the Board members with Kindergarten laptops. The presentations were followed by a slide show created by Kindergarten teachers Tammy Sorbellini and Lynn Clinton showing the laptops in use by the Kindergarten classes.

### DISTRICT NEWS

Superintendent Winters announced that:

- The fuel conservation initiatives that we put in place are going well. Our thanks to Jim O'Neill and Pete Giambrone for being so responsive and to our District teachers and staff for their cooperation in keeping thermostats set at 68.
- There will be a half-day of Staff Development on the afternoon of

Friday, January 13, 2006. K-12 students will be dismissed early so that curriculum work can be accomplished. Elementary students will be provided with the school lunch prior to being dismissed.

Patrick Burkhardt, Coach, was introduced and presented the PowerPoint that was shown at the awards banquet this fall. This year the Cross Country team won the first MHAL Championship since 1978 and won their second consecutive Section 9 Championship. It was the second year in a row that they qualified the entire team to the State Championships, which were held in Lake George, and they finished the highest place in nine years – fifth place in the State. The Girls were the Section 9 runner up, last year they were the Section 9 Champions. They were also ranked twelfth in the State for Girls and fifth for the Boys Team which were both MHAL and All State Academic Teams which means they had more than seven runners with a 90 or above average. The Girls were top 20 in the State out of 180 teams with a team average of 97. They had five Boys who also had a 90 or above average. One of the runners, Matt Kaiser, made the All New York State Team, which is very difficult to do and he just recently broke the mile school record at the Armory in New York City. The runners enjoyed the slide show at the banquet where it was followed by music and a wonderful dinner catered by the school cafeteria.

Runners are:

Boys: Matt Kaiser, Vasilis Kariolis, Zury Oates, David Masee, Nick LaFera, Andrew Ugolino, Joey Singer, Brad Olson, Jeremiah VanBaren, Joe Vanacore, Sam Bachor, Ian Ury

Girls: Becky Huben, Ashley Cook, Carolann Samodulski, Stephanie Frost, Anna Bily, Jacci Fishburne, Talia Dibbell, Alex Sveikauskas, Kristen DeStefano, Melissa Kaiser, Eve Bernhard, Cara Ugolino.

**REPORT FROM 2005-  
2006 STUDENT  
BOARD  
REPRESENTATIVE**

No report was made at this time.

**STUDENT COMMENT**

No student comment was made at this time.

**PUBLIC COMMENT**

No public comment was made at this time.

**REPORTS/  
PRESENTATIONS**

- Budget Presentation – Buildings and Grounds – Victoria McLaren presented the Custodial and Maintenance Department budget for the 2006-2007 School Year.
  - Custodial Equipment Requests
  - Custodial Line Item Detail
  - Custodial Department Short Term Initiatives
  - Maintenance Department Short Term Initiatives
  - Maintenance Department Equipment Requests
  - Maintenance Vehicle Inventory and Replacement Schedule
  - Maintenance Vehicle Request
  - Maintenance Line Item Detail
  - Combined Budget Requests (Custodial and Maintenance)

- Audit Committee Report – Trustees Bernholz reported that the last meeting was canceled due to inclement weather and a new meeting date has not been scheduled yet.
- Communications Committee – Trustee Patterson reported that their final goals have just been received and the Committee will present at the next Board meeting.
- Facilities Committee – Trustee Flournoy understands that they need to have a meeting very soon. Trustee Patterson volunteered to be on this committee.
- Future of the District Commission – Trustee Vanacore reported that at the last Board meeting the Commission was charged. Superintendent Winters reported that she had spoken to the Chairman, Joe DeCaro, and to the architects. It was agreed that there should be two next steps: 1) to invite the members of the Commission to the January 17<sup>th</sup> Board meeting, and 2) to schedule the next meeting of the Commission with the architects for February 28<sup>th</sup> at 5:30 p.m. prior to the Board meeting.
- Policy Committee – Trustee Patterson reported that the next meeting is scheduled for Tuesday, January 17, 2006, at 6:00 p.m. prior to the Board meeting.
- Technology Committee – Trustees Flournoy and Vanacore reported that the next meeting is scheduled for January 23, 2006, at 3:45 p.m.

## DISCUSSION AND POSSIBLE ACTION

### MOTION TO APPROVE ESTABLISHING STAFF POSITION OF DIRECTOR OF INFORMATION TECHNOLOGY

- Trustee Flournoy moved to approve the following RESOLUTION:  
**BE IT HEREBY RESOLVED** that the Board of Education of the Onteora Central School District hereby establish the staff position of Director of Information Technology. Responsibilities will include coordination with the staff to assure that the curriculum drives the future technology needs of the District. Background for this position would most likely include a teaching certificate, three plus years in a similar position in this or another school district. Successful grant writing experience is required. A final decision will be made after the Board of Education has reviewed the proposed 2006-2007 Technology budget. Trustee Patterson seconded the Motion.  
*Discussion. Trustee Flournoy amended the resolution to remove the item regarding the grant writing.*  
Trustee Flournoy moved to table the motion until after it can be researched and the Technology budget has been presented.  
Trustee Patterson seconded the Motion.  
5 Yes    0 No  
**TABLED**

### MOTION TO

- Trustee Flournoy moved to approve the following RESOLUTION:

**APPROVE  
ESTABLISHING  
HARDWARE  
REFRESHMENT  
SCHEDULE**

**BE IT HEREBY RESOLVED** that the Board of Education of the Onteora Central School District hereby requests the Technology Committee to establish a hardware refreshment schedule for technology which includes desktops, laptops, switches, servers and telephone equipment. This would not necessarily be limited to this but it also could include printers and other peripheral technology.  
Trustee Patterson seconded the Motion.  
*Discussion. Trustee Flournoy withdrew the Motion.*  
**WITHDRAWN**

**POLICY**

**Second Reading and  
Adoption  
Policy #1340 - Audit  
Committees**

Trustee Flournoy moved to approve the following RESOLUTION:

**BE IT HEREBY RESOLVED** on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District hereby approve the Second Reading and Adoption of Policy #1340 - Audit Committees

Trustee O'Connor seconded the Motion.

5 Yes 0 No

**CARRIED**

**Second Reading and  
Adoption of  
Revisions to the  
following policies:**

- Policy #1332 – Duties of the School District Treasurer and Purchasing Agent
- Policy #5220 – District Investments
- Policy #5410 – Purchasing
- Policy #5621 – Accounting of Fixed Assets
- Policy #5241 – Property Tax Exemption for Senior Citizen
- Policy #5150 – Contingency Budget

Trustee Flournoy moved to approve the following RESOLUTION:

**BE IT HEREBY RESOLVED** on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District hereby approve the Second Reading and Adoption of Revisions to the following policies:

- Policy #1332 – Duties of the School District Treasurer and Purchasing Agent
- Policy #5220 – District Investments
- Policy #5410 – Purchasing
- Policy #5621 – Accounting of Fixed Assets
- Policy #5241 – Property Tax Exemption for Senior Citizen
- Policy #5150 – Contingency Budget
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Trustee O'Connor seconded the Motion.

5 Yes 0 No

**CARRIED**

## PERSONNEL

### LEAVE OF ABSENCE: INSTRUCTIONAL SCHEDULE Q #01/06

Trustee Patterson moved to approve the following INSTRUCTIONAL LEAVES OF ABSENCE:

EMPLOYEE NUMBER	EFFECTIVE DATE FROM – TO	REASON
#2221	10/26/05 – 11/20/05	Cancel Medical – Paid; Family Medical Leave
#2856	*1/30/06 – 3/27/06	Medical – Paid; Family Medical Leave
#2856	*3/28/06 – 6/30/06	Parental Leave – Unpaid; Family Medical Leave

\*dates are approximate

Trustee Bernholz seconded the Motion.

5 Yes 0 No

**CARRIED**

### APPOINTMENTS: INSTRUCTIONAL SCHEDULE N #01/06

Trustee Patterson moved to approve the following INSTRUCTIONAL APPOINTMENTS:

<u>LONG-TERM SUBSTITUTE</u>			
NAME	POSITION	EFFECTIVE DATE FROM – TO	SALARY
Berger, Robin	Long-Term Substitute Reading Teacher – BN	1/4/06 – 5/8/06	1BA

### PER DIEM SUBSTITUTES

NAME	CERTIFICATION	SALARY
Hagedorn, Joan	Registered Nurse Substitute	\$95/day
Read, Victoria	Uncertified Substitute Teacher	\$80/day
Stellavato, Steven	Certified Substitute Teacher	\$95/day
Ulrich, James	Home Tutor	\$30/hr

Trustee Bernholz seconded the Motion.

5 Yes 0 No

**CARRIED**

### LEAVE OF ABSENCE: NON- INSTRUCTIONAL SCHEDULE QQ #01/06

Trustee Patterson moved to approve the following NON-INSTRUCTIONAL LEAVE OF ABSENCE:

EMPLOYEE NUMBER	EFFECTIVE DATE FROM – TO	REASON
#2265	12/14/05 – 1/25/06	Medical – Paid; Family Medical Leave

Trustee Bernholz seconded the Motion.

5 Yes 0 No

***CARRIED***

**INSTRUCTION**

**MOTION TO  
APPROVE CSE/CPSE  
SCHEDULE U,  
#1/06 A-010306**

Trustee Patterson moved to approve the Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations, Schedule U, , Confidential, as reviewed by Trustee O'Connor.

Trustee Bernholz seconded the Motion.

5 Yes    0 No

***CARRIED***

**NEW BUSINESS**

Trustee Patterson requested that the District Clerk provide to the Board members each Monday on a continuing weekly basis, an e-mail reminder of scheduled events and meetings.

**OLD BUSINESS**

- Trustee O'Connor requested a brief synopsis in writing of what was done on the West Hurley Bridge Fabrication and the West Hurley water situation, to be included in the Board packet for review.
- Trustee Vanacore requested budget information be included in the newsletter, with definitions.
- Trustee Vanacore requested an update on the architects and TAS. Superintendent Winters reported that the architects will be reporting to the Board at the next meeting on January 17<sup>th</sup> and that the TAS paperwork has been submitted by the District. Business Administrator Victoria McLaren added that the pre-bid meeting is scheduled for February 2 and the next week is the bid.

**BOARD MEMBERS  
REQUEST FOR  
INFORMATION**

Trustee Flournoy requested the return date for the results of the ELA tests taken this day. Bennett Principal Laurie Cassel responded that they should be received in May or June.

**PUBLIC COMMENT**

No public comment was made at this time.

**ADJOURNMENT**

Trustee Bernholz moved to adjourn at approximately 8:37 p.m.

Trustee Vanacore seconded the Motion.

5 Yes    0 No

***CARRIED***

Recorded by:  
Jeanne Shultis  
District Clerk

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