

ONTEORA CENTRAL SCHOOL DISTRICT

BOARD OF EDUCATION
BOICEVILLE, NEW YORK 12412

MINUTES

REGULAR MEETING
Tuesday, December 6, 2005
6:00 p.m.
Middle-High School

CALL TO ORDER Trustee Patterson called the **REGULAR MEETING** to order at approximately 6:02 p.m.

TOBACCO POLICY STATEMENT

PLEDGE OF ALLEGIANCE

PRESENT Trustees Patterson, Vanacore, D'Orazio, Rosenfeld, Bernholz

NOT PRESENT Trustees Flournoy, O'Connor

ALSO PRESENT Superintendent, Justine Winters; School Business Administrator, Victoria McLaren; District Clerk, Jeanne Shultis; and approximately 2 visitors

NOT ALSO PRESENT Assistant Superintendent, Deborah Fox

MOTION TO ENTER INTO EXECUTIVE SESSION Trustee D'Orazio moved to enter into **EXECUTIVE SESSION** at approximately 6:05 p.m. to discuss the employment history of a particular person.
Trustee Bernholz seconded the Motion.
5 Yes 0 No
CARRIED

MOTION TO RETURN TO REGULAR SESSION Trustee Patterson moved to return to **REGULAR SESSION** at approximately 7:03 p.m.
Trustee Rosenfeld seconded the Motion.
5 Yes 0 No
CARRIED

Regular session called to order at approximately 7:05 p.m.

PRESENT Trustees Patterson, Vanacore, D'Orazio, Rosenfeld, Bernholz

Trustee O'Connor arrived at approximately 7:00 p.m.

NOT PRESENT Trustee Flournoy

ALSO PRESENT Superintendent, Justine Winters; Assistant Superintendent, Deborah Fox; School Business Administrator, Victoria McLaren; District Clerk, Jeanne Shultis; and approximately 24 visitors

RESOLUTION TO APPROVE MINUTES OF THE NOVEMBER Trustee Bernholz moved to approve the following resolution:
BE IT HEREBY RESOLVED by the Board of Education of the Onteora Central School District that the minutes of the Regular Meeting of the Board

**15, 2005 BOARD OF
EDUCATION
MEETING**

of Education held on November 15, 2005, are hereby approved as submitted.

Trustee Vanacore seconded the Motion.

6 Yes 0 No

CARRIED

**RESOLUTION TO
APPROVE
CORRECTED
MINUTES OF THE
OCTOBER 18, 2005
MEETING OF THE
BOARD OF
EDUCATION**

Trustee Patterson moved to approve the following **RESOLUTION:**

BE IT HEREBY RESOLVED by the Board of Education of the Ontario Central School District that the minutes of the Regular Meeting of the Board of Education held on October 18, 2005, which were previously approved at the November 1, 2005 Board of Education meeting are to be replaced by the Corrected Minutes for the Regular Meeting of the Board of Education held on October 18, 2005, and the Corrected Minutes are hereby approved as submitted.

Trustee O'Connor seconded the Motion.

6 Yes 0 No

CARRIED

**WELCOME TO
MIDDLE SCHOOL**

Middle School Principal Gayle Kavanagh welcomed everyone to the Middle-High School and presented updates on programs happening at the Middle School:

- o Diversity Day
- o Leadership Training Day for Student Council
- o Peer Mediation Training
- o Report Cards Given Out to Parents at Open House
- o Highest percentage of students (62%) on the Merit List, Honor Roll and High Honor Roll

Trustee Patterson suggested video taping Diversity Day and Peer Mediation Training to share with parents.

DISTRICT NEWS

Superintendent Winters made the following announcements:

- o Deborah Fox, her secretary, Brigid Shultis and all of the folks who contributed to a wonderful Staff Development Day are commended and thanked for a well-received program on November 23rd. Participants were presented with a brochure highlighting approximately 40 workshop opportunities with many of our own staff members serving as facilitators. Deborah worked exceedingly hard to make the program a success.
- o The Winter Concert season is upon us. Community members were encouraged to attend any concert they can. Our music program is very special. Next week in particular, the Winter Band Concert will be held on Wednesday, December 14, 2005, at 7:00 p.m. at the High School. That evening we will be recognizing Lawrence Stowe and naming the Music Room in his honor.
- o The architects meetings are going very well. There was a meeting December 5th at Woodstock School about West Hurley. There will be another one next week on Monday for the Middle-High School. The schedule is on the District web site. Everyone was encouraged to attend. We will continue to meet with the architects after the holidays.

**REPORT FROM 2005-
2006 STUDENT
BOARD
REPRESENTATIVE**

Student Representative Louis Jargow reported:

- Plans are continuing for the Forum in the style of a model congress. No date has been set. The assembly will be for grades 10-12. Trustee Patterson stated that a press release will be issued when the plans are set to help promote this event.
- The Senior Class trip is being planned for the Hillside Manor. A benefit concert to raise funds will be held this Saturday at Onteora with outside bands coming.

STUDENT COMMENT

Senior Zachary Hilty spoke about the Open Campus issue.

Student Representative Jargow added that the need for Open Campus is for more than just getting food after school.

PUBLIC COMMENT

John Hurd spoke against disbanding the Future of the District Commission.

**REPORTS/
PRESENTATIONS**

- Gifted and Talented Program – Joyceanne Wlodarczyk, Gifted and Talented Director, presented a brief history of the program which began in 1989 and introduced three students from Phoenicia Elementary School, Edith Lerner, Maggie Iapoco and Lukas Lerner who presented copies of their anthology to the Board members, described the process of writing and illustrating their story. They then read an excerpt from their anthology.

Kay Goldbeck, Coordinator for the High School Community Mentor Program presented an outline of the program and introduced Bob Hausman, a psychotherapist who has been a mentor for several years. He described what his mentorships include and the benefits for both the students and himself. Student Rosie Winn, a High School Senior described her positive experience in the Mentor Program.

The amount of High School credit earned for participation in this program was discussed.

Trustee Flournoy arrived at approximately 8:07 p.m.

Containment of Fuel Oil Costs – Superintendent Winters and School Business Administrator Victoria McLaren

- District thermostats have been lowered to 68 degrees
- No exterior doors are to be propped open
- Transportation has directed bus drivers to limit the time the buses are idled.
- So far this year, we have spent \$26,000 to heat the buildings
- The fluctuations in fuel prices from:
 1. the summer,
 2. through a high point in early September, and
 3. currently were discussed. Fuels are purchased off State contract, which is a plus for the District.

Trustee O'Connor asked whether the possibility of running only one late bus instead of two had been looked into as a conservation measure.

Superintendent Winters responded that that is a possibility that has not yet been explored. The plan is to monitor our expenses carefully before cutting back on programs.

- Alternative Methods of Funding Schools – Assemblyman Kevin Cahill described his proposed bill, the procedure that would be followed to obtain approval, the bills proposed by other legislators and the differences between their proposals and his own. The Assemblyman responded to questions from the Board. He then asked for the support of the Board, the District, and the Onteora community.

Trustee Patterson called for a five-minute break at approximately 9:01 p.m.

- Audit Committee Report – Trustees Bernholz reported that the next meeting is scheduled for January 2, 2006, at 8:30 a.m.
- Communications Committee – Trustee Patterson reported that they did not have a quorum at the last meeting so no business was transacted. A brief discussion was held regarding their goals. The next meeting will be on December 19, 2005, in the High School Library at 6:30 p.m.
- Facilities Committee – Trustee Flournoy – No report was given.
- Future of the District Commission – Trustee Vanacore reported that the Commission had no scheduled meetings at this time.
- Policy Committee – Trustees Patterson reported that tonight's meeting was postponed. A new date will be set, possibly on Tuesday, December 13, 2005.
- Technology Committee – Trustees Vanacore reported that the next meeting will be December 12, 2005, at 3:45 p.m. in the Central Conference Room.

DISCUSSION AND POSSIBLE ACTION

MOTION TO APPROVE PARTICIPATION BY DONNA WILKES IN THE FULBRIGHT TEACHER EXCHANGE PROGRAM

Trustee Bernholz moved to approve the following RESOLUTION:

BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District hereby approve the following: Participation, pending acceptance, by Donna Ivy Wilkes (ESL Teacher) in the Fulbright Teacher Exchange Program sponsored by the U. S. Department of States Bureau of Educational and Cultural Affairs during the 2006-2007 school year.

Trustee Flournoy seconded the Motion.

Discussion.

7 Yes 0 No

CARRIED

**MOTION TO DISBAND
THE FUTURE OF THE
DISTRICT
COMMISSION**

Trustee Patterson moved to disband, with thanks, the Future of the District Commission at this time until such time as it is needed as we move forward with our architects and the need for a constituent committee.

Trustee Rosenfeld seconded the Motion.

Discussion.

MOTION WITHDRAWN BY TRUSTEE PATTERSON pending the development of a charge for the Commission to be decided on at the next Board meeting.

**MOTION TO
APPROVE
RESOLUTION TO
APPROVE THE
LEASE AGREEMENT
WITH WEST HURLEY
PUBLIC LIBRARY**

Trustee Patterson moved to approve the following RESOLUTION:

BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District hereby approve the lease agreement with the West Hurley Public Library to occupy the West Hurley Levins Building from February to September, 2006, and hereby authorize the Superintendent to sign such lease agreement.

Trustee Flourney seconded the Motion.

Discussion.

6 Yes 0 No (Trustee Rosenfeld was out of the room at the time of the vote)

CARRIED

BOARD GOALS

Trustee Patterson thanked the Administration for their time, as well as Justine and her staff for their cooperation, and Trustee Bernholz for her work assembling everything submitted. Trustees Patterson, Vanacore and Bernholz met with the Administrative Cabinet to have an informal work session on the goals, which was very informative. The Administration committed to providing initiatives to support the current goals in the next 30 to 60 days. He asked the Board members to reevaluate and resubmit their goals. When all is ready, we will have a meeting with a facilitator to decide what our District goals should be. Discussion followed.

**MOTION TO
APPROVE 2006
ANNUAL MEETING
AND ELECTION
DOCUMENTS**

Trustee Flourney moved to approve the following RESOLUTION:

BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District hereby approve 2006 Annual Meeting and Election documents, reviewed and approved by School Counsel Daniel Petigrow:

- o Calendar for Annual Meeting and Election – May 16, 2006
- o Legal Notice of Annual Public Hearing on the Budget, Annual Meeting, School District Election and Vote; and
- o Budget Presentation Calendar for 2006-2007

Trustee Patterson seconded the Motion.

7 Yes 0 No

CARRIED

**POLICY
FIRST READING**

Policy 5640 – Tobacco Free, Smoke Free Environment Policy

PERSONNEL

LEAVE OF ABSENCE:
INSTRUCTIONAL
SCHEDULE Q #12/05

Trustee Bernholz moved to approve the following RESOLUTION:
BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District hereby approve the following INSTRUCTIONAL LEAVES OF ABSENCE:

EMPLOYEE NUMBER	EFFECTIVE DATE FROM – TO	REASON
#2332	11/16/05 – 12/1/05	Medical – Unpaid; Family Medical Leave
#2332	12/2/05 – 1/6/05	Medical – Paid (Sick Bank); Family Medical Leave
#2332	1/6/05 – 7/5/06	Medical – Unpaid; Family Medical Leave
#2221	10/26/05 – 11/20/05	Medical – Paid; Family Medical Leave
#2221	11/21/05 – 5/5/06	Medical – Unpaid; Family Medical Leave

Trustee Patterson seconded the Motion.

Discussion.

7 Yes 0 No

CARRIED

APPOINTMENTS:
INSTRUCTIONAL
SCHEDULE N #12/05

Trustee Bernholz moved to approve the following RESOLUTION:
BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District hereby approve the following INSTRUCTIONAL APPOINTMENTS:

PER DIEM SUBSTITUTES

NAME	CERTIFICATION	SALARY
Bachor, Margaret	Registered Nurse Substitute	\$95/day
Palmgren, Susan	Certified Substitute Teacher	\$95/day
Reed, Joyce	Uncertified Substitute Teacher	\$80/day

EXTRA DUTY STIPENDS

NAME	POSITION	AMOUNT
Ahouse, Joseph	Elem Rec – BN	\$2,831
Bare, Geoffrey	Science Olympiad Asst. Coach HS	\$1,101
Brown, Kenneth	Science Olympiad Asst. Coach MS	\$1,101
Chesler, Victoria	School Newspaper – HS	\$1,029
Gallagher, Michael	Elem Rec – PH	\$2,831
Laks, David	Elementary Resource (Audio Visual) – PH (1/2)	\$848
Murphy, Steven	Jazz Ensemble Dir	\$1,201
Patschke, Stephen	Elementary Resource (Audio Visual) – PH (1/2)	\$848
Robertson, Jessica	Sixth Teaching Assignment (ASPIE Math)	\$4,510

Trustee Patterson seconded the Motion.

7 Yes 0 No

CARRIED

LEAVE OF ABSENCE:
NON-
INSTRUCTIONAL
SCHEDULE QQ
#12/05

Trustee Bernholz moved to approve the following RESOLUTION:
BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District hereby approve the following NON-INSTRUCTIONAL LEAVES OF ABSENCE:

EMPLOYEE NUMBER	EFFECTIVE DATE FROM - TO	REASON
#2321	10/20/05 – 11/30/05	Medical – Paid; Family Medical Leave
#2781	11/16/05 – 12/6/05	Medical – Unpaid; Family Medical Leave
#1948	11/4/05 – 1/10/06	Medical – Paid; Family Medical Leave

Trustee Patterson seconded the Motion.

7 Yes 0 No

CARRIED

APPOINTMENTS:
NON-
INSTRUCTIONAL
SCHEDULE NN
#12/05

Trustee Bernholz moved to approve the following RESOLUTION:
BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District hereby approve the following NON-INSTRUCTIONAL APPOINTMENTS:

NAME	POSITION/SCHOOL	FROM - TO	STEP	REMARKS
<u>PROBATIONARY APPOINTMENT</u>				
Baker, Lisa	Teaching Assistant – BN	11/2/05 – 2/1/06	Step 3	Change status from long-term substitute – Probationary period continues
<u>LONG-TERM SUBSTITUTE</u>				
Cattabiani, Catherine	Teaching Assistant – ASPIE	12/7/05 – 6/30/06	Step 3	New position
<u>NAME POSITION RATE OF PAY</u>				
<u>SUBSTITUTE</u>				
Bachor, Margaret	Non-Teaching Substitute			\$9.00/hour
Reed, Joyce	Non-Teaching Substitute			\$9.00/hour
Rowsell, Sandra	Non-Teaching Substitute			\$9.00/hour
Smith, Leah	Substitute Food Service Worker			\$9.00/hour

Trustee Patterson seconded the Motion.

7 Yes 0 No

CARRIED

RESIGNATIONS:
NON-
INSTRUCTIONAL
SCHEDULE OO
#12/05

Trustee Bernholz moved to approve the following RESOLUTION:
BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District hereby approve the following NON-INSTRUCTIONAL RESIGNATIONS:

NAME	POSITION/SCHOOL	EFFECTIVE DATE	REMARKS
Ecklund, Gary	School Lunch Manager	12/7/05	Retirement
Heagle, Nancy	School Monitor (Bus)	11/28/05	Personal

Trustee Patterson seconded the Motion.

7 Yes 0 No

CARRIED

SALARY CHANGE:
NON-
INSTRUCTIONAL
SCHEDULE TT #12/05

Trustee Bernholz moved to approve the following RESOLUTION:
BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District hereby approve the following NON-INSTRUCTIONAL SALARY CHANGE:

NAME	POSITION/SCHOOL	EFFECTIVE DATE	REMARKS
Knight, Patricia	Acting School Lunch Manager	9/1/05 – 12/23/05	Increase hourly rate by \$8.68

Trustee Patterson seconded the Motion.

7 Yes 0 No

CARRIED

TERMINATION:
NON-
INSTRUCTIONAL
SCHEDULE VV #12/05

Trustee Bernholz moved to approve the following RESOLUTION:
BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District hereby approve the following NON-INSTRUCTIONAL TERMINATION:

NAME	POSITION/SCHOOL	EFFECTIVE DATE	REMARKS
Champlain, Jason	Custodial Worker – WD	11/14/05	Abandoned position

Trustee Patterson seconded the Motion.

7 Yes 0 No

CARRIED

APPOINTMENTS:
FINAL SED
CLEARANCE

Trustee Bernholz moved to approve the following RESOLUTION:
BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District hereby approve the following INSTRUCTIONAL EMPLOYMENT CLEARANCES:

Notification that the applicant named below has filed their fingerprints with the New York State Education Department and has been cleared for employment:

Massee, Elizabeth	Substitute Teacher
Rosenbloom, Patti	School Social Worker
Spindler, John	Substitute Teacher

Trustee Patterson seconded the Motion.

7 Yes 0 No

CARRIED

INSTRUCTION

SALARY CHANGES: **INSTRUCTIONAL** **SCHEDULE T 12/05**

Trustee Bernholz moved to approve the following RESOLUTION:

BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District hereby approve the following INSTRUCTIONAL SALARY CHANGES for the reason(s) indicated and effective dates:

NAME	POSITION/ SCHOOL	CURRENT STEP	REC'D STEP	EFFECT DATE	REASON
Hamilton, Shelly	Art – High School	4BA + 6	4BA + 18	9/1/05	Educational Increment
White, Ingrid	K – 6, Phoenicia	16M + 6	16M + 12	9/1/05	Educational Increment

Trustee Patterson seconded the Motion.

7 Yes 0 No

CARRIED

MOTION TO **APPROVE CSE/CPSE** **RECOMMENDATIONS** **SCHEDULE U,** **#12/05 A-120605**

Trustee Bernholz moved to approve the following RESOLUTION:

BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District hereby approve the following Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations, Schedule U, #12/05 A-120605, Confidential, as reviewed by Trustee Bernholz.

Trustee Patterson seconded the Motion.

7 Yes 0 No

CARRIED

BUSINESS AND **FINANCE**

**MOTION TO
APPROVE ADDITION
OF SMITH BARNEY
TO THE VENDOR
LIST FOR 403B TAX
SHELTER ANNUITY
BENEFIT**

Trustee Bernholz moved to approve the following RESOLUTION:
BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District hereby approve the addition of Smith Barney to the vendor list for 403B tax shelter annuity benefit available to all employees and authorizes the Superintendent to sign such an agreement:
Trustee Patterson seconded the Motion.
7 Yes 0 No
CARRIED

**MOTION TO
RECOGNIZE THE
CREATION OF A
MIDDLE SCHOOL
NEWSPAPER CLUB**

Trustee Bernholz moved to approve the following RESOLUTION:
BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District hereby recognize the creation of a Middle School Newspaper as an additional club available for Middle School student participation.
Trustee Patterson seconded the Motion.
7 Yes 0 No
CARRIED

**MOTION TO AWARD
THE BID FOR THE
MIDDLE SCHOOL
GIRLS' GYM
LOCKERS TO
SCHOOLHOUSE
OUTFITTERS**

Trustee Bernholz moved to approve the following RESOLUTION:
BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District hereby awards the bid for Middle School Girls' Gym Lockers to Schoolhouse Outfitters LLC in the amount of \$33,310.00 based on the bid documents of November 15, 2005.
Trustee Patterson seconded the Motion.
7 Yes 0 No
CARRIED

**MOTION TO
APPROVE BUDGET
AMENDMENTS**

Trustee Bernholz moved to approve the following RESOLUTION:
BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District hereby approves the following budget amendments to increase the 2005-2006 Budget per the following donations which were approved on 8/2/05, 10/5/05, and 11/1/05 respectively:

James and Rebecca Ffrench
A2610.531.04 Library Books - Phoenicia \$ 150.00

Catskill Watershed Corporation
A2110.431.04 Supplemental – Phoenicia \$1,969.00
A2110.431.07 Supplemental – Woodstock \$2,300.00

Trustee Patterson seconded the Motion.
7 Yes 0 No
CARRIED

NEW BUSINESS

- Trustee Patterson requested more information about the Tri-Valley School District's request for information on Onteora's experience with the Large Parcel Legislation so that they may explore their options. Trustee D'Orazio said that the Board members attending should represent both sides of the issue. Trustee Vanacore wants to know their issues.

OLD BUSINESS

No old business was discussed at this time.

**BOARD MEMBERS
REQUEST FOR
INFORMATION**

- Trustee D'Orazio's request for the District to purchase a copy of the PBS documentary, "Paper Clips" which has been airing on HBO was discussed.
- Trustee D'Orazio requested that NYSSBA be contacted to determine their position on proposed legislation on school funding and request that this issue be included in their booklet for next year's meeting.
- Trustee O'Connor requested that the Board review the resume and information on John S. Mayher and that any recent writings or articles be provided for the Board's review.
- Trustee O'Connor requested a budget variance analysis expense report.
- Trustee Bernholz requested a tour be arranged of the BOCES facility and the INDIE program.

PUBLIC COMMENT

- John Hurd thanked the Board for looking at the new charge for the Future of the District Commission.

ADJOURNMENT

Trustee Bernholz moved to adjourn at approximately 10:10 p.m.

Trustee Rosenfeld seconded the Motion.

7 Yes 0 No

CARRIED

Recorded by:
Justine C. Winters
Clerk Pro Tem

Recorded by:
Jeanne Shultis
District Clerk
