ONTEORA CENTRAL SCHOOL DISTRICT

BOARD OF EDUCATION
BOICEVILLE, NEW YORK 12412

MINUTES

REGULAR MEETING
7:00 p.m.
August 16, 2005
Onteora Middle-High School

CALL TO ORDER Trustee Patterson called SPECIAL MEETING to order at approximately 7:03 p.m.

PLEDGE OF ALLEGIANCE

PRESENT Trustees Patterson, Vanacore, Rosenfeld, Flournoy, Bernholz and O'Connor

ALSO PRESENT Superintendent, Justine C. Winters; Assistant Superintendent, Deborah L. Fox; Interim Student Representative, Frances Barlow; District Clerk, Jeanne Shultis; and approximately 60 visitors.

NOT PRESENT Trustee D'Orazio

ALSO NOT PRESENT Director of Pupil Personnel Services, Barbara Boyce; and School Business Administrator, Victoria McLaren

APPROVAL OF MINUTES Trustee Flournoy moved to approve the following minutes:
Regular Meeting – August 2, 2005
Trustee Rosenfeld seconded the Motion.
6 Yes 0 No
CARRIED

WELCOME TO HIGH SCHOOL High School Principal Barbara Ruben welcomed everyone to the High School and spoke about what administrators do during the summer when teachers and students are on vacation:
Master schedule – the most complex exercise is designing the Master schedule. She commended Assistant Principal, Gabe Buono for the masterful job he did on the Master schedule which is expected to run extremely smoothly this year for the 8 day block schedule for the 780 students, 62 teachers and 43 staff people in the High School.
Hiring process for staff vacancies
Room utilization chart
Ordering of textbooks, supplies and equipment
Reassignment of clerical duties due to restoration of additional typist position
Update Student and Parent Handbook to include new Athletic Code
Complete Duty Assignments for Itinerant Staff
Ongoing Trainings in Safety and Computer Work
Ongoing Parent Conferences
Planning for Staff Orientation Days in September
New GED Program at the High School for Special Education Students
New 2nd AP course – college level – in U.S. History for Juniors
New World History AP course – college level – for 10th graders
College Board will begin auditing schools for advanced placement curriculum and Onteora does send teachers for AP instruction training
Welcome Back Letters will be sent to Students and Faculty next week
Students will not be receiving their schedules as lunches must be entered Into schedules by hand in order for the schedules to be correct. They will be distributed during homeroom.
Mrs. Ruben issued an open Invitation to everyone to experience the climate of the

High School.

DISTRICT NEWS

Superintendent Winters:
Welcomed Maureen Stancage, our new Transportation Supervisor, who has years of experience in Transportation. She comes to us from New Paltz where she has been a Dispatcher.
Announced that Victoria Garone, our School Business Administrator, is not here this evening as she got married this weekend and is now Victoria McLaren.
Reported that an excellent committee meeting was held yesterday regarding the request that we consider naming the music wing here at the High School/Middle School in honor of Lawrence Stowe who was a music teacher here in Onteora for many years. The committee members, whom she thanked for their participation, are: Rita Vanacore, Board Member; Carol LaMonda, High School Teacher, Gabe Buono, High School Assistant Principal; two fine students, Brandon Shapiro and Kat Magolmicki, Pam Walkowiak, President of the PTA Council; herself; and Krista Cayea (who could not be with us, but sent her feedback). The request was discussed, and first we listened to both Rita and Carol who had personal experience working with Mr. Stowe, knowing him as a teacher and a community member. Their words were inspiring. A discussion followed about what it means to name something in a school system after someone and what an important step it is. It was agreed that we would recommend that the Board of Education name the music area, but we had some thoughts about that. Number one, the current music wing includes classes that are not specifically dedicated to music. One of the students suggested that it might be appropriate at this point to have a plaque placed in the Band room because Mr. Stowe was a Band teacher for what was then called the Junior High level. In the future, it is hoped that there will be some renovations to the music area, perhaps to make it even more attractive than it is now, and in the future we may have discussion about middle school renovations and some new construction and we would like to consider naming at that time a larger area for Mr. Stowe. For right now, the committee recommendation is to bring a plaque and have it presented to his family members at a Board meeting with the Board's endorsement to thank him for his years of service to Onteora and for the fine educator and community member that he was.
This year we have, for the first time in a while, a newsletter that will be coming out in the mail the week before school starts. We are very happy with it and would like to thank Deborah Fox, who played a key role in assembling all the information for the newsletter. Teachers will be coming back on September 1 this year and students, it is important to know, are coming the Tuesday right after Labor Day, not Wednesday, so it's a little bit earlier schedule than we've had in the past, and we are getting very excited about the opening of school.

Trustee Patterson spoke about the formation of six District Committees approved by the Board. He reported that the Communication Committee met tonight and he invited anyone interested in serving on that committee to come to the next scheduled meeting on September 12 at 6:30 p.m. in the High School Cafeteria. The Communication Committee is expected to have an integral and much larger role in how communication of District happenings is accomplished this year, which is expected to be a very exciting year for the District as a whole. There is no need to contact the District Clerk, as has been requested in the past; just come to the meeting if you are interested. That meeting will be the goal setting and reorganization meeting.

Other Board committees we have formed are
Audit Committee – a Board Committee - please send a letter and resume to the

District Clerk if you are interested in joining this committee. The deadline for submitting a resume to be on this committee is September 15.
Policy Committee is also a Board Committee
if you are interested in participating on the following district-wide committees, please send your name to the District Clerk:
Future of the District Commission
Technology
Facilities Committee

REPORT FROM 2005-2006 STUDENT BOARD REPRESENTATIVE

Interim Student Representative Frances Barlow reported:
SAC is still interested in getting a vending machine for the school. Mr. Ecklund said if the budget passed he would get a snack vending machine and put it in the cafeteria. If he is not planning to do that, SAC would like to purchase one. We already have the company that we wanted to purchase it from. Trustee Patterson suggested she bring this up again at Monday's meeting when Victoria is here to let you know where that stands.

STUDENT COMMENT

There were no student comments at this time.

PUBLIC COMMENT

Jeremy, Town of Woodstock Supervisor, spoke about:

- The GED books which the District bid on. The bids have not been opened yet.
- Positive developments on the SHOW educational channel to serve the entire OCSD – suggested that Justine Winters schedule a meeting with Jeremy and Bob Cross since Woodstock and Shandaken have not yet signed franchise agreements. There are some issues to be ironed out with respect to the franchise agreements before this can be concluded. Trustee Vanacore requested information about the educational channel. Jeremy Wilber explained that it would be located at the school and could be used to broadcast school events such as Board meetings and notifications such as school closings. He recommended that the Board look at other educational channels to see what is good and what is bad and start considering the issue of policy. Trustee Patterson said that a discussion on these very issues took place at tonight's Communication Committee meeting. Jeremy, Linda Burkhardt and Bob Cross were commended for their help on this.

Charles Blumstein handed out to the Board members a letter concerning the optional Large Parcel enactment.

DISCUSSION AND POSSIBLE ACTION

Athletic Code – Athletic Director, Mike Kocher read to the Board the newly added academic eligibility portion of the Code which addresses issues raised by Board members. Assistant Principal, Gabe Buono, who worked with him on the Code, was also on hand to answer questions. . Superintendent Winters commended both Mike and Gabe for making sure that this is included in the Athletic Code. It will be implemented immediately if there are no questions from the Board about it. Trustee Patterson encouraged that the coaches be actively involved in monitoring what their students are doing and not wait for the once a season reports and do what they can to help students to succeed in school. Mike Kocher feels that the Code is ready to be used as the sports begin for the season. Trustee Patterson asked Mike Kocher to keep the Board updated and see how it works out. Trustee Bernholz requested a timeline for the coaches conduct revisions. Mike Kocher said he will be working on that as soon as he can.
Transportation Safety Audit -

Trustee O'Connor moved to implement a District wide safety self-assessment review that was handed down by the New York State Director of Pupil Transportation in 2004.
Trustee Vanacore seconded the Motion.
Discussion of whether this survey should be done and, if so, what the deadline for completing it would be. Maureen Stancage will let the Board know at a future meeting when she will be able to start it and when she expects to complete the survey.
6 Yes 0 No
CARRIED

Internal Claims Auditor –

Additional volunteers were solicited for the Audit Committee. Anyone interested in serving on this committee should contact the District Clerk.

Trustee O'Connor said that the Internal Claims Auditor reports directly to the Board and hasn't been giving a written report to the Board. She feels that with the new 5 point plan from Governor Pataki in place, it is a good time for the Internal Claims Auditor and eventually the Internal Auditor to start giving a monthly report to the board. Trustee O'Connor described a report that she got at a recent conference.

Superintendent Winters has shared that document with Monica Kim, the newly appointed Internal Claims Auditor, and explained that there had been a request for her to create a report. She was very receptive to this but has been here only a short time so we agreed that it would be perhaps our October Board meeting before she could produce a report for the Board.

Trustee Vanacore explained that Governor Pataki has made mandatory to school districts very specific and very stringent regulations as far as the finances in the school district are concerned because of a major embezzlement in Long Island. There are very specific mandates that are being put in place that we are trying to comply with so that our finances are reviewed with integrity and honesty and everything is very clear to the District exactly what is going on.

Trustee O'Connor moved to have the Internal Claims Auditor prepare a report for the Board on a monthly basis starting in October 2005.
Trustee Rosenfeld seconded the Motion.
Discussion: Trustee Bernholz inquired about having the addition of Henry Gleich to the Audit Committee. Trustee Patterson reported receiving a number of resumes for this committee all of which will be reviewed and Mr. Gleich is one of those.
6 Yes 0 No
CARRIED

REPORTS/PRESENTATIONS

District Treasurer, William Thornton, presented comparisons of the tax rates, with and without implementation of the Large Parcel, and with and without a change in the fund balance and reviewed this information with the Board.
Board members had in their packets a 6-part three color attachments A and B for tax rate information which was also available to members of the audience.

Trustee Patterson explained that at next week's meeting the Business Office will be recommending that the Board approve the new figures for a reduced tax levy

based on the increase in the reserve funds.

Discussion followed Mr. Thornton's presentation.

PUBLIC COMMENT Large Parcel Legislation

The following people spoke in opposition to the Large Parcel Legislation:
Bruce LaMonda, Town of Olive Councilperson
Berndt Leifeld, Town of Olive Supervisor, who also asked to have his name added to the list of supporters for public recognition for Larry Stowe
John Tisch, Town of Olive resident
Robert Tischler, Town of Olive resident
Linda Burkhardt, Town of Olive Councilwoman
Peter Friedel, Town of Olive resident
John Hurld, Town of Hurley resident, who suggested the District utilize their ability under State Education Law to establish their own tax entity - one district, one tax rate, one evaluation.
Henrietta Wise, Town of Olive resident

The following people spoke in support of the Large Parcel Legislation:
Sam Mercer, Town of Woodstock resident
Jeremy Wilber, Town of Woodstock Supervisor, who also requested that more Board meetings be scheduled at the Woodstock Elementary School during the school year
Bill McKenna, Town of Woodstock Councilman
Michael Stock, Ulster County Legislator and Town of Woodstock resident. New information about the stand of the County Legislature on issue and the possibility of bringing it back to the floor was reported.
Gordon Wemp, Town of Olive Councilman
Liz Simonson, Town of Woodstock Councilperson

MOTION TO APPROVE PERSONNEL APPOINTMENT(S): INSTRUCTIONAL SCHEDULE N #08/05

B. PART-TIME
C. TEMPORARY APPOINTMENT
E. REGULAR SUBSTITUTE
G. EXTRA DUTY STIPENDS

Trustee Rosenfeld moved to approve the following INSTRUCTIONAL APPOINTMENTS:

NAME	POSITION /SCHOOL	FROM - TO	GRADE/ STEP	REMARKS
B. PART-TIME				
Ziemba, Roberta	0.5 Art – Bennett	9/1/05 – 6/30/06	4MA+24	Annual appointment to part-time position

C. TEMPORARY APPOINTMENT

NAME	POSITION	FROM-TO	SALARY	REMARKS
Chicoine, Jane	Teacher	8/16/05	$37/hour	IEP Mods for Regents Exams
Gustafson, Amy	Teacher	8/16/05 &	$37/hour	IEP Mods for Regents Exams

Occhi, Virginia	Teacher	8/17/05 8/16/05	$37/hour	IEP Mods for Regents Exams

E. REGULAR SUBSTITUTE

NAME	POSITION	FROM-TO	SALARY	REMARKS
Downs, Kelly	Long-Term Substitute Elementary Teacher	9/1/05 – 1/3/06	5BA+24	Replace M. Johnson (leave)

G. EXTRA DUTY STIPENDS

NAME	POSITION	AMOUNT
Gaus, Jaime	Cheerleading – Advisor – Fall	$1,468

Trustee Flournoy seconded the Motion.
6 Yes 0 No
CARRIED

MOTION TO APPROVE APPOINTMENT(S): INSTRUCTIONAL SCHEDULE N #08/05

G. EXTRA-DUTY STIPENDS

Trustee Rosenfeld moved to approve the following INSTRUCTIONAL APPOINTMENTS:

WHEREAS, the following employees have been fingerprinted, the fingerprints have been submitted to the New York State Education Department (SED) for processing and the District has not received clearance for such employees as of the date of this meeting;
THEREFORE, BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board hereby appoints the following non-instructional employees on an emergency conditional basis:

G. EXTRA DUTY STIPENDS

NAME	POSITION	AMOUNT
*Williams, Erin	Track – Cross Country – Assistant Coach	$1,224

*pending completion of pre-employment processing

BE IT FURTHER RESOLVED, that such emergency conditional appointments shall become conditional appointments upon receipt of State Clearance from SED.

Trustee Flournoy seconded the Motion.
6 Yes 0 No
CARRIED

MOTION TO APPROVE LEAVE OF ABSENCE: NON-INSTRUCTIONAL SCHEDULE QQ #08/05

Trustee Vanacore moved to approve the following request(s) for LEAVE OF ABSENCE (Non-Instructional) for the period indicated:

EMPLOYEE NUMBER	EFFECTIVE DATE FROM – TO	REASON
#2476	9/1/05 – 12/31/05	Extend Medical –

#1756	7/18/05 – 7/22/05	Unpaid; Family Medical Leave Medical – Paid; Family Medical Leave

Trustee Patterson seconded the Motion.
Discussion.
6 Yes 0 No
CARRIED

MOTION TO APPROVE APPOINTMENT(S): NON-INSTRUCTIONAL SCHEDULE NN #08/05

C. TEMPORARY APPOINTMENT
D. PER DIEM SUBSTITUTE

Trustee Vanacore moved to approve the following NON-INSTRUCTIONAL APPOINTMENTS:

C. TEMPORARY APPOINTMENT

NAME	POSITION	FROM-TO	SALARY	REMARKS
Haran-McGraw	Teaching Asst	8/16/05	Step 4	IEP Mods for Regents Exams
Smith, Jennifer	Teaching Asst	8/16/05	Step 6	IEP Mods for Regents Exams
VanKleeck, Earla	Teaching Asst	8/16/05	Step 7	IEP Mods for Regents Exams

D. PER DIEM SUBSTITUTE

NAME	POSITION	RATE OF PAY
May-Terpening, Barbara	Certified Teaching Assistant Substitute	$10.00 per hour
May-Terpening, Barbara	Non-Teaching Substitute	$9.00 per hour

Trustee Patterson seconded the Motion.
6 Yes 0 No
CARRIED

MOTIN TO APPROVE APPOINTMENT(S): NON-INSTRUCTIONAL SCHEDULE NN #08/05

A. APPOINTMENT

Trustee Flournoy moved to approve the following NON-INSTRUCTIONAL APPOINTMENTS:

WHEREAS, the following employees have been fingerprinted, the fingerprints have been submitted to the New York State Education Department (SED) for processing and the District has not received clearance for such employees as of the date of this meeting;
THEREFORE, BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board hereby appoints the following non-instructional employees on an emergency conditional basis:

A. APPOINTMENT

NAME	POSITION	FROM - TO	RATE OF PAY
Woerthman, Sara	Tax Collector	8/29/05 – 11/10/05	$12.50 per hour

*pending completion of pre-employment processing

BE IT FURTHER RESOLVED, that such emergency conditional appointments shall become conditional appointments upon receipt of State Clearance from SED.

APPOINTMENT(S): FINAL SED CLEARANCE

Notification that the applicant named below has filed their fingerprints with the New York State Education Department and has been cleared for employment:

Bilyeu, Aubree Math Teacher

Trustee O'Connor seconded the Motion.
6 Yes 0 No
CARRIED

INSTRUCTION

MOTION TO APPROVE CSE/CPSE RECOMMENDATIONS, SCHEDULE U, #08/05 A-081605

Trustee Patterson moved to approve the Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations, Schedule U, #08/05 A-081605, Confidential, as reviewed by Trustee Patterson.
Trustee Flournoy seconded the Motion.
6 Yes 0 No
CARRIED

BUSINESS AND FINANCE

MOTION TO AWARD BIDS FOR CAFETERIA ITEMS

Trustee Rosenfeld moved to award bids to the lowest responsible bidders as listed and authorize the School Business Administrator to sign such agreements for the 2005-2006 school year.

Juice Bid	Snapple Distributors, Inc.
Ice Cream Bid	Gillette Creamery
Bread & Bread Products	George Weston Bakeries
	Formisano Bakery
Variety Snack Bid	Ginsberg's Inc.
Pizza Bid	Nardone Bros. Baking Co., Inc.

Trustee Flournoy seconded the Motion.
Discussion.
6 Yes 0 No
CARRIED

MOTION TO AWARD BID FOR PURCHASE OF A NEW DUMP TRUCK FROM LATHAM MOTORS, INC.

Trustee Patterson moved to award the bid for the purchase of a New Four Wheel Drive Four Ton Ford Dump Truck to Latham Motors Inc. at a cost of $40,263.00 and authorizes the Superintendent to sign such an agreement.
Trustee Flournoy seconded the Motion.
Discussion.
6 Yes 0 No
CARRIED

MOTION TO AWARD BID FOR THE PURCHASE OF A NEW UTILITY VEHICLE FROM WILFRED MACDONALD, INC.

Trustee Vanacore moved to award the bid for the purchase of a New Utility Vehicle to Wilfred MacDonald, Inc at a cost of $13,974.00 and authorizes the Superintendent to sign such an agreement.
Trustee Flournoy seconded the Motion.
6 Yes 0 No
CARRIED

MOTION TO AWARD BID FOR THE PURCHASE OF A USED SUBURBAN AND A USED BUS TO RAMP TRANSPORTATION CO.

Trustee Flournoy moved to award the bid for the purchase of a Used Suburban Vehicle and a Used 24 Passenger Track Seating Handicapped Bus to Ramp Transportation Co., Inc. at a total cost of $42,766.00 and authorizes the Superintendent to sign such an agreement.
Trustee Rosenfeld seconded the Motion.
6 Yes 0 No
CARRIED

MOTION TO APPROVE TRUST AGREEMENT CHANGE WITH DUTCHESS EDUCATIONAL HEALTH INSURANCE CONSORTIUM

Trustee Bernholz moved to approve the Trust Agreement Change between the Onteora Central School District and Dutchess Educational Health Insurance Consortium.
Trustee Flournoy seconded the Motion.
6 Yes 0 No
CARRIED

NEW BUSINESS

No new business was introduced at this time.

OLD BUSINESS

Trustee Vanacore requested that a motion regarding the purchase of a memorial plaque for Lawrence Stowe be postponed until the next meeting agenda.

BOARD MEMBERS REQUEST FOR INFORMATION

Trustee Bernholz requested information on the delay in posting minutes on the website.

PUBLIC COMMENT

- Helen Chase, Town of Olive Councilperson – spoke in opposition to the Large Parcel Legislation
- John Hurld, supports plaque for Larry Stowe – suggested the possibility of a wall to be dedicated for plaques

EXECUTIVE SESSION

Trustee Rosenfeld moved to enter into EXECUTIVE SESSION at approximately 9:18 p.m. to discuss litigation.
Trustee Flournoy seconded the Motion.
6 Yes 0 No
CARRIED

MOTION TO RETURN TO REGULAR SESSION

Trustee Flournoy moved to return to REGULAR SESSION at approximately 10:40 p.m.
Trustee Rosenfeld seconded the Motion.
6 Yes 0 No
CARRIED

ADJOURNMENT

Trustee Vanacore moved to adjourn at approximately 10:42 p.m.
Trustee Patterson seconded the Motion.
6 Yes 0 No
CARRIED

Recorded by: _____
Justine C. Winters
Clerk Pro Tem

Recorded by: _____
Jeanne Shultis
District Clerk