



# Jacksonville Lighthouse Charter Schools

## Minutes

### JLCS November 2017 Board Meeting

#### **Date and Time**

Wednesday November 29, 2017 at 5:30 PM

#### **Location**

JLCS Library

#### **Our Mission**

We prepare our students for college through a rigorous arts-infused program.

#### **Our Vision for Student Success**

All students will be taught by an outstanding teacher in a nurturing environment and will achieve at high levels. Each student will develop the knowledge, skills and values necessary for responsible citizenship and life long learning. The impact of our collective efforts will fundamentally change public education.

#### **Directors Present**

A. Curran, J. Allee, K. McCleary, K. Urquhart, L. Roberts, M. Tye, R. Sundermeier

#### **Directors Absent**

*None*

#### **Guests Present**

A. Smith, Amanda Crowder, E. McGrew, Frederick Holmes, L. Noel (remote), L. Sieler, Mike Wilson, Mrs. Davis, Mrs. McDonald

## **I. Opening Items**

### **A. Record Attendance and Guests**

**B. Call the Meeting to Order**

R. Sundermeier called a meeting of the board of directors of Jacksonville Lighthouse Charter Schools to order on Wednesday Nov 29, 2017 @ 5:33 PM at JLCS Library.

**C. Approve Minutes**

A. Curran made a motion to approve minutes from the JLCS October 2017 Board Meeting on 10-25-17.

K. Urquhart seconded the motion.

The board **VOTED** unanimously to approve the motion.

**D. Adopt Agenda**

A. Curran made a motion to adopt the agenda.

L. Roberts seconded the motion.

The board **VOTED** unanimously to approve the motion.

**II. Operations Reports**

**A. Principals Reports**

Mrs. A. Smith (Main Campus): Mrs. Smith reported that enrollment was steady and attendance was a bit low, but there has been some illness going around. She updated the board on the progress of the school's improvement goals to include APSRC and ADE walkthroughs to observe Mrs. Williams and Mrs. Bobo; RTI interventions led by herself, Mrs. Breite, and Mr. Kloske; and new Restorative Practice techniques that Ms. Rankin and Mr. Kleckley learned at a recent professional development. Mrs. Smith also reported to the board that Ms. Crowder conducted a CWT with her feedback they will be pushing teachers in the area of planning and instruction of more rigorous lessons and small group learning. There is a Farmers Market coming up at the school on December 12th during the day, and that same night the scholars will have their Holiday Performance in the CPA Multi-purpose room. Mrs. Smith shared with the board that they had 97.65% average attendance for parent teacher conferences, the PTO Wild Wild West Book Fair and Chili Cook-Off raised \$3000 to purchase technology for the school, and the Sertoma/Rotary Club will be donating monies to the school for holiday gifts for scholars in need.

Mr. McGrew (Flightline): Mr. McGrew reported that enrollment is still low, but steady. He discussed with the board recent academic data, reporting that in ELA and Math from 2016-2017 the scholars showed growth, more in ELA than Math, but overall growth nonetheless. They are using NEWSOLA which seems to really be helping. Mr. McGrew shared that in November, the 6th graders went to Toltec Mounds and the 8th graders visited Crystal Bridges. Flightline has also started a peer tutoring program between 7/8 scholars and 5/6 scholars that is working very well. All scholars involved are very excited and invested in the program. Finally, he shared with the board that a volunteer female Airmen came and spoke to the girls about coding, and because the interest was so high, has started an after school session/club, which so far has been well received.

Mr. Holmes (CPA): Mr. Holmes reported that enrollment is still low and attendance is low, but that is partially due to scholar skipping or tardy and teachers not recording attendance correctly. Mrs. Roberts will have a PD with the staff on this process. Mr. Holmes asked the board to approve the hire of Kayla Baker (Math) and Susan Brunson (SPED). He updated the board on the progress of the school's improvement goals, reporting that they are prepping CPA scholars for a 10% increase over last year's goals in ELA, Math, and STEM. He also mentioned that according to the recent ESEA report there was a small decline in

ELA and a small increase in Math, and finally that our graduation rate exceeds the state average. CPA will have a Ground Breaking Ceremony for the new gym on December 11th; parent teacher conferences will be Friday, January 12th; there will be Saturday School on December 9th for Behavior and Academic Intervention; and that the Band, Cheer, and Dance will participate in the Annual Jacksonville Christmas Parade on December 5th. Finally, Mr. Holmes shared with the board that our Dance Team took 4th at State, and that Bobby Cosio scored a 33 on his ACT and is a Quest Bridge Finalist, which makes him eligible to receive a full ride scholarship to the college of his choice.

K. Urquhart made a motion to approve the hire of Kayla Baker and Susan Brunson.

L. Roberts seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### **B. RVP Report**

Mrs. Roberts: Mrs. Roberts reported to the board that all schools will go on Christmas Break on December 15th, and so the schools are preparing to submit their professional development modules for the January 2nd professional development that will occur after break. Mrs. Roberts has met with SGT Brady of the Jacksonville Police Department to provide security at all home basketball games, and so far this seems to be helping. She also updated the board on observations that she and Ms. Crowder conducted at Flightline, and she has reviewed all of the Principal's Professional Growth Plans and has provided feedback. She has approved the Child Nutrition claims and is in the process of assessing the indicators for the Jacksonville District before the December deadline. Mrs. Roberts told the board that she has completed the paraprofessional compliance report for all three campuses, served as an administrator at the CPA campus the week of November 13th, and met with AAA concerning a complaint filed and then attended a training at AAA with Coach Parker and Mrs. Sieler. In regards to the District Performance Report, she reported that the district showed an increase in proficiency in both ELA and Math from 2016-2017. Math is an area of weakness not only for JLCS but also for the state. Finally, she presented the board with the new CPA Wellness Committee Policy and asked for their approval on it.

A. Curran made a motion to accept the new CPA Wellness Committee Policy.

K. Urquhart seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### **C. C. RDO Report**

Mrs. Noel: Mrs. Noel reported that the Child Nutrition verification process is complete, all drill information required by the state has been submitted and the second bus inspections and upgrades have successfully taken place. She updated the board on enrollment and told them that enrollment and registration for the 18-19 school year will begin the week of December 11th. She informed the board that this month she participated in a national board call on behalf of the school and will continue to work with the finance team to support local operations staff and principals with their budgets. Finally, she reported that she is continuing to assist the local and national teams regarding the new gym.

### **III. Finance**

#### **A. Financial Report**

Mrs. Curran: Mrs. Curran reported to the board that reimbursements are coming in and that the Food Service loss is down to only \$16,070.

K. McCleary made a motion to approve the accounts payable and accept the financial report.

K. Urquhart seconded the motion.  
The board **VOTED** unanimously to approve the motion.

#### IV. Additional Items

##### A. Expulsion Report

Mr. Holmes reported that scholar ID #605000496 was being considered for expulsion for being in possession of marijuana on two separate occasions. The scholar has received a 5 and 10 day suspension.

R. Sundermeier made a motion to vote on the expulsion of scholar ID #605000496.

L. Roberts seconded the motion.  
The board **VOTED** unanimously to approve the motion.

##### B. Executive Session

The board went into Executive Session that began at 6:05. The board took the opportunity to speak to scholar ID # 605000496. They allowed him the opportunity to speak about what happened. After further discussion amongst the board, the board came out of Executive Session at 6:18 to vote. The board resumed its regular meeting at 6:19.

The board voted to expel scholar ID # 605000496.

##### Roll Call

A. Curran	Aye
L. Roberts	Aye
K. McCleary	No
R. Sundermeier	Aye
J. Allee	Aye
K. Urquhart	Aye
M. Tye	Aye

#### V. Closing Items

##### A. Adjourn Meeting

Due to short month, board agreed that the next meeting will be January 24, 2018, unless something comes up that requires their attention.

K. Urquhart made a motion to adjourn the meeting.

L. Roberts seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:20 PM.

Respectfully Submitted,  
L. Sieler

