



Jacksonville Lighthouse Charter Schools

Minutes

JLCS Board Meeting

Date and Time

Wednesday September 26, 2018 at 12:30 PM

Location

JLCS Library

Directors Present

A. Curran, J. Allee, K. Urquhart, L. Roberts

Directors Absent

K. McCleary, R. Sundermeier

Guests Present

A. Smith, E. McGrew, L. Noel, L. Sieler, amanda crowder, berencia davis, jill herrin

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

L. Roberts called a meeting of the board of directors of Jacksonville Lighthouse Charter Schools to order on Wednesday Sep 26, 2018 @ 12:31 PM at JLCS Library.

C. Approve Minutes

A. Curran made a motion to approve minutes from the JLCS Board Meeting on 08-22-18.

K. Urquhart seconded the motion.

The board **VOTED** unanimously to approve the motion.

D. Adopt Agenda

A. Curran made a motion to adopt the agenda.
K. Urquhart seconded the motion.
The board **VOTED** unanimously to approve the motion.

II. Operations Reports

A. PAL Reports

Mrs. Smith: Enrollment is a little low in a couple grade levels. New parents are coming in weekly. Attendance is good and she is holding many attendance conferences with parents. Parents are not happy about absence rule regarding excused and unexcused, but they are coming around. Had one discipline incident with a scholar, but the scholar is doing well now. Teachers are focusing on RISE and attended their second session this month. RTI is in full swing as of this month. Mr. Kloske provided Math RTI PD for teachers this month. Curriculum specialists are coming in to do observations to help teachers. 5th and 6th graders are involved in Science lab stations and everyone is very excited about it. Finishing up NWEA assessments this week. 6th graders went to Crystal Bridges this month to see the Georgia O'Keefe exhibit. Students loved it!

Mr. McGrew: Enrollment is low, but staff and admin are going out and talking to everyone they meet. Attendance and discipline are good. Finishing testing now, and data will be available in next month's meeting. Every class is responsible for a Town Hall. The latest one was Hispanic Culture and was a huge success. Student Council elections were held recently. We now have Airmen volunteering in the school to assist scholars with Math, ELA, and social skills. The Airmen and scholars are loving it. We will be out at Festiville this Friday for recruitment. We are also signed up to recruit at the LRAFB Airshow and STEM fest.

Mrs. Roberts (for Ms. Rogers): Enrollment is low but steady. CPA staff will be at Festiville and the LRAFB Airshow for recruitment efforts as well. Attendance has been good. Discipline is good...the building is calm and scholars are learning. There was a site visit from corporate this week to look at instruction and to make sure we are implementing curriculum to it's fullest capacity and growing scholars. We have had games in our new gym and have been winning games! Mr. W. Scales has been doing a lot of work getting colleges and recruiters in front of the scholars so far this year. There are many events coming up in regards to FAFSA and Colleges that we need 100% attendance at. Senior Corey Becker was recognized for her commitment to the Ronald McDonald House. All seniors are registered for October ACT.

B. Executive Director Report

Mrs. Roberts: No school Friday for teacher PD. We are working with teachers on collaboration experiences to assist each other with teaching strategies. Principal's meeting was held to discuss data and school challenges and to collaborate with each other. School leaders attended a meeting in El Paso, TX to look at other schools and their data-driven instruction. Met with JNP Superintendent about partnerships between the school districts. They discussed expulsion alternatives and sharing elective classes among other things. Discussions to continue and we build the relationship between the districts. Mrs. Roberts is completing a Parental Involvement Plan and working with PAL's on Improvement Plans. She is also working on Federal Surplus Property application to get free school supplies/furniture.

Need to have board's approval on the Minority Recruitment Plan.

Need to have Methodology Assurance approved by the board. We are exempt from this.

Highly qualified submission due in October. Want to recommend Mrs. Hema Patel as a new board member. School grades will be coming out next week. Flightline is showing a B, Main and CPA showing D's. The scale for these grades has changed and Math went down across the state. We are anxious to see how other schools performed. We are confident we have the teachers and resources in place to raise these grades.

Mrs. Herrin asked how to keep parents from panicking when they see the grades.

Mrs. Roberts suggested that the Principals host parent meeting to discuss these grades and what they mean.

A. Curran made a motion to approve the Minority Recruitment Plan.

J. Allee seconded the motion.

The board **VOTED** unanimously to approve the motion.

A. Curran made a motion to accept the Assurances.

J. Allee seconded the motion.

The board **VOTED** unanimously to approve the motion.

A. Curran made a motion to accept Hema Patel as new board member.

K. Urquhart seconded the motion.

The board **VOTED** unanimously to approve the motion.

C. RDO Report

Mrs. Noel: The gym is completed! The signage for the gym has been ordered and will go up soon. CPA ground shifting project is next big hurdle. We are taking first steps on Friday to try to determine where the problem is. East Harding Construction will be assisting us with this project. Child Nutrition is going well. Drills and Inspections are on track and going well. Officer Cardona will be attending an ALERRT Conference in November. Colonel Allee will be representing the board at the national conference in October. We are continuing Workers Comp audits and meetings. We will be presenting grant and donor opportunities to the board next month.

III. Finance

A. Finance Report

Mrs. Curran: Cash flow projection is good. Child Nutrition is in good shape.

Payables this month are normal beginning of school expenses.

K. Urquhart made a motion to approve accounts payable.

J. Allee seconded the motion.

The board **VOTED** unanimously to approve the motion.

IV. Closing Items

A. Adjourn Meeting

Last 2 volleyball home games are this week and next.

Next board meeting is on October 24th.

K. Urquhart made a motion to adjourn the meeting.

A. Curran seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 1:16 PM.



**Respectfully Submitted,
L. Sieler**