



Jacksonville Lighthouse Charter Schools

Minutes

August 2017 JLCS Board Meeting

Date and Time

Wednesday August 23, 2017 at 5:00 PM

Location

JLCS Library

Our Mission

We prepare our students for college through a rigorous arts-infused program.

Our Vision for Student Success

All students will be taught by an outstanding teacher in a nurturing environment and will achieve at high levels. Each student will develop the knowledge, skills and values necessary for responsible citizenship and life long learning. The impact of our collective efforts will fundamentally change public education.

Directors Present

A. Curran, L. Broadway, M. Tye, R. Sundermeier

Directors Absent

K. McCleary, K. Urquhart, W. Brooks

Guests Present

A. Smith, Amanda Crowder, Col. Allee, E. McGrew, Fred Holmes, J. Ballard, L. Noel, L. Sieler, Mike Wilson

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

R. Sundermeier called a meeting of the board of directors of Jacksonville Lighthouse Charter Schools to order on Wednesday Aug 23, 2017 @ 12:30 PM at JLCS Library.

C. Approve Minutes

A. Curran made a motion to approve minutes.
L. Broadway seconded the motion.
The board **VOTED** unanimously to approve the motion.

D. Adopt Agenda

A. Curran made a motion to adopt the agenda.
L. Broadway seconded the motion.
The board **VOTED** unanimously to approve the motion.

II. Operations Reports

A. Principals Reports

A. Smith (Main Campus) - Mrs. Smith told the board that enrollment is a bit low, but word of mouth seems to be working at getting new kids in right now. Attendance is low primarily due to the low attendance on the first 2 days of school. Discipline is starting off good, and they feel they have great teachers on board. Mrs. Smith is recommending to the board the hire of Ms. Whited and Ms. Spillers, both for 3rd grade, and the resignation of Mrs. Kindrick. Finally, Mrs. Smith shared 3 celebrations with the board: Summer PDI ended great and it showed that teachers were ready for the first day of school; Back to School Parent night on August 3 was a huge success; and Mr. Kleckley coordinated with men from the community and had a big 1st Day of School welcome for all the scholars. The board agreed that the first day was really good with great community support.

A. Curran made a motion to accept the two new hires and one resignation from Main Campus.

M. Tye seconded the motion.

The board **VOTED** unanimously to approve the motion.

E. McGrew (Flightline) - Mr. McGrew informed the board that enrollment is low. Teachers and staff have been out in the community trying to recruit, and we are using the bus to shuttle scholars from Main to Flightline to help fill seats. They have also offered a referral program. Mr. McGrew reported that attendance and discipline are great so far and that he has 1 recommendation for the board for new hire and 1 resignation. New hire is Michael Hogue (7/8 Math) and Travis Limbaugh resigned. Mr. McGrew also reported that almost all of the building fire code and safety deficiencies identified during the summer have been addressed and are up to code. The Fire Chief conducted a follow-up walk through of the building a few days ago and said that we passed his inspection.

A. Curran made a motion to accept the resignation and new hire at Flightline.

L. Broadway seconded the motion.

The board **VOTED** unanimously to approve the motion.

F. Holmes (CPA) - Enrollment is low, but attendance and discipline has been great. Working on building rigor in classroom instruction. Recruitment events are underway including Walmart, newspaper, community events, and Facebook posts. Traffic was bad the first few days, but it is now under control. Culture has been great and cell phones are quickly becoming a non-issue. Scholars are

quickly adhering to school wide and classroom level rules and expectations, thus showing a huge degree of success with putting cell phones away, maintaining uniform standards, and being on time for class. Mr. Holmes presented 4 new hires for the boards approval: Wendell Scales, Emmanuel Scales, LaTashia Moore, and Winston Shumaker. However at the time of the board meeting, Mr. Shumaker had resigned, so Mr. Holmes is now just looking for board approval for 3 new hires.

A. Curran made a motion to accept the three new hires for CPA.

L. Broadway seconded the motion.

The board **VOTED** unanimously to approve the motion.

B. RVP Report

Mrs. Broadway Roberts informed the board that Donna Coleman resigned and she has interviewed a replacement, Melony Phillips, that she would like to recommend to the board for approval. However, all Special Education teachers attend training on Aug 18 for the software they will be using, and they will be attending a PD with APSRC soon to go over required paperwork. Additionally, all new leaders have received training over their evaluation system and all staff have had their annual TESS training. Schools are preparing to begin NWEA testing. Mrs. Roberts informed the board that she is monitoring the state improvement system to stay on top of all upcoming school deadlines, and has been meeting with PAL's and accountants regarding these deadlines. She is in the process of submitting all required state documentation for all the schools, updating the website with all state required information for the new school year, and submitted the ARMAC rosters for Medicaid reimbursements. She has met with Kid Source Therapy for Speech services for Flightline and OT at the other campuses, and completed the data analysis of the district's performance. Mrs. Roberts is excited that CPA is off to such a great start and explained to the board that Mr. Holmes and Mr. McGrew are working on a recruitment plan together. Finally, Mrs. Roberts introduced Colonel Allee to the meeting and asked for the board approval to welcome her as the newest board member.

A. Curran made a motion to accept the resignation of Donna Coleman, new hire of Melony Phillips, and addition of Colonel Allee to the board.

L. Broadway seconded the motion.

The board **VOTED** unanimously to approve the motion.

A. Curran made a motion to accept the Statement of Assurances for the ACSIP.

M. Tye seconded the motion.

The board **VOTED** unanimously to approve the motion.

C. C. RDO Report

Mrs. Noel informed the board that soil testing is taking place on the property in preparation for the gym and that City Council is allowing us to have a gravel emergency driveway next to the gym for one year after the gym is built. After that time we will have to have it paved to the city and fire marshal's specifications. We are going to begin offering bus service between Flightline and Main Campuses for parents with scholars at multiple schools. She updated the board on the Child Nutrition directors completion of the state's initial site review and is in the process of gathering documents for the direct certification process. The operations team is working closely with the school leaders in assisting them with recruitment plans for the next few months. Materials are being printed for canvassing neighborhoods and community activities, and are actively contacting families from the current and previous year's waitlists. Finally, Mrs. Noel asked for one representative from the board to attend the Board on Track training in Tampa September 27-28.

III. Finance

A. Financial Report

Angie Curran - Mrs. Curran reported that reimbursements are starting to come in.

She happily informed the board that Food Service has a new profit of \$3,152, and salaries have been adjusted to help with the food service program.

M. Tye made a motion to adopt and approve the financials.

L. Broadway seconded the motion.

The board **VOTED** unanimously to approve the motion.

IV. Closing Items

A. Adjourn Meeting

Roger Sundermeier took a moment to welcome Colonel Allee to the board. Col Allee mentioned that the base pushes Lighthouse to it's incoming airmen, and that there is a rumor that LHA does not require licensed teachers. She suggested that we may want to address that in the community. Mrs. Roberts assured Col Allee that even though we have waivers, all of our teachers are either certified or highly qualified. Mr. Sundermeier concluded the meeting by commenting that in moments like these we need to tell our story more than ever.

A. Curran made a motion to adjourn the meeting.

M. Tye seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 1:10 PM.

Respectfully Submitted,

L. Sieler


