



Jacksonville Lighthouse Charter Schools

Minutes

JLCS January 2018 Board Meeting

Date and Time

Wednesday January 24, 2018 at 12:30 PM

Location

JLCS Library

Our Mission

We prepare our students for college through a rigorous arts-infused program.

Our Vision for Student Success

All students will be taught by an outstanding teacher in a nurturing environment and will achieve at high levels. Each student will develop the knowledge, skills and values necessary for responsible citizenship and life long learning. The impact of our collective efforts will fundamentally change public education.

Directors Present

J. Allee, K. Urquhart, L. Roberts, M. Tye

Directors Absent

A. Curran, K. McCleary, R. Sundermeier

Guests Present

A. Smith, Barrett Petty, Deron Hamilton, E. McGrew, Frederick Holmes, Jill Herring, L. Noel, L. Sieler

I. Opening Items**A. Record Attendance and Guests**

B. Call the Meeting to Order

K. Urquhart called a meeting of the board of directors of Jacksonville Lighthouse Charter Schools to order on Wednesday Jan 24, 2018 @ 12:32 PM at JLCS Library.

C. Approve Minutes

J. Allee made a motion to approve the November minutes.

L. Roberts seconded the motion.

The board **VOTED** unanimously to approve the motion.

M. Tye made a motion to approve January Conference Call minutes.

J. Allee seconded the motion.

The board **VOTED** unanimously to approve the motion.

D. Adopt Agenda

M. Tye made a motion to approve the agenda.

J. Allee seconded the motion.

The board **VOTED** unanimously to approve the motion.

II. Operations Reports

A. Principals Reports

A. Smith (Main Campus): Mrs. Smith discussed enrollment stating that they were currently full and still recruiting more scholars daily. Additionally, she mentioned that attendance was down for the first part of January, but that was due to illness. She asked for the Board to accept the resignation of Kindergarten Teacher Kelsey Putney and approve the hire of replacement teacher Inesha Clark. Mrs. Smith went on to discuss the school's improvement goals to include hands-on guided reading training with APSRC that was attended by Mrs. Williams, Mrs. Bobo and Mrs. Smith; teacher professional development sessions where specific RTI skills for scholars were identified in order to see growth; and a Restorative Practice professional development for teachers, allowing for role-play scenarios to determine best practice strategies. Mrs. Smith discussed the school's academic data and pointed out areas the scholars are growing and where there is still growth needed. She offered the scholars a bowling incentive in an effort to help them try harder on tests. Ms. Crowder has also spent time with the teachers conducting RTI training during a recent professional development session. Mrs. Smith shared school celebrations to include 100th day of school activities, recent MLK Oratorical contest, Military Appreciation Luncheon, and a special STEM opportunity called the Discovery Network that the GT scholars are participating in. Finally, she introduced the PTA President, Jill Herring, who talked to the Board about fundraising they are doing for the school and their plan to buy tablets and a cart for the scholars.

L. Roberts made a motion to accept the resignation of Kelsey Putney and approve the hire of Inesha Clark.

M. Tye seconded the motion.

The board **VOTED** unanimously to approve the motion.

E. McGrew (Flightline): Mr. McGrew updated the board on enrollment, stating that they still have seats available but are steady right now. Attendance has been lower than normal, but there has been a bit of scholar illness lately. All staff intent to return forms have been turned in and all but 3 staff members have indicated they are returning. Mr. McGrew has been working with the school liaison to help recruit substitute teachers on base. Mr. McGrew went over academic data with the Board, mentioning that the school's Math scores look good right now and overall ELA is good with the exception of the 5th grade who are struggling a bit, but were already low when they came to us. Mr. McGrew

updated the board on a meeting he had with LHA Board Chairman Ebby Parsons. They discussed recruitment and marketing and the critical importance of the Office Managers role in recruitment. They also discussed how well the schools are doing and ways we can promote that. Finally, he shared school events to include a Military Appreciation Luncheon, MLK Oratorical contest, and a recent visit from the DoD as they were accessing the condition of all schools on all bases across the country in an effort to help provide funds for repairs if needed.

F. Holmes (CPA): Mr Holmes discussed attendance, stating that scholars have been ill, causing attendance to drop slightly. There have been a few suspensions in the last 2 months as they are buckling down on behavior. Mr Holmes reported that all Intent to Return forms have been returned by staff, and about 90% of the staff have indicated they are returning. He is asking the Board to accept the resignations of Kadejah McCoy and Dylan Glover, and informed the Board that they are actively seeking replacement teachers. He talked to the Board about the school's academic data. He is the ELA coach and is going to focus more on execution strategies while Mrs. Burns, the Math Interventionist, is going to spend more time auditing lesson plans and reviewing exit tickets. Finally, Mr. Holmes discussed recent school events to include the MLK Oratorical, Military Appreciation Luncheon, Winter Arts Program (Huge success!), and a Principal/Scholar roundtable luncheon.

L. Roberts made a motion to accept the resignations of Kadejah McCoy and Dylan Glover.

J. Allee seconded the motion.

The board **VOTED** unanimously to approve the motion.

B. RVP Report

Mrs. Roberts informed the Board that all schools conducted a data review during at their recent Professional Development, creating action plans to prepare for upcoming testing. All school have begun NWEA winter testing. Mrs. Roberts has also been working with each PAL on supportive artifacts in preparation for mid-year evaluations. She has also conducted several parent conferences, approved all Child Nutrition claims for December and January, reviewed the ESSA Report and discussed how the state is going to start looking at growth and use that towards schools ratings, and conducted RTI observations at Flightline. She is asking the Boards approval on holding the Jr/Sr Prom at the Maumelle Event Center. She is also asking the Board to accept the resignation of Denise Rankin.

M. Tye made a motion to approve the Maumelle Event Center as the venue for the Jr/Sr Prom.

J. Allee seconded the motion.

The board **VOTED** unanimously to approve the motion.

M. Tye made a motion to accept the resignation of Denise Rankin.

J. Allee seconded the motion.

The board **VOTED** unanimously to approve the motion.

C. C. RDO Report

Mrs. Noel informed the Board that the Gym has been delayed a little because of the weather, but are still on track for July. All drill information that is required by the state will begin the first week of February. The Operations Team participated in a Professional Development session this month and enrollment and registration for the 18-19 school year began in December. Finally, Mrs. Noel participated in a special Board call, a National Finance call, and meet with the LHA Board Chairman to talk about recruitment and promoting the schools.

III. Finance

A. Financial Report

Mr. Hamilton went over financials with the Board via phone. He told the Board that we are in a strong cash position and as of December we were at 1 million. As of right now, all expenses are in line with the budget and we have spent \$160,000 on the gym so far. He went over all federal reimbursements that had been received, the ones that were still due, and stated that food service currently had a net loss of \$22,481.

M. Tye made a motion to approve the accounts payable.

L. Roberts seconded the motion.

The board **VOTED** unanimously to approve the motion.

IV. Closing Items

A. Adjourn Meeting

M. Tye made a motion to adjourn the meeting.

L. Roberts seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 1:19 PM.

Respectfully Submitted,

L. Sieler

The image shows two handwritten signatures in blue ink. The top signature is a cursive signature that appears to be 'L. Sieler'. Below it is another cursive signature, which is less legible but appears to be 'R. Tye'.