



Jacksonville Lighthouse Charter Schools

Minutes

JLCS Board Meeting

Date and Time

Wednesday August 22, 2018 at 12:30 PM

Location

JLCS Library

Directors Present

A. Curran, K. Urquhart, L. Roberts, R. Sundermeier

Directors Absent

J. Allee, K. McCleary, M. Tye

Guests Present

A. Smith, E. McGrew, L. Noel, L. Sieler, Mrs. Patel, Ryan Cardona, Shenese Brodus, amanda crowder, anitra rogers, brent elliott, isaiah cosio, mike wilson

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

R. Sundermeier called a meeting of the board of directors of Jacksonville Lighthouse Charter Schools to order on Wednesday Aug 22, 2018 @ 12:33 PM at JLCS Library.

C. Approve Minutes

A. Curran made a motion to approve minutes from the JLCS July 2018 Board Meeting on 07-25-18.

L. Roberts seconded the motion.

The board **VOTED** unanimously to approve the motion.

D. Adopt Agenda

K. Urquhart made a motion to approve the agenda.

A. Curran seconded the motion.

The board **VOTED** unanimously to approve the motion.

II. Operations Reports

A. PAL Reports

Main Campus - Mrs. Smith: Attendance and discipline is good so far. Recommending for hire Kylie Smith (Kindergarten). Setting goals for ACT math and science scores. Aug 30th is Parent Night focusing on safety, and Grandparents day is Sept. 7th. School has started great and she feels like she has a solid team.

K. Urquhart made a motion to approve the new hire.

A. Curran seconded the motion.

The board **VOTED** unanimously to approve the motion.

Flightline - Mr. McGrew: Enrollment is low but kids are coming in slowly. Attendance is good. Open House was a carnival event this year that was a huge success and we got a new scholar from it as well. Thunder Over The Rock is coming in September. We will take kids on a field trip to see the STEM exhibits and we are trying to get a recruitment booth there as well. Visiting after school locations to try to recruit more scholars, and have been getting a couple kids from that effort. Spouses Club meeting on Aug 16th that we attended to talk about the school.

CPA Campus - Ms. Rogers: Enrollment is at 310 as of today. We are strategically working on getting new kids and trying to get back former kids using a variety of methods including phone calls and flyers. No major discipline problems as kids are settling in. Really excited about the staff! Everyone is on the same page and being active. 3 new hires to recommend to the board for approval: Kevin Hamilton (Science), Jemia Holt (Paraprofessional), and Henry Robinson (security officer). Specific goals set for each grade based on ACT Aspire scores. Open houses went well for all grades and had good turnouts. Seniors are excited this year and coming up with activities and fundraisers.

A. Curran made a motion to approve the 3 new hires.

L. Roberts seconded the motion.

The board **VOTED** unanimously to approve the motion.

B. Executive Director Report

Mrs. Roberts: Opening of all schools has been smooth. CPA is going well and students are excited. She encouraged the board to visit and walk the halls. Mrs. Cosio resigned from DOD grant. Recommending for hire Mrs. Lynn G for the DOD Grant Coordinator. Meosha Tye is resigning from the board. Finally, the board needs to approve the ACSIP assurances.

A. Curran made a motion to approve the ACSIP assurances.

K. Urquhart seconded the motion.

The board **VOTED** unanimously to approve the motion.

A. Curran made a motion to accept the resignation of Meosha Tye from the board.

K. Urquhart seconded the motion.

The board **VOTED** unanimously to approve the motion.

A. Curran made a motion to approve the hire of Lynn Gast as the new DOD Grant Coordinator.

K. Urquhart seconded the motion.

The board **VOTED** unanimously to approve the motion.

C. RDO Report

Mrs. Noel: Gym is done with the exception of final coats on the gym floor. She thanked everyone for coming to the Ribbon Cutting Ceremony. AC issues at Flightline so school was dismissed early Monday and closed Tuesday at that campus only. We have filed an insurance claim to cover the cost of repair. Collecting Child Nutrition applications right now. Drills and safety procedures are in place. Main and CPA were approved to be a school zone. National LHA board training Oct 10th and 11th in Florida. Mr. Sundermeier added that Tara Smith from the city was a huge help in getting us approved for our new school zone.

III. Finance

A. Finance Report

Mrs. Curran: Financial status looks good. Food Service is showing a profit right now.

L. Roberts made a motion to approve the account payables.

K. Urquhart seconded the motion.

The board **VOTED** unanimously to approve the motion.

L. Roberts made a motion to approve the approved vendor list.

K. Urquhart seconded the motion.

The board **VOTED** unanimously to approve the motion.

IV. Closing Items

A. Adjourn Meeting

Next meeting is Sept. 26th.

A. Curran made a motion to adjourn the meeting.

L. Roberts seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 12:54 PM.

Respectfully Submitted,
L. Sieler

