



## Spring Branch Independent School District

### Hunters Creek Elementary

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**Robye Snyder, Principal**

Dear Hunters Creek Families and Community,

As you know, our school will benefit from a complete building renovation as part of the SBISD 2017 Bond Program! In alignment with the project timeline, we will soon begin the planning phase for this project. While the district has developed Design Standards and Educational Specifications that guide all bond projects, we will form a Project Advisory Team (PAT) to work directly with Pfluger, the architects assigned to our project.

Guided by a charge from the Superintendent, the PAT will serve as communicators to and from the community during the schematic design and development phase of the project and participate in discussions that will lead to recommendations for our new campus. Once we enter the construction document phase, the PAT's work will conclude.

The PAT Membership will consist of:

- Campus Principal
- Campus Improvement Team Members in good standing at the time the PAT is launched
- Assistant Principal
- PTA President
- 2 parents drawn by lottery
- 2 staff members drawn by lottery
- 2 representatives total from only Home Owners Association(s) (HOAs) bordering the school, if multiple HOAs bordering the school exist, then a lottery would occur
- 1 representative chosen by lottery from all Home Owners Association(s) (HOAs) served by the school
- 1 representative from Hunters Creek Village, appointed by the Mayor or designee
- 1 local business representative

At this time, nine PAT meetings are planned (see schedule below). We will post agendas and minutes on our 2017 Bond website, where you may also view the PAT Charge, schedule, and updates as the project progresses. You may access our bond website from our campus website.

**If you are interested in serving as a parent representative, please complete the brief Project Advisory Team Lottery Application [here](#).** It is important that PAT members are able to attend the meetings.

The lottery will be held on Wednesday, Dec. 19, at 12 p.m. in the front office at HCE. Lottery winners will be notified by the end of the day on December 20.

Thanks!

Robye Snyder

#### **SCHEDULED PAT MEETINGS**

All are at 3:15 at Hunters Creek Elementary

January 16	January 23	February 6
February 20	March 5	March 20
May 7	May 15	August 6
August 14 (Tentative)	November 6 (Tentative)	