

**Lower Merion School District  
Administrative Regulation**

Policy No.:	135
Section:	PROGRAMS
Title:	OVERNIGHT STUDENT TRIPS
Date Adopted:	
Date Last Revised:	11/19/18

**135 OVERNIGHT STUDENT TRIPS**

1. All students who are part of the class or organization planning an overnight trip shall be given the chance to attend.
2. Written parental permission shall be required of all students attending.
3. No penalties shall be imposed against any student who does not attend.
4. Staff shall submit in writing an overnight trip proposal for Board approval and be subject to the following:
  - a. at least three (3) months prior approval by the Board
  - b. a detailed plan to include the:
    - (1) educational purpose
    - (2) itinerary
    - (3) supervision
    - (4) projected cost
    - (5) methods for subsidizing cost
5. Principals shall approve all proposals indicating agreement of planning efforts and assurance that all children will be given the chance to attend regardless of ability to pay.
6. All student behavior on overnight student trips will be subject to the Code of Student Conduct.
7. Compliance with Board Policies and Administrative Regulations regarding adult/student boundaries is required at all times in connection with overnight student trips.
8. With the exception of substitute teacher payments, all costs of overnight student trips are to be charged to the student organization, the students, or to the adult sponsors supervising the trip.

**Lower Merion School District  
Administrative Regulation**

Policy No.: 135  
Section: PROGRAMS  
Title: OVERNIGHT STUDENT TRIPS  
Date Adopted:  
Date Last Revised: 11/19/18

Cross reference:

Policy and Administrative Regulation 121 (Field Trips and Class Trips)  
Policy and Administrative Regulation 235 (Student Rights and Responsibilities)  
Policy and Administrative Regulation 302 (Standards of Conduct)