



FRENCH AMERICAN INTERNATIONAL SCHOOL

8500 NW Johnson Street • Portland, OR • 97229 • Tel. 503-292-7776 • Fax 503-292-7444 • www.faispdx.org

Request for Student Records (TOUTE PETITE SECTION–5TH GRADE)

CONFIDENTIAL

To the parent:

This request for school records is for students applying for admission to Toute Petite Section through 5th grade at the French American International School (FAIS). Please complete this section with your signature and give the form to your child’s current or most recent school or daycare, who will send copies of all records directly to the FAIS Office of Admissions.

Note: If your child is three years old or younger and has not yet received any reports of school progress, performance, or abilities, you do not need submit student records to FAIS; however, in order to avoid unnecessary follow-ups for missing application documents, we request that your child’s school or daycare return this form to us noting that no records are available.

Student Name _____

Current Grade _____

Date of Birth (month/day/year) _____

Application is for the school year _____ to _____ for the grade indicated below:

- Toute Petite Section, half day
 Preschool, half day
 Prekindergarten, half day
 Kindergarten
 Toute Petite Section, full day
 Preschool, full day
 Prekindergarten, full day
 1st grade
 other _____

For admission and placement purposes, I hereby give permission to the school listed below to release information to FAIS.

Parent Name (printed): _____ Phone: _____

Parent Signature: _____ Date: _____

OFFICE USE ONLY

To the childcare director or head of school:

The student above is applying to the French American International School (FAIS). Please complete this form and send it, along with electronic copies of academic transcripts (for the current and previous year), teacher comments, behavioral records, and standardized test scores (where available) by **February 1** to admissions@faispdx.org. For your convenience, we also accept paper copies of student records, which can be sent to: French American International School, Attn: Office of Admissions; 8500 NW Johnson Street; Portland, OR 97229.

Note: If your facility does not maintain the above records, please return this form with a note to that effect.

We appreciate your valuable assistance.

School Name _____

Dates of Student’s Attendance _____

School Address _____

City/State/Zip _____

Name of Person Sending Student Records _____

Job Title _____

Phone _____

Email _____

FAIS admits qualified students of any race, color, creed, gender, sexual orientation, gender expression or identity, nationality, ethnic origin or other legally protected status to all the rights, privileges, programs and activities made available to students at the School. FAIS also admits qualified students with disabilities that are unrelated to the ability of the student to enjoy the benefits of the School’s educational program, and that FAIS can reasonably accommodate.