

October 27, 2016

The meeting was held at Capital City Lighthouse Charter School, 3901 Virginia Dr., NLR, AR.

The meeting came to order at 6:10 P.M. CST by Steve Biernacki.

Present: Susan Forte, Steve Biernacki, Marsha Davis, Dr. Kuyendall (conf. call) and Lenisha Broadway

Also present: Eric Dailey, Principal, Chris Bell, Complete Consulting, LaShawnDa Noel, DRO,

Opening prayer by: Chris Bell

Opening remarks:

Adoption of agenda- Ms. Broadway made a motion to adopt the agenda and Ms. Forte seconded. Motion passed unanimously.

**Motions made at September 22, 2016, Lighthouse Academies of Central Arkansas Board Meeting:**

A motion was made by Ms. Broadway to accept the minutes and seconded by Ms. Forte. The motion passed unanimously.

The Principal's Report was given by Eric Dailey. He shared the current enrollment counts: K-40, 1<sup>st</sup>-65, 2<sup>nd</sup>-40, 3<sup>rd</sup>- 28, 4<sup>th</sup>- 32, 5<sup>th</sup>- 34, 6<sup>th</sup>- 28 for a total of 267 students. All information should be accurate and there should not currently be any students in Eschool that are not currently enrolled in the school. Ms. Forte lifted up the concern of the enrollment numbers that were reported last month vs. current numbers. She stated that the numbers are misleading and wants to know why 34 scholars are no longer enrolled. Mr. Dailey lifted up the 10 day count cleared them out the system and scholars were dropped and considered no shows. Mr. Dailey reported that NWEA testing is underway and close to being completed, interim progress reports for quarter 1 have been distributed to parents and RTI has begun for both math and literacy.

Mr. Dailey also reported that a local support visit was conducted by surrounding LHA school leaders and the findings were as follows:

- Glows were the Curriculum is being used with fidelity, RTI is in place, and 3<sup>rd</sup> grade pod is strong.
- Growth areas identified were: Upper Academy ELA, teachers effectively using their planning time to appropriately and lack of arts infusion integration in content classes

Ms. Broadway shared information regarding curriculum planning. She reported that she has reviewed and approved the upcoming Professional development module for September 23<sup>rd</sup> for the staff. Miss Broadway confirmed the findings from the local support visit at CCLCS. The team incorporated next steps for each area of growth. She is currently in the process of reviewing and meeting with PALs concerning their professional growth plan and self-assessments. Miss Broadway reviewed the Minority Recruitment plan for approval by the board as well as the Statement of Assurances and Special Ed Assurances. Finally Miss Broadway interviewed a Culture Coordinator applicant.

Ms. Forte made the motion to accept the updates to the Minority Recruitment plan for 16-17 and to approve the Statement of Assurances and Special Ed Assurances. Mrs. Davis seconded the motion. Motion passed unanimously.

Ms. Noel shared the ROM report. She discussed information regarding facilities, transportation, and state required reporting of drills. She discussed revisiting CEP program as the percentage of scholars has increased to 100% and the board needed to vote to accept the increase. Ms. Broadway made the recommendation to approve and accept the 100% percentage for the program through Child Nutrition which will allow of the students to eat free, and no collection of child nutrition forms. Mrs. Davis seconded the motion and the motion passed unanimously. Ms. Noel also discussed that all drills and evacuations for 16-17 have been uploaded to the state system and that transportation drivers will receive training on October 4, the school is in search of substitute bus drivers and working to set up interviews. She also referenced that playground equipment will be delivered the week of September 26<sup>th</sup> and the awning is scheduled to be delivered and installed the week of October 17<sup>th</sup>. Mrs. Noel ended by referencing all upcoming recruitment efforts and current efforts of the school. Ms. Forte expressed her concern of the recruiters and wanted to see more output.

The financial report was presented by C. Bell. Mrs. Davis moved to receive the financial report, and it was seconded by Ms. Broadway. The motion passed unanimously.

Meeting adjourned at 7:10 pm.

Board Secretary or (Appointee)