

**September 15, 2015**

The meeting was held at Capital City Lighthouse Charter School, 3901 Virginia Dr., NLR, AR.

The meeting came to order at 1:04 P.M. CST by Susan Forte.

Present: Susan Forte, Marsha Davis, and John Kuykendall via phone

Also present: Lenisha Broadway, Regional Vice President, Chris Bell, Accountant Complete Consulting, Zachary Robinson, Executive Assistant Complete Consulting, LaShawnDa Noel, ROM, Eric Dailey, Principal

Opening remarks: Ms. Forte thanked the Founding Principal, Mr. Dailey, and the group for adjusting the schedule. Ms. Forte also requested for a recorder to be purchased.

**Motions made at August 6, 2015, Lighthouse Academics of Central Arkansas Board Meeting:**

Agenda was adopted with the addition to add prayer to the agenda board going forward. Motion was made by Marsha Davis and seconded by John Kuykendall. Motion Passed unanimously.

The August 6, 2015 board minutes were reviewed and read by Susan Forte. Motion was made by John Kuykendall to accept the August 6, 2015 board minutes and seconded by Marsha Davis with the following changes: Davie Jones, Attorney, should be David Jones; prayer should be added to the agenda, and the meeting time should be 12pm instead of 12:30pm. Motion passed unanimously.

The Principal Report was given by Eric Dailey. He shared current enrollment trends and reported the 322 enrollments for the month. He also spoke about bus culture, concerns regarding the need for playground, and the parent meeting that took place.

Mr. Dailey presented the board with recommendations for personnel hires, Darlene Jones. Motion made by Marsha Davis and seconded by John Kuykendall. Motion passed unanimously.

Miss Broadway presented the RVP report which included LHA Quarterly Assessment, Coaching and Development – Bloomboard Training- September 30<sup>th</sup> (12-3pm), Danielson Training. She also discussed Weekly meetings with PAL, and instructional rounds. Dr. Kuykendall requested a copy of the current Capital City bylaws of the board. Ms. Broadway continued her report and presented the Amendment to the Service Agreement, the Minority Recruitment Plan, and the Statement of Assurances. Marsha Davis made a motion to table the signing of the amended Service Agreement, and Dr. Kuykendall seconded the motion. The motion passed unanimously. Ms. Davis moved to accept the Recruitment Plan and Statement of Assurances, and Dr. Kuykendall seconded the motion. The motion passed unanimously.

Financial Report was presented by Chris Bell which included the Memo for the current financial summary and the Statement of Revenues, expenditures and budget to actual. Mr. Bell also presented the Act 1120 Report, the AFRB 2015-2016, Personnel Policy and Salary Schedule, Statement of Intent, Assurance and Agreements, and Certification of Lobbying. Motion made to receive the financial report and all supporting documents, schedules, agreements, and certification was made by Marsha Davis and seconded by John Kuykendall. Motion passed unanimously.

LaShawnDa Noel presented the ROM report which highlighted updates on facilities, custodial services, transportation, recruitment, and operational staff.

The next meeting is scheduled for October 20, 2015, at 12:00 pm in NLR, AR at Capital City.

A motion was made by Marsha Davis and seconded by John Kuykendall to adjourn at 2:45 PM CST. Motion passed unanimously.

Board Secretary or (Appointee)

