

**September 22,
2016**

The meeting was held at Capital City Lighthouse Charter School, 3901 Virginia Dr., NLR, AR.

The meeting came to order at 6:06 P.M. CST by Steve Biernacki.

Present: Charles Caradine, Susan Forte, Steve Biernacki, John Kuykendall, Marsha Davis, Eric Flowers and Lenisha Broadway

Also present: Eric Dailey, Principal, Chris Bell, Complete Consulting, LaShawnDa Noel, DRO,

Ms. Ware and Ms. Eubanks

Opening prayer by: John Kuykendall

Opening remarks: Mr. Biernacki stated that he was very pleased with how the beginning of the year has started. He mentioned the beginning of the year barbecue was great. The signatures for the checks have been worked out. He and Mr. Dailey had a great meeting with AR Kids Read. Capital City Lighthouse Charter School is now the 48th school for the program. They will provide tutors and mentors for the school around literacy.

Mr. Dailey acknowledge Ms. Ware and Ms. Eubanks two teachers at CCLCS that joined the board meeting.

Adoption of agenda- Ms. Broadway made a motion to adopt the agenda and Mr. Caradine seconded. Motion passed unanimously.

Motions made at August 18, 2016, Lighthouse Academies of Central Arkansas Board Meeting:

A motion was made by Ms. Broadway to accept the minutes and seconded by Mr. Kuykendall. The motion passed unanimously.

The Principal's Report was given by Eric Dailey. He shared the real enrollment counts as of today: K-43, 1st-77, 2nd-42, 3rd- 32, 4th- 42, 5th- 36, 6th-29 for a total of 301 students. CCLCS has a number of pending applications and a waitlist at 5th grade. He reported that they have been trying to go into Eschool to ensure that it lines up with the actual numbers they are reporting at the school, as well as dropping them immediately as they receive the request. All information should be accurate and there should not currently be any students in Eschool that are not currently enrolled in the school. He acknowledged that there is an issue at 5th grade of having more students than what we have spots for.

Mr. Dailey reported that there were no monthly discipline or attendance issues.
Mr. Dailey also reported that the first SST meeting with a new transfer took place for the year.

Mr. Dailey reported on recommendations for hire which included the following:

Monica Norwood- Literacy Interventionist
LaKeda Ward- Math Interventionist
Shardai McFadden- Paraprofessional
Desiree Snelzer- Special Education Teacher

Current vacancies are: Director of Teacher Leadership, Culture Coordinator, and a Paraprofessional

Finally, Mr. Dailey reported that the school has started administering the diagnostic testing for Math and Literacy.

A motion was made by Ms. Broadway to accept the recommendations for hire and seconded by Mr. Caradine. The motion passed unanimously.

Ms. Broadway shared information regarding curriculum planning. All leaders have received the interim 1 and 2 assessment information. It will be taken 3 times this year, and will share with teachers. She reported that the state system has changed from Bloomboard to EdReflect, and it is where the evaluation and mentor system is housed for the state. All new hires have been added to the system and been matched up with their mentors. Day 1 plans for schools have been reviewed and prayers of assurances have been submitted to the state. Currently Ms. Broadway is preparing the minority recruitment plan that will be submitted to the state. Finalization of the scholar handbook was delivered. Ms. Broadway stated that she continues to review candidates in the pool on Hirebridge for the DTL and Culture Coordinator positions. Finally, Ms. Broadway reported that all members of the board should have received an email regarding their LHA email addresses and that all board documents will go to that address moving forward.

Ms. Noel shared the ROM report. She discussed information regarding facilities, transportation, and state required reporting of drills. She discussed submission and approval of the CEP program through Child Nutrition which will allow of the students to eat free, and no collection of child nutrition forms. She reported that Bus 06 would begin its route in Jacksonville, and would be locked down at the Air Force Base each evening at Jacksonville Flightline Lighthouse.

Finally, Ms. Noel had two recommendations for hire:

Michael Bishop- Full time Custodian

KiRhonda Stevenson- Full time Custodian

A motion was made by Mr. Caradine to accept the recommendations for hire and seconded by Ms. Broadway. The motion passed unanimously.

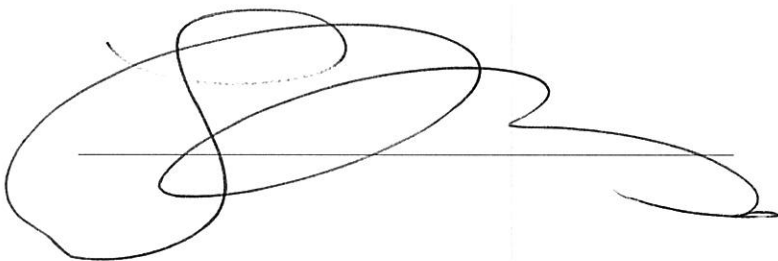
Finally, Ms. Noel discussed CEP through the Child Nutrition Program through the Arkansas Department of Education. Mr. Caradine made a motion to participate in the CEP program and it was seconded by Ms. Broadway. The motion passed unanimously.

The financial report was presented by C. Bell. Mr. Bell asked that the board considers having the board president and treasurer affix signatures on checks electronically. The board asked to get comfortable with the new officers in signing checks before they agreed to move forward with electronically signing the checks. Mr. Caradine moved to receive the financial report, and it was seconded by Ms. Broadway. The motion passed unanimously.

Mr. Biernacki requested that the board empower him to spend an extra \$1800.00 for the awning discussed last month. The motion was made by Ms. Broadway and seconded by Mr. Flowers to give the additional monies needed to purchase the awning. The motion passed unanimously.

Meeting adjourned at 6:59pm.

Board Secretary or (Appointee)

A large, stylized handwritten signature in black ink, written over a horizontal line. The signature is highly cursive and loops around itself, extending significantly to the right of the line.