



Capital City Lighthouse Charter School

Minutes

Board Meeting

Date and Time

Tuesday April 24, 2018 at 6:00 PM

Directors Present

C. Caradine, L. Roberts, S. Biernacki, T. Shine

Directors Absent

E. Flowers, J. Kuykendall, T. Mosby

Guests Present

Amanda Crowder, C. Turner, L. Noel

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

S. Biernacki called a meeting of the board of directors of Capital City Lighthouse Charter School to order on Tuesday Apr 24, 2018 @ 6:00 PM.

C. Agenda Adoption

L. Roberts made a motion to accept agenda.

C. Caradine seconded the motion.

The board **VOTED** unanimously to approve the motion.

D. APPROVE MINUTES

C. Caradine made a motion to approve minutes from the CCLCS March 2018 Board Meeting on 03-29-18.

T. Shine seconded the motion.

The board **VOTED** unanimously to approve the motion.

II. Academic Excellence

A. Principal Report

Mrs. Crowder report that June 7 is Kinder Graduation at King Solomon at 6pm. She also discuss ACT interim science data for Interim 1-3.

Mrs. Crowder recommend the following staff for rehire for 18-19

Addison Ivins-Teacher
Kimberly Tyson- Teacher
Chasity Meredith-Teacher
Calisha Hudspeth- Teacher
Karen Matthews-Teacher
Haley Jones- Teacher
Jamie Hill- Teacher
Telara Adams- Teacher
Caryan Lipscomb-Teacher
Anita Hart-McNair- Teacher
Mary Newton- Teacher
Terrell Hammonds- Culture Coordinator
Darius Young- Teacher
Lorraine Eubanks- Teacher
Sade McFadden- Paraprofessional
Priscilla Perez- Paraprofessional
Jessica Foreman- SPED Teacher

B. Executive Director Report

L. Roberts made a motion to accept rehire for 18-19.
C. Caradine seconded the motion.
The board **VOTED** unanimously to approve the motion.
Mrs. Broadway-Robert adjourn meeting at 6:19 for executive section.

During executive session a discussion question where ask about the termination of India Norfleet. Mrs. Broadway made a motion to adjourn executive session at 6:25 Mr. Caradine seconded the motion.

Mrs. Broadway move to go back to general session at 6:25. Caradine seconded.

S. Biernacki made a motion to terminate India Norfleet.
C. Caradine seconded the motion.
The board **VOTED** unanimously to approve the motion.
Mrs. Broadway presented the changes in the compensation policy for 18-19.

Mrs. Broadway also discussed summit learning which is a online platform for personal learning. An application was submitted and the school receive accepted into the program. 6th grader will be piloted in the program for 18-19.

Mrs. Broadway updated the new checkout policy for the handbook.

A student will be released for an early dismissal only to an authorized parent/guardian or other person/agency designated in writing by the parent/guardian to be authorized to pick up the child. Parents/guardians must make such arrangements in advance. Upon arriving at the school, the parent/guardian must

go to the school office to sign out the child. A parent/guardian may never go directly to a classroom.

Steps and Documentation needed to check out a scholar:

1. Report to school office and request scholar(s).
2. **Office staff will review IDs and documentation/statement signifying you are approved to check out scholar** parent and/or guardian will be contacted if there is any discrepancy in the documentation provided.
3. After approval to check out you will need to sign the scholar out by putting the time and scholar's name and grade on the sign/in out log along with your signature.

Steps for Agencies to check out a scholar:

1. Agency must contact the school via telephone 30 minutes prior to picking up the scholar(s) with a list of the scholars being checked out.
2. Upon arrival the agency must provide a signed permission slip/release agreement from the parent/guardian. If the parent/guardian has information in the scholar's permanent file at school that provides permission to check out their child from the agency, this will be permissible.
3. After approval to check out you will need to sign the scholar out by putting the time and scholar's name and grade on the sign/in out log along with your signature.

If a parent or guardian does not have legal rights to pick up or visit a child, the school must be given a copy of legal documents attesting to this fact. Without such valid legal documents, all parents/guardians are assumed to have equal rights to make decisions regarding their child's education, to pick up the child, and to participate in school activities. A student will be released for an early dismissal only to an authorized parent/guardian or other person/agency designated in writing by the parent/guardian to be authorized to pick up the child. Parents/guardians must make such arrangements in advance. Upon arriving at the school, the parent/guardian must go to the school office to sign out the child. A parent/guardian may never go directly to a classroom.

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C. Caradine made a motion to accept changes in compensation for 18-19.

T. Shine seconded the motion.

The board **VOTED** unanimously to approve the motion.

C. Caradine made a motion to accept changes made to the check out policy for handbook.

T. Shine seconded the motion.

The board **VOTED** unanimously to approve the motion.

III. Operations

A. Regional Director of Operations

Mrs. Noel reported on all maintenance and transportation updates.

Marketing and recruitment has been prepared, and enrollment night is being planned to allow parents to tour the school

IV. Finance

A. Financial Report

L. Roberts made a motion to accept the budget.

C. Caradine seconded the motion.

The motion did not carry.

L. Roberts made a motion to 2018-2019 Special Education Budget.

T. Shine seconded the motion.

The board **VOTED** unanimously to approve the motion.

Mr. Deron presented finance report

CCLCS federal reimbursement received:

\$5,626 in Title I-A

\$10,238 in Title VI-B

16,096 in Child Nutrition

CCLCS federal reimbursement due:

\$43,849 in Title I-A

\$5,072 in Title VI-B

\$12,707 in Child Nutrition

V. Closing Items

A. Adjourn Meeting

L. Roberts made a motion to adjourn the meeting.

C. Caradine seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:03 PM.

Respectfully Submitted,

L. SIELEK

