



Capital City Lighthouse Charter School

Minutes

CapCityLCS Board Meeting

Date and Time

Thursday August 23, 2018 at 6:00 PM

Location

CapCity Multipurpose Room

Directors Present

C. Caradine, L. Roberts, T. Mosby, T. Shine

Directors Absent

None

Guests Present

Amanda Crowder, Brent Elliott, L. Noel, L. Sieler, S. Shannon, Tenisha Brown

I. Opening Items

A. Record Attendance and Guests

Welcomed new board member Tenisha Brown

B. Call the Meeting to Order

C. Caradine called a meeting of the board of directors of Capital City Lighthouse Charter School to order on Thursday Aug 23, 2018 @ 5:10 PM at CapCity Multipurpose Room.

C. Agenda Adoption

L. Roberts made a motion to approve the minutes.

T. Mosby seconded the motion.

The board **VOTED** unanimously to approve the motion.

D. APPROVE MINUTES

L. Roberts made a motion to approve minutes from the CCLCS July 2018 Board Meeting on 07-26-18.

T. Mosby seconded the motion.

The board **VOTED** unanimously to approve the motion.

II. Academic Excellence

A. Principal Report

Enrollment started at 233. Staff hit the streets hard over the summer to get scholars. Currently enrollment is at 223. Still having attendance issues as we are at 89%. Mrs. Shannon will start having meetings with parents to see how the school can help. Discipline is a huge piece of the puzzle for Mrs. Shannon. The Culture Coordinator resigned last week, but we have a new candidate we would like to start. Recommend for hire Sualen Bowman (3rd grade) and Roshunda Davis (K). A second Kindergarten class was opened due to enrollment. Mrs. Shannon will start reaching out to day cares for PK partnerships feeding kids into our Kindergarten. We have a lot of growth with our School Improvement Goals. We are setting high expectations for teachers and scholars because we believe they can all get there. Interim report cards go out later in September. First ever Grandparents Day at the beginning of September. It was a great turnout and everyone had fun. Picture day and a Hispanic Heritage Celebration will both be later in September. Teacher PD day on Sept 28. Mrs. Shannon stated that she is very excited about this school year and loves these kids.

Mr. Caradine asked about the School Improvement Goals. Amanda Crowder explained that the first percentages shown are the growth percentages and the second percentages are where that growth will bring us.

L. Roberts made a motion to accept the new hires Ms. Bowman and Ms. Davis.

T. Mosby seconded the motion

The board **VOTED** unanimously to approve the motion.

B. Executive Director Report

Mrs. Roberts went over her report with the board. She emphasized that we have specialists that are going into classrooms and helping teachers grow the scholars. Ms. Crowder is working closely with the specialists as well so they can spend their time in all of our schools. Mrs. Roberts has been working with Landmark Consulting to help grow our schools and come up with design elements for each school. Some of these elements are coaching, school culture, communication, college and career readiness, parental/community involvement, and recruitment/marketing. Mrs. Roberts and her regional team are visiting a school in El Paso, TX on Sept 13th/14th to see how these design elements work. PAL meeting was held on Sept 10 to discuss challenges they each are having and what can be done to continue moving forward and keep the focus where it needs to be. The next PAL meeting will be sharing data. All the regional staff attended the school's open house and the first day of school was smooth and successful. The Charter School Office will be visiting the school on Sept 20th for our yearly review.

Mrs. Roberts is asking the board to review and understand the Statement of Assurances that will be submitted this month.

T. Mosby made a motion to accept the Statement of Assurances.

T. Shine seconded the motion.

The board **VOTED** unanimously to approve the motion.

III. Operations

A. Regional Director of Operations

Mrs. Noel reviewed her report with the board. Child nutrition systems are set up and running smoothly. We are running a second route with one of the buses as transportation is a huge need. National Board Training is in October and Mrs. Noel is encouraging as many board members as possible to attend.

Mrs. Noel is recommending Linda Sanchez as the new Office Manager.

T. Shine made a motion to approve the hire of Linda Sanchez.

L. Roberts seconded the motion.

The board VOTED unanimously to approve the motion.

IV. Finance

A. Financial Report

Mr. Elliott presented the financials to the board

L. Roberts made a motion to accept the financial statement.

T. Mosby seconded the motion.

The board **VOTED** unanimously to approve the motion.

V. Closing Items

A. Adjourn Meeting

T. Mosby offered her resignation to the board.

S. Biernacki offered his resignation to the board.

The board welcomed Mrs. Brown to the board.

L. Roberts made a motion to accept the resignation of Ms. Mosby and Mr. Biernacki.

T. Shine seconded the motion.

The board VOTED unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 5:58 PM.

Respectfully Submitted,

L. Sieler



Genesha Brown