

# Davis School District Policy and Procedures

**Subject:** 5S-400 ~~Student Neighborhood Access Program (SNAP) Plans~~ Safe Routes Plans

**Index:** Student Services – *Student Safety and Welfare*

**Revised**DRAFT: ~~August 1, 2017~~ November 13, 2018

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## 1. PURPOSE AND PHILOSOPHY

In an effort to provide safe access for students to and from school, the Board of Education for Davis School District (Board) will establish ~~Student Neighborhood Access Program (SNAP) Safe Routes~~ Plans for each elementary and junior high school in the Davis School District (District) with input from parents, local law enforcement, local traffic engineers, and the Utah Department of Transportation. This policy provides standards and procedures for the establishment of such ~~SNAP Safe Routes~~ Plans.

## 2. POLICY

- 2.1. Under the direction of the Superintendent or his/her designee, each elementary and junior high school principal shall annually prepare and submit a ~~SNAP Safe Routes~~ Plan prior to the beginning of the school year.
- 2.2. A high school principal may prepare a ~~SNAP Safe Routes~~ Plan as location and safety concerns might dictate.
- 2.3. The school community council shall provide advice and recommendations on the school's ~~SNAP Safe Routes~~ Plan.

## 3. COMPOSITION OF SNAP PLAN

- 3.1. A ~~SNAP~~Safe Routes Plan consists of a map and a text description detailing the safest routes for students to walk or bike to and from school. The goal of a ~~SNAP Safe Routes~~ Plan is to minimize students' exposure to transportation hazards.
- 3.2. The map shall include the following elements as a minimum.
  - 3.2.1. Existing traffic controls (i.e., stop signs, stop lights, yield signs);
  - 3.2.2. Established school crossing (i.e., school crosswalk zones, school crossing guards, marked pedestrian crosswalks);
  - 3.2.3. Reduced speed school zones;
  - 3.2.4. Railroad crossing, bridges, or tunnels;
  - 3.2.5. Loading/unloading areas for students who ride a school bus or arrive at school by another method of transportation;
  - 3.2.6. Sidewalks or lack of sidewalks;
  - 3.2.7. Hazards (manmade or natural);
  - 3.2.8. Walking routes and estimated number of students using each route; and
  - 3.2.9. Bicycle routes and estimated number of riders;
  - 3.2.10. Recommendations to redress hazards (i.e., additional sidewalks or crossing areas).
- 3.3. The text description shall explain the school's routing plan and the safest way for students to walk/bike to school.

## 4. SUBMITTAL PROCESS

- 4.1. The school principal or designee will develop their initial plan on the Utah Department of Transportation's (UDOT) Safe Route ~~SNAP~~-Plan website.

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~~4.2. The plan shall then be submitted to the District GIS Coordinator for approval.~~

~~4.3.4.2.~~ After the plan is approved the school is responsible to submit copies of the ~~SNAP-Safe Routes~~ Plan to the:

~~4.3.1.4.2.1.~~ local police department;

~~4.3.2.4.2.2.~~ city manager; and

~~4.3.3.4.2.3.~~ city planner.

### 5. **DISSEMINATION AND TRAINING**

5.1. The approved ~~SNAP-Safe Routes~~ Plans for each school then becomes the basis for K-6 safety training. Each elementary school shall, as a minimum, present a traffic safety program to its students annually. The program shall include

5.1.1. safe pedestrian behavior;

5.1.2. limitations of drivers;

5.1.3. traffic control devices; and

5.1.4. courtesy and safe habits

5.2. Each elementary and junior high school shall distribute the approved map and its accompanying text description to every enrolled student to explain the walking routes and bus/auto loading and unloading areas.

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### REFERENCES

[Utah Code Ann §53G-7-1202\(3\)](#) - School community councils authorized - duties

[Utah Code Ann. §53G-4-402\(17\)](#) - School Board to establish school traffic safety committee

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### OTHER LINKS

<https://www.saferoutesutahmap.com/accounts/login/>

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### DOCUMENT HISTORY:

**Adopted: October 4, 1994**

**Revised: November 5, 2002** – Removed school traffic safety committee, school community council responsible for development of plan.

**Revised: October 16, 2007** – Technical change. Child Access Routing Plans (CARP) is now Student Neighborhood Access Program (SNAP) Plans.

**Revised: September 1, 2009** – No content change, renumbered from 5S-405 to 5S-400 with reorganization of Policy Table of Contents.

**Revised: August 1, 2017** – Five-year review. Updated to comply with current practice. Eliminated District Committee. Revised submittal process.

March 8, 2018 – Education code references updated in accordance with 2018 recodification.

**Revised: Updated to comply with change in practice.**