

# WinCap Training

## STAPLES ADVANTAGE vs. STAPLES Ed-Data

We now have the ability to use TWO contracts for placing order with Staples.

Staples Advantage is the New York State Contract Option – carts are built and submitted online, attached to the WinCap PND and NY State contract number is populated in the PO Notes field on the PND.

Staples Ed-Data is the Ed-Data Contract Option – carts are built on the Ed-Data site, printed and attached to the WinCap PND and the Ed-Data contract number is populated in the PO Notes on the PND.

When you are choosing the vendor you MUST chose the correct staples for your method of ordering. The NY State contract vendor is the 125 Mushroom Blvd address. The Ed-Data contract is the 777 S Sable Blvd address AND it says Ed-Data to the right.

**Vendor Search**

Sort Name: STAPLES

Sort Name	Address line 1	ID	Emp	Addr.ID	QuickRef	City	State	Zip	Nan
STANFORD\ANTHONY	69 HILLCREST AVE	013875				LARCHMONT	NY	10538	
STANLEY KOLBER & CHRISTINA CLAYTON	25 TALCOTT FARM	070708				OLD LYME	CT	06371	
STANLEY SECURITY SOLUTIONS INC	DEPT CH14210	170735				PALATINE	IL	60055-4210	BES
STANLEY STEEMER	100 RATON DRIVE	070735				MILFORD	CT	06460	
STANLEY\MORAN	300 BRICKSTONE S	070713				ANDOVER	MA	01810	
STANTON'S SHEET MUSIC INC.	330 SOUTH 4TH ST	070744				COLUMBUS	OH	43215	
STANTON\NICHOLA	5 CYPRESS STREE	070747				VALHALLA	NY	10595	
STANTON\SUSAN	55 ROSEDALE AVE	071505				NEW ROCHELL	NY	10801	
Stanton\Mary A.	5 Cypress Street	070740	✓			Valhalla	NY	10595	
STANZ CAFE	26 CHATSWORTH	170740				LARCHMONT	NY	10538	
STAPLES ADVANTAGE	125 MUSHROOM B	070741				ROCHESTER	NY	14623	ATT
STAPLES ADVANTAGE	777 S SABLE BLVD	070741		EDDATA			CO	80012	HT:
STAPLES HIGH SCHOOL	STAPLES HIGH SCH	075351		REMIT			CT	06880	ATT
STAR INTERPRETING INC.	138 LARCHMONT A	070808				LARCHMONT	NY	10538	
Starace\Giovina R.	410 Westchester Av	070888	✓			Port Chester	NY	10573	
STARBOUND NATIONAL TALENT COMPETITION	420 ROUTE 9	070909				LANOKA HARB	NJ	08734	
STARK\ROBERT	704 PALMER AVEN	071001				MAMARONECK	NY	10543	
STAROPOLI BROTHERS INC.	313 NORTHRUP AV	070999				MAMARONECK	NY	10543	
Starpolis\Marylou	376-B Heritage Hills	000254				Somers	NY	10589-1916	
STATE COMPTROLLER	REMITTANCE CON	071107				ALBANY	NY	12236	OFF

OK Cancel