



...from the February 27, 2018 Board of Education Meeting

SUPERINTENDENT'S AGENDA – CONSENT

With two members absent, the Board voted 5-0 to approve the following items:

- Personnel Report
- Financial Reports
- 24 Month Extension of AT&T Wide Area Network Switched Ethernet Service
- Foreign Exchange Student "A"
- Policy Reference Education Subscription Service (PRESS) Policy Manual Updates - [Section 2: Board of Education](#) (First Reading)
- PRESS Policy Manual Updates - [Section 4: Operational Services](#) (Second Reading and Adoption)
- PRESS Policy Manual Updates - [Section 5: Personnel](#) (Second Reading and Adoption)
- PRESS Policy Manual Updates - [Section 6: Instruction](#) (Second Reading and Adoption)
- PRESS Policy Manual Updates - [Section 7: Students](#) (Second Reading and Adoption)

SUPERINTENDENT'S AGENDA – ACTION

The Board voted 7-0 to approve the following items, one at a time:

- Donations (Bryan Middle School and Emerson Elementary School)
- Study Skills Instructional Program Stipends Funded by the District 205 Foundation

Bryan

Bryan Middle School is continuing to work on creating a warm and welcoming environment for students, staff, parents, and guests as they enter the building. They would like to mirror the look at York High School with the banners they have in their parking lot. They believe it would create a positive and enthusiastic welcome to the building. In addition, it would allow Bryan to stand out among the other buildings on Butterfield Road.

The PTA has generously offered to donate \$1,375, the cost of four banners, to line the Bryan Middle school parking lot.

Emerson

Emerson School is requesting approval of two donations. The first is to purchase a sign for the front lawn of the school. The sign would be consistent with the wooden signage that the other schools across the District have in front of their schools. The estimated cost of the sign is \$3,800. The Parent School Improvement Team is partnering with the Emerson Student Council to raise money for the sign which would then be donated to the school.

The second is to build a Teaching Garden at Emerson. The purpose of the garden is to provide students with opportunities to learn about planting, growing, and harvesting fresh fruits, vegetables and herbs. A teaching garden will provide students across all grade levels to learn about

and experience healthy food choices and how to grow their own foods. Clark Construction has generously offered to donate the materials and labor to remove the grass in the designated garden location and build a wooden fence around the garden. The estimated cost to complete this project is \$6,000.

Shannon Ebner thanked the Bryan and Emerson PTAs, along with the Emerson parents and Clark Construction for their in-kind donation.

Dr. David Moyer explained that the District 205 Foundation donated a total of \$12,000 to support students in the Study Skills Academies at five of our eight elementary schools. Dr. Margaret Harrell thanked the Foundation for their continued support and pointed out that this program is available to all schools in the District.

SUPERINTENDENT’S COMMUNICATION

Community Engagement Process

Communications consultant Marcia Sutter, who has been working with Lesley Rogers of Strategies 360 and District 205 Executive Director of Communications Melea Smith, gave a short [presentation](#) on Community Engagement & Communication related to the development of a Master Facility Plan and outlined the [accompanying plan](#).

Ms. Sutter noted that community engagement is an on-going dialogue between the administrative team, staff, parents and community members, including those who do not have students enrolled in District 205. It is the opportunity to close the loop and provide additional information about the priorities established by the community during Focus 205.

An effective community engagement plan is a dialog that includes:

- Defined expectations—consensus about what needs to be learned
- Opportunities for the District to share factual information
 - Reach all stakeholders—staff, parents, and community members
 - Utilize many methods—print, electronic, meetings, social media, video, news media, etc.
- Options for stakeholders to provide input that will be synthesized and presented to the BOE
- Time to evaluate feedback and incorporate it into the Master Facility Plan and timeline
- A [Community Advisory Team](#) (CAT) to ensure that communication is effective before it is deployed

A Master Facility Plan is complex. Community members will need to understand these components, both independently and as a whole.

Plan Components	Specifics
Future Ready Learning Environments and Programs	STEM, ADK, Dual Language, Media Centers, Collaborative Learning, Flexible Spaces, etc.
State of Facilities	Safety & Security, Maintenance, Equity, Programmatic Needs

Potential Solutions	Plans and variations
Boundary Adjustments	Demographic study, implications, and options
Impact of Construction	Timing and relocation plans
Cost of Potential Solutions	Budget and what is included
Tax Impact	How and when will tax bills change
Timetables	Planning, construction, and completion

Information will be gathered via focus groups, community meetings and online discussions this spring. More detailed information will be presented at the March 20th Board of Education meeting. Watch future Board Highlights and Talk205 messages for updates on these opportunities.

For information regarding the draft Master Facility Plan and various related presentations, please visit www.elmhurst205.org/MasterFacilityPlan.

Safety Committee Overview

Chris Whelton, Assistant Superintendent for Finance and Operations, presented a summary of the safety procedures in place in District 205.

“Every school has a panic button, which is only used for an armed intruder situation. We have an armed intruder drill at every school, every year, as required by law. These are led by the School Resource Officers (SROs) who are members of the Elmhurst Police Department,” he said. Other safety drills including fire and shelter in place (tornado) are also performed on a yearly basis.

Mr. Whelton met with the Elmhurst Police following the school tragedy in Florida. A decision has been made to increase the armed intruder exercises to at least twice a year and to work on improving the drills in an effort to improve our ability to respond to the unexpected.

“The District Safety Committee is comprised of four police officers (including two deputy chiefs and the two SROs), Don Novak of the Fire Department (who leads our District tabletop exercises), the head nurse, Special Education supervisor, the Director of Buildings & Grounds, Executive Directors of Communications and Technology, a York High School dean, principals and assistant principals,” he reported. A tabletop crisis exercise is scheduled for March 15 with the leadership team.

Further details may be found on the Safety in our Schools page (www.elmhurst205.org/safety) which outlines [Current Safety and Security Measures](#), as well as providing a list of [FAQs](#).

REACH Identification Process

Dr. Moyer stated that there are no changes to the REACH placement or identification process for this coming school year. We will continue to pursue improvements, as we do with every program in

the District. NWEA re-normed in 2015, but nothing has changed since then. They will re-norm again in 2018. Letters to next year's REACH students were scheduled to go out on March 1.

Freedom of Information Act (FOIA) Requests

Three FOIA requests were received:

- One requesting a specific RFP, which was denied.
- One requesting levy information, which was granted.
- One requesting employee information, which was granted.

BOARD COMMUNICATIONS

There were none.

FORTHCOMING MEETINGS AND EVENTS

March 20 – Board of Education Meeting – 7:30 PM – District 205 Center

March 26-30 – Spring Break, No School

April 10 – Board of Education Meeting – 7:30 PM – District 205 Center

April 24 – Board of Education Meeting – 7:30 PM – District 205 Center

NOTE: Video footage of all Board of Education regular meetings is usually posted on 205TV within 48-72 hours. Audio is posted within 24 hours at <http://www.elmhurst205.org/Audio> (please click on appropriate meeting date). Past editions of Board Highlights are posted/archived at www.elmhurst205.org/BOE_highlights.

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