

Scheduling a New Student Registration Appointment

Scheduling the Appointment

When you complete your New Student Registration, you will be given a link on the confirmation page that allows you to choose a time for your appointment.

3. Schedule an appointment

Please click [HERE](#) to make a Registration appointment with our enrollment secretary **Barbara Curtin**.

You may be presented with a screen where you need to choose the student that you are scheduling the registration appointment for. If you are, click the Student's Name that you need to schedule an appointment for:

Schedule Kindergarten Registration

Choose Student

[Gabrielle Anderson](#) >

You will then be presented with a calendar of available appointments. Click on the one that you would like to choose.

Today **Month** < >

Jan 21 - 27, 2018

Monday, January 22, 2018	
11:00am - 12:00pm	<input checked="" type="radio"/> Barbara Curtin
3:00pm - 4:00pm	<input checked="" type="radio"/> Barbara Curtin

You will then receive a confirmation screen with the details for the appointment you are about to schedule. Make sure that the correct student is named in the confirmation screen.

Confirm Appointment

Please review the appointment details.

- **Student:** Gabrielle Anderson
- **Event:** Kindergarten Registration - Current Year
- **Date:** 01/22/2018
- **Time:** 8:00 AM - 9:00 AM
- **Location:** Barbara Curtin

Once you click Confirm you will be scheduled for your appointment. You will also receive an email confirmation at the email address used to create the registration account.