ONTEORA CENTRAL SCHOOL DISTRICT

BOARD OF EDUCATION
BOICEVILLE, NEW YORK 12412

REGULAR MEETING
MINUTES 6:00 p.m.
TUESDAY, NOVEMBER 6, 2018
WOODSTOCK SCHOOL

1. Opening Items

1.01 Call to Order 6:00
1.02 Tobacco Policy Statement
1.03 Pledge of Allegiance
1.04 Roll Call
Present: Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Shands, Trustee Ratcliff, Trustee Warren
Not Present: Trustee Salem

2. Acceptance of Minutes

2.01 Acceptance of Minutes (proposed 6:05)
Recommended Action: The Board of Education hereby accepts minutes of the October 23, 2018 Board Meeting
Motioned: Trustee Shands
Seconded: Trustee Storey
Result: Unanimous
Yea: Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Shands, Trustee Ratcliff, Trustee Warren
Not Present: Trustee Salem

3. Welcome

3.01 In absence of Woodstock Principal, Scott Richards, Superintendent Victoria McLaren welcomed the Board (proposed 6:10 duration 10 min)

- In its fifth week in operation, Kidstock classes have been wide and varied, including but are not limited to:
  - Fairy Tale Plays (Acting), Field Hockey, 2 baking classes, Karate, Sewing, Art Attack
- Safety patrol currently has about 15 third grade student volunteers
  - They make sure everyone is being safe and provide a friendly hello in the morning or a friendly goodbye and a wave in the afternoon
  - Program has been a huge success
- Third grade students are provided with many ways in which they can be the "Big Kids" and helpers in the school
  - being tray and lunch helpers during the K/1 lunch periods, are peer mediators, receive additional science enrichment
- New "Science Room" contains hands on materials that support the current science curriculum, engineering kits, teacher resources, open work spaces, tower gardens, etc.
  - Open to all teachers that are looking for some space to spread out when doing projects of any kind
- Our soon to be retired Ms. Brower has been working to align non-fiction books with each of our science units

- We wish Ms. Brower all the best in retirement and thank her for her many years of service in the Onteora Central School District

4. Superintendent District News

4.01 The Superintendent will report District News (proposed 6:20)

- October was National Principals month- although belated- thank all of our Principals for their leadership and for the many ways they support our students and families, both directly and indirectly
- Met with the Town Supervisors and shared the Board's goals for the 2018-2019 school year, will do the same with the PTAs
  - Begin the discussion regarding the creation of a long term plan, one of the cornerstones being the grade expansion of the middle school
  - Two separate committees researched the best middle school configuration for Onteora, both recommended expanding the grade configuration, but that recommendation has not been acted upon yet
  - Current elementary parents may not be aware of the work that was done
- Ask the Trustees to consider approving the hiring of a consultant to assist us in the creation and communication of a long term plan
- 1:1 iPads that had been utilized in the Middle School are still used, although they do not go home with students
  - High School has transitioned to Chromebooks, the Middle School is also transitioning
- Created a document on the website titled "Guide for Addressing School Concerns"
- HS students held an election today, the following candidates won:
  - Governor: Andrew Cuomo
  - Lt. Governor: Kathy Hochul
  - Congressman: Antonio DelGado
  - Ulster County Sheriff: Juan Figueroa

4.02 Award Tenure (proposed 6:25 duration 10 min)

- PPS Director Cindy Bishop, spoke on behalf of herself and Scott Richards recommending Deb Zygmunt for tenure

Recommended Action: The following named INSTRUCTIONAL PERSONNEL, having served a period of probationary status consistent with the Education Law of the State of New York and provisions of the Commissioner's Regulations, and having received continuing satisfactory evaluations of performance, are hereby recommended by the Superintendent of Schools for APPROVAL for TENURE STATUS.
Debra Zygmunt certified as a Teaching Assistant with a probationary period in the tenure area of Teaching Assistant 11/11/15 - 11/10/18 hereby receives tenure on November 10, 2018
Motioned: Trustee Shands
Seconded: Trustee Storey
Result: Unanimous
Yea: Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Shands, Trustee Ratcliff, Trustee Warren
Not Present: Trustee Salem

5. Board District News

5.01 The Board will report District News (proposed 6:35)

Trustee Shands gave a shout-out to businesses in community that donated to Homecoming

Trustee Kurnit reported on the NYSSBA Convention:

- Attended day-long Law Conference before convention with Trustee Storey
- Went to 8 sessions during the convention mostly on teacher collaboration or social-emotional learning
    - STEAM education called eSTEAM for empathy and STEAM

Before next Board meeting, type up notes from NYSSBA Convention to share with all Board members

6. Acknowledge Public Be Heard Comments

6.01 The Board will acknowledge the public be heard comments from the last meeting

No comment was made

7. Public and Student Comment

7.01 Public and Students may comment on any agenda or non-agenda item (proposed 6:40 duration 10 min or more)

No comment was made

8. Policies/Discussion and Possible Action

8.01 Second Reading and Adoption of Policy 8370 Animals in the School

Recommended Action: The Board of Education hereby adopts Policy 8370 as written

Motioned: Trustee Storey

Seconded: Trustee Shands

- When policy was reviewed, did not use the most recently updated policy

Result: Unanimous

Yea: Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Shands, Trustee Ratcliff, Trustee Warren

Not Present: Trustee Salem

~~2012~~ 2018 **8370 Instruction** SUBJECT: ANIMALS IN THE SCHOOL (INSTRUCTIONAL PURPOSES)

Animals and Pets on School Property

It is the policy of the Board of Education for health and safety reasons, to prohibit animals and pets of any kind in school buildings and on school district property (including playing fields, school buses) except:

- For purposes of the instructional program with the prior approver of the building administrator
- Animals under the control of public safety officers with the prior approval of the Superintendent of Schools or designee; and
- Animals trained to assist individuals with disabilities (e.g. service dogs) in compliance with federal and state law.
- **With prior approval of the Building Principal and Superintendent, therapy dogs are permitted in school.**

Study and Care of Live Animals

Observation and experimentation with living organisms and animals gives students unique perspectives of life processes. Animals and animal materials should be used respectively and for the purpose of meeting course objectives.

Any school which cares for or uses animals for study shall ensure that each animal in the school be afforded the following:

a. Appropriate quarters;
b. Sufficient space for the normal behavior and postural requirements of the species;
c. Proper ventilation, lighting, and temperature control;
d. Adequate food and clean drinking water; and
e. Quarters, which shall be cleaned on a regular basis and located in an area where undue stress and disturbance are minimized.

Only the teacher or those students designated by the teacher are to handle the animals.

It shall be the responsibility of the Principal or their designee to develop a plan of care for those animals housed in school in the event of an emergency school closing or in the event the animals remain in the classroom on days when school is not in session. If the Building Principal or designee determines that this policy has been violated, they are authorized to contact the Superintendent of Schools, the County Health Department, Animal Control and/or the Police Department to request assistance to enforce this policy.

Dissection of Animals

The Board of Education recognizes that animal dissection is an integral part of the study of living things and instruction in the life sciences. The Board also recognizes that some students have a moral or religious objection to dissection or otherwise harming or destroying animals. In accordance with Section 809 of the Education Law, any student who objects to dissecting animals may opt-out of dissection activities, provided that the student performs an alternative project through which they can learn and be assessed on material required by the course. An alternative project may include, but is not limited to: computer programs, internet simulations, plastic models, and movies, and is subject to approval by the student's teacher. The student's objection must be substantiated in writing by the student's parent/guardian.

Effective July 1, 2011, the District will give reasonable notice to all students enrolled in a course that includes the dissection of an animal and students' parent(s)/legal guardian(s) about their rights to seek an alternate project to dissection. Such notice shall be made available upon request at the school and distributed to parents and students enrolled in a course that includes dissection at least once at the beginning of the school year.

No Student shall be discriminated against based upon their decision to exercise the right to opt-out of animal dissection.

Instruction in the Humane Treatment of Animals

Students in elementary school must receive instruction in the humane treatment and protection of animals and the importance of the part they play in the economy of nature as well as the necessity of controlling the proliferation of animals that are subsequently abandoned and caused to suffer extreme cruelty. Such instruction shall be for a period of time as specified by the Board of Regents and may be joined with work in literature, reading, language, nature study, or ethnology.

Americans with Disabilities Act, 42 United States Code (USC) Section 12101 et. seq. Education Law Section 809

8 New York Code of Rules and Regulations (NYCRR) Section 100.2(c)(8)

9. Independent Contract Retainer

9.01 Approve All Independent Contract Retainer (proposed 6:45)

Recommended Action: The Board of Education hereby approves the Independent Contract Retainers in Items 9.02-9.06

Motioned: Trustee Kurnit

Seconded: Trustee Ratcliff

- 2 volunteers that are professional musicians– Phoenicia 3rd graders will go to Woodstock for the event

Result: Unanimous

Yea: Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Shands, Trustee Ratcliff, Trustee Warren

Not Present: Trustee Salem

9.02 ICR- Mohonk Preserve

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approves the Independent Contractor Retainer between the Onteora Central School District and Mohonk Preserve, Inc. for the Pond Keepers Program at Phoenicia Elementary School for the period beginning November 29, 2018 to December 10, 2018 at a rate of $295.00 per program, to a maximum of $295.00, and authorizes the Superintendent to sign such an agreement

9.03 ICR- Health Quest- Maverick

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approves the Independent Contractor Retainer between the Onteora Central School District and Health Quest Medical Practice as a mentor in medicine for the period beginning November 1, 2018 to May 29, 2019 at a rate of $0.00 per stipend, to a maximum of $0.00, and authorizes the Superintendent to sign such an agreement

9.04 ICR- Seskin

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approves the Independent Contractor Retainer between the Onteora Central School District and Steve Seskin as a mentor in music at Woodstock Elementary School on November 14, 2018 at a rate of $0.00 per program, to a maximum of $0.00, and authorizes the Superintendent to sign such an agreement

9.05 ICR- Rich

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approves the Independent Contractor Retainer between the Onteora Central School District and Harvey Rich as an assistant to the mentor in music at Woodstock Elementary School on November 14, 2018 at a rate of $0.00 per program, to a maximum of $0.00, and authorizes the Superintendent to sign such an agreement

9.06 ICR- Rosenzweig

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approves the Independent Contractor Retainer between the Onteora Central School District and Ulysses Rosenzweig as a mentor in veterinary medicine for the period beginning October 19, 2018 to May 29, 2019 at a rate of $250.00 per stipend, to a maximum of $250.00, and authorizes the Superintendent to sign such an agreement.

10. Consent Agenda

10.01 Approve Consent Agenda (proposed 6:50)

Recommended Action: The Board hereby approves item numbers 10.02-10.07
Motioned: Trustee Shands
Seconded: Trustee Storey
Result: Unanimous

- Nice to see a change order that gives money back to the district

Yea: Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Shands, Trustee Ratcliff, Trustee Warren
Not Present: Trustee Salem

10.02 Personnel Agenda

The Superintendent of Schools hereby recommends the APPROVAL of the following SALARY CHANGES (INSTRUCTIONAL) effective September 1, 2018:

			Current			Added	Added	After Advancement		
Name	Position	School	Step	Credits	Salary	Credits	Salary	Step	Credits	Salary
Bruck, Jennifer L	Elem	BN	20M	30	$106,231.00	6	$840	20M	36	$107,071.00
Corsitto, Elizabeth	Elem	BN	6M	6	$74,401.00	6	$840	6M	12	$75,241.00
Countryman, Kristina	Reading	BN	13M	0	$86,235.00	12	$1,680	13M	12	$87,915.00
Darling, Michele A	OT	WD	22B+31L	30	$114,406.00	6	$438	22B+31L	36	$114,844.00
Downs, Kelly L	Elem	BN	18M	48	$102,757.00	6	$840	18M	54	$103,597.00
Evers-Parker, Monir M	Guidance	HS	22M	24	$125,258.10	6	$924	22M	30	$126,182.10
Fields, Dominique	ENL	PH	5M	36	$76,744.00	12	$1,680	5M	48	$78,424.00
Hallock, Robert	Elem	PH	11M	18	$85,288.00	6	$840	11M	24	$86,128.00
Heekin, Molly	Elem	WD	12M	6	$85,337.00	6	$840	12M	12	$86,177.00
Horan, Roseann	Speech	MS/HS	12M	0	$84,497.00	6	$840	12M	6	$85,337.00
Katz, Emily	ENL	MS/HS	4B	0	$66,243.00	6	$438	4B	6	$66,681.00
Kelly, Brigid	Spec Ed	BN	7M	6	$76,247.00	6	$840	7M	12	$77,087.00
Kothe, Cassandra*	Elem	WD	11M	0	$82,768.00	42	$5,880	11M	42	$88,648.00
McGrath, Ariel	Speech	PH	4M	42	$75,787.00	6	$840	4M	48	$76,627.00
McKenna, Karen	Music	BN	22M	36	$115,551.00	6	$840	22M	42	$116,391.00
Merritt, Cathy A	Spec Ed	MS/HS	22M+32L	48	$124,891.00	6	$840	22M+32L	54	$125,731.00
Millman, Jacob	Spec Ed	WD	3M	6	$69,012.00	6	$840	3M	12	$69,852.00
Polacco, Nicole	Reading	WD	9M	36	$84,135.00	6	$840	9M	42	$84,975.00
Rivera, Stephanie	Math	MS/HS	4B	0	$66,243.00	6	$438	4B	6	$66,681.00
Ryan, Matthew M	PE	BN	22M	6	$111,351.00	6	$840	22M	12	$112,191.00
Ryan, Nicole	Spec Ed	PH	13M	42	$92,115.00	12	$1,680	13M	54	$93,795.00
Samuelsen-Grimm, Karen	FACS	MS/HS	9M	12	$80,775.00	6	$840	9M	18	$81,615.00
Schwarz, Laura*	Social Worker	PH	1M	0	$64,195.00	24	$3,360	1M	24	$67,555.00
Sorbellini, Tamika	Elem	WD	20M	48	$108,751.00	6	$840	20M	54	$109,591.00
Tervenski, Lauryn	Elem	WD	13M	42	$92,115.00	6	$840	13M	48	$92,955.00
Thomas, Doris L	Social Studies	MS/HS	19M	12	$99,475.00	6	$840	19M	18	$100,315.00
Ziemba, Roberta	Art	BN	17M	36	$99,417.00	6	$840	17M	42	$100,257.00

* Credits obtained before hired

RESIGNATIONS

NAME	POSITION/SCHOOL	EFFECTIVE DATE	REMARKS
Condon-Krieger, Janet	Guidance Counselor/High School	1/12/19	Retirement

LEAVE OF ABSENCES

EMPLOYEE NUMBER	EFFECTIVE DATE FROM - TO	REASON
3190	11/08/18 – 11/20/18	Paid Medical FMLA

APPOINTMENT: NON-INSTRUCTIONAL
PROBATIONARY APPOINTMENT

NAME	POSITION/SCHOOL	EFFECTIVE DATE	SALARY STEP	REMARKS
Link, Margaret	Typist/Building & Grounds	11/13/18 – 5/12/19	3	Replace MKarolys

EXTRA DUTY STIPENDS

NAME	POSITION	AMOUNT
Bennett, Aaron	Basketball – Modified (Boys) Volunteer	Unpaid
*Faulkner, Todd	Wrestling – Modified – Assistant Coach	$2,054.00
Gaus, Jamie	Cheerleading Advisor – Winter	$1,826.00
*Speck, Terry	Basketball (Boys) Volunteer	Unpaid

*Pending pre-employment processing

The following named NON-INSTRUCTIONAL personnel have served a probationary status and are recommended to a PERMANENT STATUS consistent with the applicable laws and regulations of the State of New York:

NAME	POSITION	PROBATIONARY DATE	PERMANENT DATE
Stanton, Steve	Custodial Worker	3/5/18	9/5/18

10.03 Schedule U-The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations

Recommended Action: The Board hereby approves the Instruction - Schedule U-The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations, Schedule U, #11/18, Confidential, as reviewed by Trustee Storey

10.04 Warrants

Recommended Action: The Board of Education has reviewed and hereby accepts Warrant Schedule 3

10.05 Financial Report - September

Recommended Action: The Board of Education has reviewed and hereby accepts the Financial Report from September 2018

10.06 Change Order

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approve Change Order #002 decreasing the contract between Nicky Diggs Excavation and the Onteora Central School District for the Radon Mitigation Project in the amount of $5,500 and authorizes the Superintendent to sign such a change order.

10.07 Waiver of Potential Conflict of Interest

Recommended Action: 1. BOARD OF EDUCATION OF THE ONTEORA CENTRAL SCHOOL DISTRICT ("Onteora") and BOARD OF EDUCATION OF THE HIGHLAND CENTRAL SCHOOL DISTRICT ("Highland") (jointly "the Parties") understand that the firm of Thomas, Drohan, Waxman, Petigrow and Mayle, LLP ("TDWPM") is currently representing both parties as counsel.
2. TDWPM has informed Onteora and Highland that a potential conflict of interest has arisen because of its role as counsel to Onteora and Highland regarding an intermunicipal agreement relating to their gymnastics teams.
3. Onteora and Highland request that TDWPM continue to represent them under the following conditions, which both parties expressly understand and agree to:
a. The sole purpose of this waiver is to allow TDWPM, as counsel to Onteora and Highland, to review an intermunicipal agreement relating to the Parties' gymnastics teams.
b. Neither of the Parties is required or obligated to be represented by TDWPM in this or any other matter, and either Party can seek to employ its own attorney now or at anytime hereafter.
c. The attorney-client privilege is specifically not waived.

d. TDWPM will not use or disclose any information that has been or will be received by TDWPM from either Party in any form, verbal or written, to or for the benefit of either Party without first obtaining written consent from the Parties, which consent may be granted or withheld at the sole discretion of the parties.
e. The Parties and TDWPM will each notify the other promptly of any concerns that may arise concerning TDWPM's representation of both parties at any time following the date of this agreement.
f. TDWPM will promptly notify both Parties if any further potential conflict becomes an actual conflict.
g. TDWPM will promptly notify both Parties if any actual or potential conflict arises that is not disclosed herein.

11. New Business

11.01 The Board will discuss New Business

No New Business was discussed

12. Old Business

12.01 The Board will discuss Old Business

No Old Business Was Discussed

13. Request For Information

13.01 Discuss Requests for Information

Trustee Storey asked if all amendments to IEPs need to be Board approved

Trustee Kurnit asked the Superintendent report or present all the programs in district in social-emotional development

14. Adjournment

14.01 Adjourn Meeting. Next meeting November 20, 2018 in the Bennett School (proposed 7:00)

Recommended Action: The meeting is adjourned at 6:25
Motioned: Trustee Storey
Seconded: Trustee Shands
Result: Unanimous
Yea: Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Shands, Trustee Ratcliff, Trustee Warren
Not Present: Trustee Salem

Minutes Recorded by Fern Amster,
District Clerk

Fern Amster

Board of Education: Kevin Salem, Laurie Osmond, Valerie Storey, Lindsay Shands, Bennet Ratcliff, Rob Kurnit, Robert Burke Warren