# ONTEORA CENTRAL SCHOOL DISTRICT

**BOARD OF EDUCATION**
**BOICEVILLE, NEW YORK 12412**

**CORRECTED**
**MINUTES**

**SPECIAL MEETING**
**4:30 p.m.**
Thursday, May 7, 2009
**Onteora Central Office Conference Room**

1. Opening Items

**Action: 1.01 Call to Order**

Meeting called to order at 04:39 PM

**Information: 1.02 Tobacco Policy Statement**

**Information: 1.03 Pledge of Allegiance**

**Information: 1.04 Present**

Trustee Resnick, Trustee Osmond, Trustee Flayhan, Trustee McGillicuddy, Trustee Wolff, Trustee Spencer, Trustee Friedel

**Information: 1.05 Also Present**

Superintendent Ford, Assistant Superintendent Katie O'Brien, Assistant Superintendent McLaren, District Clerk Fern Amster

**Information: 1.06 Not Present**

**Information: 1.07 Also Not Present**

2. Executive Session

**Action: 2.01 The Board will enter into EXECUTIVE SESSION at 4:30 p.m. until approximately 5:30 p.m. to discuss personnel; negotiations.**

It was moved by Trustee Resnick and seconded by Trustee McGillicuddy move into executive session to discuss personnel and negotiations
The result of the vote was: Unanimous
Yea: Trustee Resnick, Trustee Osmond, Trustee Flayhan, Trustee McGillicuddy, Trustee Friedel, Trustee Wolff, Trustee Spencer

It was moved by Trustee Resnick and seconded by Trustee Spencer to return to the Special Session
The result of the vote was: Unanimous
Yea: Trustee Resnick, Trustee Osmond, Trustee Flayhan, Trustee McGillicuddy, Trustee Friedel, Trustee Wolff, Trustee Spencer

**No Longer Present**

Trustee Friedel left at approximately 5:30 p.m.

3. Student Comment
**Information: 3.01Students may comment on any agenda or non -agenda items at this time.**

No comments were made

4. Public Comment
**Information: 4.01 The public may comment on any agenda or non-agenda items at this time.**

No comments were made

5. Reports/Presentations
**Information: 5.01 Kindergarten Registration**

Assistant Superintendent Katie O'Brien gave a report on Kindergarten Registration:

- Each family received a folder with their school's information
- Each child received a goody bag, thanks to the Trinity Foundation
- In total, 107 students were registered to have 6 kindergarten classes:
  - 37 Bennett
  - 30 Phoenicia
  - 40 Woodstock
- Assistant Superintendent Katie O'Brien met with Kindergarten teachers to streamline process, and it worked very well

**No Longer Present**

Trustee Osmond left at approximately 6:20 p.m.

**Community Meetings**

- May 12 is Olive Town Meeting at 7:00 p.m. and Woodstock Town Meeting at 7:30 p.m.
- Town of Olive seniors no longer meet
- Rotary Club is Thursday May 14th
- Cable TV - Sam Mercer is on the air 6 p.m. on Sundays
  - Donna can call in to Sam's show
- At the Woodstock Library on Saturday, May 9th at 5:00 p.m. to 7:00 p.m., ~~Therman~~ Turman Greco is coordinating a "Get out the Vote and Meet the Candidates" event

6. Discussion and Possible Action
**Action: 6.01 Board Goals**

Will discuss at a future meeting

**Action: 6.02 Policy #5761Drug and Alcohol Testing for School Bus Drivers and Other Safety-Sensitive Employees**

It was moved by Trustee Resnick and seconded by Trustee McGillicuddy:
BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District hereby approve the Second Reading and Adoption of #5761 Drug and Alcohol Testing for School Bus Drivers and Other Safety-Sensitive Employees.
The result of the vote was: Unanimous
Yea: Trustee Resnick, Trustee Flayhan, Trustee McGillicuddy, Trustee Wolff, Trustee Spencer
Not Present at Vote: Trustee Osmond, Trustee Friedel

7. Committees

**Information: 7.01 Audit Committee Report – Trustee Resnick**

- From the March 3rd presentation to the Onteora Central School District Board of Education the following needs to be addressed:
  - revise Audit Committee charter with regard to executive session
  - Whistle Blower Policy
  - Fingerprinting to state with district paid postage
  - NSF - bad check policy
  - Establish consensus on board for policy committee to check on the above policies
- Need evaluation of the historical land value of the district property
- Board of Education needs to approve recommendation of all land assets of district

**Information: 7.02 Communications Committee - Trustee Friedel**

- Trustee Resnick and Superintendent Ford met with Paul Smart and Brian Hollander last Thursday.
  - Discussed was the Strategic Plan and the Budget
- Paul Smart put information in his article in the Daily Freeman
- Paul Smart is working with Lysa Ingalsbe use student stories in the Ulster County Tourism Calendar of Events
- Superintendent Ford provided directions from Kathy ~~Kaftan~~ Conklin to forward their Onteora email addresses to the Board of Education personal email addresses

**Information: 7.03 Facilities Committee - Trustee Wolff**

No report was given

**Information: 7.04 Green Committee - Trustee Osmond**

No report was given

**Information: 7.05 Policy Committee - Trustee McGillicuddy**

Met Monday May 4th

- Working on
  - Rewording the Orientation of New Board Members Policy #2110
  - Erie BOCES student health records document
  - Policy 1612 regarding the elections- passed at the May 5th Board of Education meeting
  - Erie BOCES will send samples of policies

Next meeting is Monday June 1st, 9:30 a.m. at the Central Administration Conference Room

**Information: 7.06 Technology Committee - Trustee Resnick**

No report was given

8. Old Business

**Discussion: 8.01 Ad campaign media plan - Trustee Osmond**

Trustee Osmond not present to give report

9. New Business

**Information: 9.01 TITLE**

- Study will be done on the Watershed at the end of the week
- Jeff Forward will be in the area on the 18th and would like to meet with Board of Education about the Woody Bio Mass - use of available wood in are as alternative energy
- Board of Education needs to tour all schools. Move June meeting at the Middle School/High School to another location to be toured.
- On rotating the Board of Education meetings:
  - if the meetings don't rotate, students can't present what they are doing
  - what is cost savings to not rotate?
  - There is consensus to look at cost saving to not rotate
- Communications Committee would like on the web page:
  - An alphabetical listing of all staff
    - Is Board of Education willing to pay someone to do that?
  - The Board of Education's email on the main page of the web
  - Committee meeting minutes
  - How a Board of Education works
  - A Board of Education Blog-
    - Use Google Blog-
    - Kathy to look at it
- There is no policy currently for teachers to respond to emails
  - teachers not always on email
  - There is nothing in teacher's contract about responding to email or to update a web page, just is considered part of job
- If there is no web page for a teacher or administrator do not make the name hot

- The Onteora Central School District Board of Education acknowledges the donations from Shokan Enterprises, Mr. & Mrs. Himberger and Kevin Wortman for Modified baseball program and thanks them very much
    - These donations do not qualify for tax deduction because the checks were not made payable to the district
- Still to do this year:
    - Board goals
    - Superintendent and Board of Education evaluation

10. Board Members Requests for Information

**Information: 10.01 Board members may request information at this time.**

- Cost savings of closing a building
    - Superintendent Ford replied – we will report back by July
- Trustee Resnick suggested that the Board of Education needs to identify all of the things that need to be studied
    - send off a task force that can come back with information
    - make 5 year plan after all information comes back
- Look at performance contracts. Have contractors do estimate of work instead of hiring architects, etc. and then going to bid

11. Public Comment

**Information: 11.01 The public may comment on agenda items at this time.**

No public comment was made

12. Adjournment

**Action: 12.01 Meeting Adjourned**

It was moved by Trustee Resnick and seconded by Trustee Wolff to adjourn the meeting.
The result of the vote was:
Yea: Trustee Resnick, Trustee Flayhan, Trustee McGillicuddy, Trustee Wolff, Trustee Spencer
Not Present at Vote: Trustee Osmond, Trustee Friedel

**Recorded by:**
**Fern Amster**
**District Clerk**

