ONTEORA CENTRAL SCHOOL DISTRICT

BOARD OF EDUCATION
BOICEVILLE, NEW YORK 12412

MINUTES - revised

WORK SESSION
December 2, 2008
Bennett Elementary School

Call To Order President Legnini called meeting to order at 6:01 p.m.

Tobacco Policy Statement - read

Pledge of Allegiance - led

Board Members Present	Trustees Ralph Legnini (President), Laurie Osmond (Vice President), Donna Flayhan, Ann McGillicuddy, Maxanne Resnick, Richard Wolff
Board Members Absent	Trustee Michelle Friedel
Administration Present	Superintendent of Schools, Leslie G. Ford; District Clerk, Laurel Herdman
Administration Absent	Assistant Superintendent, Victoria McLaren
Others Present	Student Board Representative, William Melvin, approximately 33 visitors and 13 band members
Early Departures	Trustee Osmond (10:07 p.m.)

ACCEPTANCE OF AGENDA ADDENDUM

BE IT HEREBY RESOLVED by the Board of Education of the Onteora Central School District that the Addendum to the Agenda be accepted.

Motion: Resnick
Second: Flayhan
Discussion: none
Carried: 6-0

WELCOME

Bennett Elementary School Principal Gabriel Buono welcomed everyone and introduced Karen McKenna, the school's Instrumental Instructor and Director of the Bennett School Jazz Band, which performed two pieces. Afterward, Mr. Buono thanked the students for performing on a moment's notice, both tonight and a previous time for the seniors.

EXECUTIVE SESSION

The Board voted to **Enter into Executive Session** (approximately 6:15 p.m.) to discuss a personnel issue.

Motion: Resnick
Second: Wolff
Discussion: none
Carried: 6-0

The Board voted to **Return from Executive Session** at approximately 6:45 p.m.

Motion: Osmond
Second: McGillicuddy
Discussion: none
Carried: 6-0

(Agenda items were rearranged to allow for presenters and others who needed to leave early.)

CONSENT AGENDA

Personnel

BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District hereby approve the following CONSENT AGENDA MOTIONS:

Appointments - Administrative (Probationary)

NAME	CERTIFICATION	TENURE AREA	PROBATIONARY DATES	SALARY STEP	REMARKS
*Kathleen O'Brien	Assistant Superintendent For Curriculum And Instruction	School District Administrator	1/5/09 – 1/4/12	$120,000	Replaces D. Fox

*Pending completion of pre-employment processing.

Resignation(s) - Instructional

NAME	POSITION/SCHOOL	EFFECTIVE DATE	REMARKS
Sassano, Robert	Health Teacher – MS	11/25/08	Personal

Leave of Absence - Instructional

EMPLOYEE NUMBER	EFFECTIVE DATE FROM – TO	REASON
#1275	11/26/08 – 1/30/09*	Medical –Paid Family Medical Leave

*sick bank days granted

Appointments - Instructional

EXTRA DUTY STIPENDS

NAME	POSITION	AMOUNT
Burkhardt, Jeannine	A.I.S./Regents Prep (After School) – Math B (1/2)	$867
Chartrand, Louis	Wrestling – Varsity – Head Coach	
	1st Longevity	$150
	2nd Longevity	$200
	3rd Longevity	$300
Messmer, Richard	Middle School Cabinet – Resigned appointment Paid $846.30 of	$2,962
Olin, Jill	A.I.S./Regents Prep (After School) – Math A (1/2)	$867
Perrotta, Jeremy	Track – Winter – Head Coach	$2,705
Perry, Fred	Track – Winter – Assistant	$2,416
Robertson, Jessica	A.I.S./Regents Prep (After School) – Math A (1/2)	$867
Rosato, Phyllis	A.I.S./Regents Prep (After School) – Math B (1/2)	$867

PER DIEM SUBSTITUTES

NAME	POSITION	AMOUNT
Burns, Christina	Certified Substitute Teaching Assistant	$10/hr*
Lejeune, Deborah	Certified Substitute School Nurse – Rescind appointment	$95/day

*Amended Amount

Salary Changes - Instructional

The Superintendent of Schools hereby recommends the APPROVAL of the following SALARY CHANGES:

NAME	POSITION/SCHOOL	CURRENT STEP	REC'D STEP	EFFECTIVE DATE	REASON
Downs, Kelly	Elementary – BN	* 8M	* 8M+6	9/1/08	Educational Increment
Evans, Phyllis	Elementary – WD	* 17M+12	* 17M+18	9/1/08	Educational Increment

* Step placement corrected

Resignation(s) - Non-Instructional

NAME	POSITION/SCHOOL	EFFECTIVE DATE	REMARKS
Dougherty, Donna	Part-time Custodial Worker	November 28, 2008	Personal

Appointments - Non-Instructional

PER DIEM SUBSTITUTES

NAME	POSITION	AMOUNT
Burns, Christina	Substitute Clerical Worker	$9.50/hr
Dougherty, Donna	Substitute Custodial Worker	$9/hour

Final NYSED Clearance - Received

NAME	POSITION
Mallett, Jacquelynn	Certified Substitute School Nurse
Schwartz, Isabella	Uncertified Substitute Teaching Assistant

Final NYSED Clearance – NOT Yet Received

NAME	POSITION
Benjamin, Amanda	Summer Substitute Custodial Worker
Bergenn, Brandon	Baseball – J.V. – Head Coach
Cservak, Jacob	Summer Substitute Custodial Worker
Herdman, Laurel	Substitute Clerical & District Clerk
Kiersted, Amanda	Summer Substitute Custodial Worker
Liberati, Guido	Football – J.V. – Assistant Coach
O'Connor, Cindy	Senior Class Co-Advisor
	Uncertified Substitute Teacher
	Uncertified Substitute Teaching Assistant
Roberts, Joan	Certified Substitute Teacher
Rogers, Connie	School Monitor – PH
Trimboli, Johanna	Uncertified Substitute Teacher
Weir, Linda	PT School Monitor – BN

Motion: Resnick
Second: Flayhan
Carried: 6-0

Instruction

The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations, **Schedule U,** #12/08 A-120208, Confidential, as reviewed by Trustee Donna Flayhan.

Discussion: Trustee Flayhan raised a question regarding the classification of Special Education students. Dr. Ford suggested calling Director of Pupil Personnel Services Joyce Long with any questions.

Motion: Resnick
Second: Flayhan
Carried: 6-0

Business & Finance

BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District has reviewed and hereby approves the **Warrant Schedule C** #12/08.

WHEREAS, the Internal Revenue Service ("IRS") has promulgated revisions to the regulations on Employee, 403(b) Tax Sheltered Annuity Plans, which requires, among other things that employers assume the responsibility to administer the annuity plans and adopt a plan document; and

WHEREAS, the employees of the Onteora Central School District ("District") have the option to participate in 403(b) plans; and

WHEREAS the Board of Education ("Board") seeks to obtain the services of a third-party administrator to assist the District in administering the 403(b) plans in conformance with the IRS regulations.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education of the Onteora Central School District hereby retains the firm, The OMNI Group ("OMNI") to:

Act as a third party administrator of the District's 403(b) Annuity Plan in accordance with the provisions of the Services Agreement; and

Prepare a Model Plan for the Board's approval in conformance with the IRS regulations that contains all of the material terms and conditions regarding 403(b) plans, including employee eligibility, limitations and benefits that the employee may be entitled too.

BE IT FURTHER RESOLVED, that the Superintendent of Schools is authorized to execute the Services Agreement with The OMNI Group.

Motion: Resnick
Second: Flayhan
Carried: 6-0

Business Reports

BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District has reviewed and hereby approves the **Financial Management Report** for October 2008.

Motion: Resnick
Second: Flayhan
Carried : 6-0

(end of Consent Agenda)

DISCUSSION & POSSIBLE ACTION

Greg Bollner, a representative of Clark Patterson Lee, the engineering firm hired to evaluate solutions for treatment of the high concentration of iron and manganese in the potable water supplies at the Middle School/High School and Bennett Elementary School, provided a summary report of three (3) technologies offered as possible solutions:

1) greensand filtration system;
2) sequestering system; and
3) ion exchange/water softener system.

After Mr. Bollner's presentation, the Board approved the following greensand filtration system resolution. In doing so, they also voted to strike from the agenda the remaining two (2) resolutions on the sequestering and ion exchange/water softener systems:

WHEREAS, the Board of Education retained Clark Patterson Lee ("Engineer") to evaluate solutions for treatment of the high concentration of iron and manganese in the potable water supplies at the Middle School/High School and Bennett Elementary School; and

WHEREAS, the Engineer has recommended that the Board of Education can alleviate the high concentration of iron and manganese in its potable water supplies by acquisition and **installation of a greensand filtration system**; and

WHEREAS, the Board of Education believes that remediating the high iron and manganese levels is necessary to preserve District property because, if left untreated, the piping systems will deteriorate more quickly as a result of the high iron and manganese levels;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education approves the acquisition and installation of a greensand filtration system to treat the high concentration of iron and manganese in the potable water supplies at the Middle School/High School and Bennett Elementary School; and

BE IT FURTHER RESOLVED, that the Board of Education authorizes expending approximately $118,000 with costs of less than $100 per month for sodium hypochlorite to acquire and install a greensand filtration system, which sum is to be appropriated from the 2007-08 unencumbered fund balance, and further determines such sums to be an ordinary and contingent expense.

Discussion: Vendors are responsible for equipment warranties; the contractor will be responsible for equipment operation. For the system installation, which will take at least one (1) week, the schools will have to be without water.

Motion: Resnick
Second: Flayhan
Carried: 6-0

ACCEPTANCE OF MINUTES

BE IT HEREBY RESOLVED by the Board of Education of the Onteora Central School District that the minutes of the Board of Education Retreat held on November 11, 2008, are hereby accepted as submitted.

Motion: Osmond
Second: McGillicuddy
Discussion: None
Carried: 6-0

BE IT HEREBY RESOLVED by the Board of Education of the Onteora Central School District that the minutes of the Special (Town Hall) Meeting of the Board of Education held on November 19, 2008, are hereby accepted as submitted.

Motion: Flayhan
Second: Osmond
Discussion: Trustee Resnick sent a list of typos to the District Clerk.
Carried: 6-0

DISTRICT NEWS

Superintendent Ford reported:

- Class of 2009 is having a fundraiser with fashion jewelry and food;
- Technology has been implemented (95%). Purchasing scanner printer;
- Phoenicia Elementary School received a letter and certificate from the Ulster County Resource Recovery Agency giving the school an "A" rating as a result of their audit of recycling programs in 67 schools;
- "No Talent Necessary" staff show is scheduled for January 16th as a fundraiser for Class of 2009. Mr. Hollander has the sign up sheet.
- A Pride Assembly was held to reflect Middle School values. Students were given certificate for perfect attendance.

Woodstock Principal Bobbi Schnell thanked the PTA for the big sign installed in front of the school.

STUDENT BOARD REPRESENTATIVE REPORT

Student Representative William Melvin reported everyone is happy with having had a break. The Student Affairs Council will follow up on the locker report, and will next address the maintenance and cleanliness of bathrooms. They are looking for recommendations that "cost nothing." Also wondering about status of club formations.

High School Board Meeting Review – Will Melvin thought the Town Hall meeting, though a little "out of control," was a success. He stated that the students would like responses to the questions they raised. Dr. Ford informed everyone that Mr. Ianotti received the list of responses. Trustee Flayhan said the Town Hall meeting was excellent, and that she would like to earmark funding to update Science labs, replace a section or two of lockers with extra-wide for band equipment, fund the club. Trustee McGillicuddy wants to discuss having, like other schools, informal coffee club meetings where students can voice their concerns. President Legnini also thought Town Hall meeting was great, saying he'd like to do it again. He also thought the students were not too rowdy, but "great."

STUDENT COMMENT

None.

PUBLIC COMMENT

Abbe Aronson – asked if, in Michelle's absence, she should present the Communications Committee report? Yes.

REPORTS/PRESENTATIONS

Financial Management Report (Monica Kim, District Treasurer) – A Tax Collector and a Deputy Tax Collector collected this year's taxes. The tax season officially closed as of November 5th. New software is in use.

Audit Committee (Donna Flayhan)
Met last Friday, discussed the Action Plan to be submitted to the State, and voted on two (2) recommendations:

1) Revise the credit card policy to allow staff credit cards for travel purposes; and
2) Review hiring procedures of the past two (2) years to identify problems with filling the Athletic Director position (to avoid paying $400/day for a substitute).

Trustee Resnick thought it was more appropriate that the Superintendent look into it the procedures, not the Auditor. Trustee Flayhan explained that it is the job of the Auditor to do so, and that the Audit Committee is the only State-mandated committee and these are their recommendations. President Legnini indicated that more information would be required before being ready to vote on it.

Communications Committee (Michelle Friedel)
Abbe Aronson reported that the Committee met last week for second time. They are formulating basic ideas for goals, and ways to assist the Board in carrying them out. Newsletter ideas and topics will be funneled from PTAs and the Newsletter will be proofed. Communication is being looked at as a "positive constant." They are also looking at ways to disseminate information to general public, not just about budget issues, but about positive issues around the District. It is still a challenge getting the web up to date (i.e., Minutes from the BOE meetings, etc.).

The Committee is looking at specifics for producing the next Calendar. They are also considering a Target store initiative, where parents sign up by school (not by district) and become Red Target Cardholders able to designate where funds go. So parents can attend and still go away, the Committee would also like for Parent-Teacher Conferences not to be held so near to Thanksgiving break. Ms. Aronson asked if there were any specific actions or charges the Board would like of the Committee?

Trustee Resnick suggested looking at Chappaqua's calendar as an example–it was double-faced. Trustee Osmond suggested coming up with 3-5 suggestions that are: a) easy to do; b) low cost; and c) can be implemented. While good things are happening in the district, news of them is not disseminated. Would it be possible for the Communications Committee to draft press releases for the District website and/or the press? Abbe indicated that they already have member who has volunteered to do so.

Green Committee (Laurie Osmond)
Met yesterday; 11 people in attendance, 6 students. The Garden Sub-Committee believes raised-bed gardens in the HS/MS Courtyard would be ideal, as they would already be enclosed. Online research will continue. Plan is to bring the notion of gardens and composting before the board for approval.

Met with Director of Food Services Christine Downs to discuss composting and healthier foods. Since students requested the reinstatement of a salad bar, that too will be researched. Also interested in investigating solar power—if not to power a entire building, maybe to power a greenhouse or science lab. Other idea: wind power with bladeless turbines. Full report forthcoming for Board discussion and approval.

Trustee Flayhan would like the gardens to be created "organically" by the students, not from above. Trustee Osmond offered assurances that the gardens would be student-initiated--not by way of a "top down" approach. Develop may occur in stages and a Middle School teacher is on hand to answer questions.

Technology Committee (Maxanne Resnick)
Met last Tuesday. Discussed how well Infinite Campus has been operating since being launched. Teachers have been trained, who in turn train others. The Committee is focusing on Needs Assessment to determine how technology is being used District-wide. How will the survey/analysis be accomplished? What plan would be struck going forward? Each elementary school now has a Technology TA, however, their work is new. To make their work more effective, communication is needed to inform others about what help these TAs can offer. What is the purpose? What does it mean?

Policy Committee (Ann McGillicuddy)
Met yesterday. A new copy of the Policy Manual was obtained and is being reviewed. Will meet again on Monday, 1/12. Will also work on student cell phone use policy. Dr. Ford suggested quarterly updates for language changes and to post all policies online.

DISCUSSION

Transportation
Gary Mulligan, the co-owner of Arthur Mulligan, Inc., announced that they are selling the company to Birney Bus Services located in Utica, NY. He described that new company as very customer-oriented, also saying that there are no plans to change staff. While he and his wife will temporarily remain on staff, they will eventually fade out.

Referring to the report, Dr. Ford indicated that all buses are currently diesel, and to convert to an alternative fuel would cost three (3) times as much. She is very impressed with their keeping and training all employees, and expects no differences in maintaining children safety and comfort.

Trustee Flayhan requested a Ballot Referendum to determine if the District wants a single contractor to provide transportation. She indicated that while the Board received a report, the public did not. She believes it should not be up to this Board or the new company to decide who the next sole contractor

is—"that should be up to the voters." Dr. Ford indicated that when a 1-year of "point of service" was reached, it was reviewed, it did go to the Board, and it was publicized.

Trustee Resnick asked Mr. Mulligan if Birney will be using the Mulligan fleet. He said yes, that they are buying the company stock and will continue to operate as Arthur Mulligan, Inc. Trustee Osmond asked if there was any trend to get companies to not invalidate warranties with the use of biofuels. Mr. Mulligan indicated that industry would have to continue to look at this.

Trustee Wolff indicated that right now the biggest hurdle is EPA regulations, as in two more years, it will be adding another $10,000 in costs just to meet the EPA standards. He also mentioned that Tim Birney is on the City of Rome's Green Committee and would be interested in such things. Mr. Wolff stated that the current contracts include the fuel, and that if we use non-commercially produced diesel (only available in the Western part of the state), there would be no a cost savings. The Board is invited to visit Mr. Birney's site, and Mr. Wolff offered to make such arrangements.

Budget Development & Reduction Planning
Dr. Ford explained that the items on the list she distributed are NOT recommendations from the Superintendent, just a sample list of different things that need to be prioritized. Student Rep. Will Melvin requested a copy, which Dr. Ford indicated she would provide. For cost savings, Trustee Wolff suggested the possibility of stabilizing the location of Board meetings and consolidating enrollment and Special Education. Referring to her meeting with the BOCES Superintendent, Trustee Flayhan wants to look at duplication and waste, and things that are now obsolete, as he says we're overstaffed. Trustee Resnick found the list to be abstract and advocated for a workshop format to review the list. President Legnini suggested it be categorized. Dr. Ford indicated that it would take a lot of work to get the budget down by 3%, that a good Board's role is to make decisions that are timely.

Trustee Osmond asked what the District could do right now to decrease the demand on such things as materials. Can we actively work to conserve materials we have now? Dr. Ford indicated that after the last Board meeting, she generated a memo asking for such reductions that went out to all staff. It included a list of energy conservation measures. We're going to be very thoughtful on spending for materials. In the meanwhile, administration is reviewing all field trips and conferences.

Trustee Flayhan said, "We have to put it out there (that) we are going to be discussing these things." She also asked about a list of job descriptions she requested in July. Dr. Ford said an in-depth discussion would occur next week; the first issue, however, is declining enrollment. Trustee McGillicuddy is looking at appropriations of status reports. Dr. Ford, who spoke with BOCES Superintendent Ruglis, said the Board's priority is to graduate students.

Trustee Resnick encouraged the Board to look the various lines. On the revenue side, she wanted to know what is happening with Medicaid reimbursement. Dr. Ford indicated we wouldn't have that for some time. Trustee Resnick then suggested meeting with local legislators to advocate for the district. She has already been in touch with Kevin Cahill's office--he has no specific information right now. Trustee Resnick also requested that Assistant Superintendent for Business provide the Board members with retirement numbers.

Trustee Osmond would like to make an effort to communicate with the public what a contingency budget would look like. President Legnini said, "Every step of the way we have to communicate with the public…". He then polled the Board for ideas. Trustee Resnick requested a workshop with Dr. Ford and Administration. She wanted to know what percentage tax increase are we comfortable with? Trustee Wolff suggested calling the Superintendent and Assistant Superintendent for Business, but the numbers would not be known until January 15th. Trustee Osmond would like the workshop to be scheduled outside of the Board meeting. Trustee Flayhan would also like to request more information on each item, its educational and workload impact, and the cost.

Superintendent Evaluation
Trustee Resnick offered to forward the format, where goals were used as a guide, to everyone. Trustee McGillicuddy would like to wait until January, since agenda is already full.

Athletic Director Position
Trustee Flayhan indicated that the Audit Committee already gave its recommendation for this important position. She was very surprised to learn at the Retreat that a search was not currently open. Donna reiterated her request to audit the process and get the search open, saying, "It's not that there is a shortage of candidates." Dr. Ford responded by saying that three (3) separate searches have been conducted, and that there are very few truly qualified people who must currently possess both PE and Administrative certifications. In Spring 2009, maybe someone may have become qualified who wasn't before. Currently no retirement or benefits are being paid, so the district is not at any loss. And the position is already filled with someone who is qualified, who held the position before. Tried splitting it at the teacher level, but it didn't work. If we don't like the mandates, we should be working with lobbyists.

Superintendent/Board Visiting Town Meetings
Trustee Wolff thought it worked well last year to have the Superintendent and Assistant Superintendent of Business attend Town meetings. Dr. Ford indicated that that was after the budget was built--this year would be during the budget process. President Legnini would like to see questions answered by the Superintendent and staff, not a committee.

Trustee Flayhan is not seeing the reason for attending a Town Board meeting to speak, until it addresses a concrete specific issue. It might be a diversion from what we really need to do—the budget. No non-elected, non-hired committee should be presenting on behalf of the District. Trustee Osmond suggested communicating often and proactively. "One of the things that created acrimony was the Budget Committee morphing into Bond Committee.

Trustee Resnick thought maybe the Superintendent and the Board President could meet with Town Supervisors. "As we define our budget, then present to the various towns." President Legnini is willing to do anything/everything the Board would like. "We all agree to communicate to the public about the budget." He also thought it would be great to have a TV broadcast. Trustee Resnick asked if they could be pod cast? Dr. Ford will confer with Instructor David Epstein about webstreaming.

DISCUSSION & POSSIBLE ACTION

BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District hereby approve the Second Reading and Adoption of the following policies:

- #4212 Administration Organizational Chart
- #5621 Accounting Of Fixed Assets

Discussion: Change equipment purchase price from $1000 to $5000

Motion: Osmond
Second: Wolff
Carried: 6-0

BE IT HEREBY RESOLVED by the Board of Education of the Onteora Central School District that Ralph Legnini, Board President is authorized to attend a one-day legal conference, Fiscal Management in Hard Financial Times, on December 10, 2008, at the Holiday Inn Turf in Albany, New York, at a cost of $210 plus mileage and meals.

Discussion: President Legnini was invited to attend by Dr. Ford and Ms. McLaren. Trustee Flayhan pointed out that there are already two (2) people going who can report back, and that conferences are already on the list as a cut-back. Trustee Resnick said she tended to agree and asked Dr. Ford why Ralph was invited. Dr. Ford said it was for him to get the chance to speak to other school officials and board members and bounce off ideas. Trustee Wolff added that networking in the various workshops is a good idea, that there is a huge learning curve for the Board, and we're facing a difficult budget year. Trustee McGillicuddy thought it was OK to go, but asked why we spent $9000 at the Emerson for a conference when it could have been held at the West Hurley Elementary School.

Motion: McGillicuddy
Second: Wolff
Defeated: 3-3 (Flayhan, Osmond, Resnick)

BE IT HEREBY RESOLVED that the Board of Education of the Onteora Central School District adopt the **2009 Legislative Program of the Ulster County School Boards Association.** Specifically, we support:

- Phasing out reliance on local property tax to provide a "sound basic education" statewide in favor of a broader state-wide taxing system including income tax;
- To attract and retain regional education leaders, eliminate the salary and benefit cap on district Superintendents;
- Revision of the Contingency Budget Law to exclude increases in Special Education, energy expenses, and health costs for staff and retirees from the formula;
- Update and enhance the BOCES Aid Formula and encourage additional shared services;
- Wicks Law Reform;
- Full funding of mandates;
- Legislation that provides full funding and supports legal reforms (including Triborough Amendment Reform) for the State's public schools to eliminate the need to fund Charter School initiatives; and
- Reduce reporting requirements.

Discussion: Trustee Flayhan asked why we would not cap salaries during hard economic times.

Motion: Wolff
Second: Osmond
Carried: 6-0

OLD BUSINESS

Parent Survey – Five (5) Board members agreed to make calls

Speaker Series – Would like the new Assistant Superintendent of Curriculum to participate and to include Cornell Cooperative Extension. Other ideas were to have presenters from the Columbia Teacher's program, or the new Montessori program at George Washington Elementary School in the Kingston School District. Board members will email ideas to District Clerk.

Performance Contracts – no update this evening due to Victoria McLaren's absence.

Strategic Plan – Core team arrives at lunchtime, which allows teachers to work during the day. Professional Development has not been addressed yet. Trustees McGillicuddy and Resnick will attend all day; President Legnini will go in the morning.

NEW BUSINESS

Calendar – Trying to plan in conjunction with other districts. All agreed to allow Superintendent to proceed.

Interview/Press Conference – Paul Smart asked for an interview. Trustee Wolff prefers that other newspapers be included if it's a press conference. President Legnini would like to go ahead with the interview. Trustee McGillicuddy would like to draft a group letter to the newspapers. Ralph suggested continuing the discussion next week when Trustees Friedel and Osmond are here. Trustee Resnick thought it important to talk with all papers. President Legnini indicated that he and the Superintendent often get called for comments. Trustee Resnick wants context of conversation.

Training – Pick a date.

Emergency Plan – Dr. Ford received a letter asking if school buildings are available for emergency evacuation purposes. She would first like to canvass other authorities.

Student Meeting – Trustee Resnick asked if a policy should be developed for conducting these meetings every year or twice a year.

GOALS UPDATE

Finished. Please review and edit.

REQUEST FOR INFORMATION BY BOARD MEMBERS

- Heating Requirements for School – Jim O'Neill provided a letter indicating the minimum heating requirements (65 degrees). Currently ours is set at 68. Dr. Ford would consider a reduction to 67, but for student comfort, not lower.
- Trustee Resnick would like a timeline for the Water project. All agreed.
- Trustee McGillicuddy asked for a target date for completion of the water project. President Legnini said next summer.
- Consent for more information of Audit Committee items – All agreed.
- Trustee Resnick would like more information on ballot language regarding the District's bus contractor vote.

PUBLIC COMMENT

None.

EXECUTIVE SESSION

Motion to **Enter into Executive Session** (10:40 p.m.) to discuss Board of Education self-evaluation.

Motion: Resnick
Second: McGillicuddy
Carried: 5-0

Motion to **Return to Regular Session** (10:49 p.m.)

Motion: Wolff
Second: Resnick
Carried: 5-0

ADJOURNMENT

Motion to Adjourn (10:49 p.m.)

Motion: Wolff
Second: Resnick
Carried: 5-0

Minutes Recorded by: _____

Laurel Herdman
District Clerk